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CSE403
Weekly Report 1

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(2) So far, we've met to discuss writing the SRS, delegating work, communication, and other work processes. We've settled on some specific technologies to use for each part of the app, which are subject to change in the future, but serve as a good footing for now. We've decided to put the PM position on a weekly rotation as well, starting with Taylor, to help distribute workload and make sure the flow of tasks don't get interrupted by individual busy periods. We found a UI design reference for future use, so we have some helpful guides in the future (materials.google.com). Communication channels were also set using Slack as our chatting application, email as a way to send important notifications, and when2meet to determine when most members can meet.

(3) The entire team needs to meet on Wednesday from 4pm-9pm to make substantial progress on the SRS and decide on a plausible timeline. Once everyone has a good start, we can delegate portions of the SRS separately, and we will meet again before the due date to do a final editing pass over everyone's combined changes. The 5 hour meeting period will be to note and discuss all of the deliverables of the SRS, before delegating each part.

Wednesday will also be the time when we need to get the team website up and figure out any possible complications with the technologies that we've already discussed; this includes looking into the usability of AWS.

Other tasks to be done sometime in the upcoming week are:

- Setting up a git repo
- Determining the next PM
- Creating the team mailing list