

Jaydee Maldonado

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Education

University Of South Carolina

Major: CIS Minor: Business Info Management

Hilton Head Island

GPA: 3.2

Columbia, SC

May 2026

HHI, SC

June 2019

Experience

Truffles Cafe

HHI, SC

Assistant Manager

February 2019 – Present

- Trained new employees in product knowledge, customer service protocols, and safety regulations.
- Resolved customer complaints quickly and effectively while maintaining a high level of professionalism.
- Helped oversee the daily operations of the store, managing staff and inventory.
- Maintained hands-on knowledge of job roles and regularly stepped in to perform business duties.
- Resolved customer complaints and handled refunds and returns to promote satisfaction.

Five Guys

HHI, SC

Line Cook

Sept 2017 – January 2019

- Maintained a clean and organized work area, including all cooking surfaces, utensils, and equipment.
- Managed multiple tasks simultaneously without compromising product quality or service times.
- Adapted well under pressure in high-volume environments while maintaining focus on quality execution.
- Worked with other members of the kitchen staff to ensure efficient service. Opened or closed kitchen as dictated by department scheduling.

Skills & Interests

Technical: Java, Html, Microsoft (Word, PowerPoint, Excel), Git

Language: English, Spanish

Laboratory: Chemistry Lab, Biology Lab

Interests: SEAS Club, Volunteering at the Riverbank Columbia Zoo