



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
Imus Campus  
Student Development Services  
**CENTRAL STUDENT GOVERNMENT**  
csg.imus@cvsu.edu.ph



**Resolution No. 011, A.Y. 2025– 2026**  
**A RESOLUTION CREATING AN AD HOC COMMITTEE ON WEBSITE**  
**DEVELOPMENT FOR THE CAVITE STATE UNIVERSITY – IMUS CSG ONLINE**  
**INFORMATION AND TRANSPARENCY SYSTEM (OITS)**

**WHEREAS**, the Central Student Government (CSG) of Cavite State University – Imus Campus acknowledges the need to develop a centralized and transparent digital platform that will serve as the official information hub of the student government;

**WHEREAS**, the CvSU–Imus CSG Online Information and Transparency System (OITS) aims to promote accessibility, accountability, and efficiency in disseminating resolutions, financial reports, minutes of meetings, and other official documents;

**WHEREAS**, the success of the said system requires a dedicated and skilled team that will handle its research, design, development, integration, and testing, under the supervision of the **CSG Executive Board** and the **Office of Student Affairs and Services (OSAS)**;

**WHEREAS**, the **Student Academic Program – Information Technology (SAP–IT)**, being a member of the CSG with the authority to oversee IT-related academic and technical initiatives, shall head the said committee;

**NOW, THEREFORE, BE IT RESOLVED**, That the **Central Student Government of Cavite State University – Imus Campus** hereby **creates an Ad Hoc Committee on Website Development** for the purpose of managing and implementing the development phases of the CvSU–Imus CSG Online Information and Transparency System (OITS).

**BE IT FURTHER RESOLVED**, That the committee shall be composed of the following positions:

- **Project Head / Committee Chair**: SAP – Information Technology
- **UI/UX Designer**: Responsible for researching and designing the user interface, user experience, and visual materials.
- **Frontend Developer**: Responsible for implementing the official UI/UX designs into functional code.
- **Backend Developer**: Handles database and system logic integration.
- **Quality Assurance Officer**: Conducts functionality and security testing prior to deployment.

**BE IT FURTHER RESOLVED**, that the committee shall:

- Conduct research and planning for the system architecture and design;
- Develop and test the alpha and beta versions of the website;
- Coordinate with the **CSG Executive Board**, and **OSAS** for review and feedback;

- Submit periodic progress reports to the CSG President and Executive Board;
- Recommend policies and guidelines for the system's management and sustainability.

**BE IT FINALLY RESOLVED**, that this Ad Hoc Committee shall function from the date of its approval until the successful completion of the OITS Project Phase 2: Deployment and Implementation, after which its duties and responsibilities shall be officially dissolved or transferred to the designated CSG Website Administrator.

Signed in Cavite State University – Imus Campus on the 8th of November 2025.

**CENTRAL STUDENT GOVERNMENT**

Executive Board of Officers

**NATHANIEL R. GIL**  
CSG President

**KEN B. LENTEJAS**  
CSG Vice President for Internal Affairs

**JOHN JEFFERSON M. DE LEON**  
CSG Vice President for External Affairs

**DANIEL D. CAMACLANG**  
CSG Secretary

**SAMANTHA (NATALIE F. FATALLO)**  
CSG Treasurer

**CRISTINA V. DOMINGO**  
CSG Auditor

**KENN HARVEY F. BROCOY**  
CSG Public Relations Officer

Recommending Approval:

**DR. ALFE M. SOLWA**  
CSG Adviser

**JENNY DANICA P. ABAYARI, MAEd**  
CSG Adviser

**DR. ARMAND G. ATON**  
SDS Coordinator

Approved:

**KAREN M. TILAN, MAEd**  
OSAS Head