



CAVITE STATE UNIVERSITY  
Imus Campus  
Student Development Services  
**CENTRAL STUDENT GOVERNMENT**  
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25 September 2025

**To: XEROGRAPHY**

Warm greetings from the Central Student Government of Cavite State University - Imus Campus!

We are writing to inform you about our upcoming **Student Leaders Training Program (SLTP)** on **October 1-2, 2025** here in Cavite State University - Imus Campus, with the theme: "**PUSOng BAYANI: Komunikasyon, Ugnayan, Lakas-Isip, at Pamumuno**". Through this two-day program, we hope to guide our student leaders in growing their **communication skills, teamwork, critical thinking, and leadership**, qualities that will help them lead with confidence, connect with others, to serve and represent fellow students and to be good and effective student leaders inside and outside the campus. As we welcome a new set of student leaders this Academic Year 2025-2026, we believe it is important to equip them not just with responsibilities, but with the heart and the values of true heroes.

We truly admire Xerography for being a **well-loved printing service** in our campus. Aside from your printing services being a part of daily lives of every Kabsuhenyos, we also look up to your strong support. In line with this, we would like to humbly ask for your **support and sponsorship** for this meaningful activity. Any help would be a great help in making the program possible and successful. With your support, we believe we can make this program more meaningful, fun, and impactful for the student body and our community. Your support will not only benefit the event but will also leave a **lasting impact on the next generation of youth or student leaders**.

Thank you very much for your time and consideration. We look forward to your favorable response and possible partnership.

Warm regards,

**JOHN JEFFERSON M. DE LEON**  
CSG VP - External

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*XJE 1-25-25*  
*[Signature]*

Noted by:

**NATHANIEL R. GIBSON**  
CSG President