



Republic of the Philippines
CAVITE STATE UNIVERSITY
Imus Campus
Student Development Services
CENTRAL STUDENT GOVERNMENT
csg.imus@cvsu.edu.ph



08 October 2025

DR. ARMI GRACE B. DESINGAÑO
OIC, Office of the Campus Administrator
This Campus

Dear Dr. Desingaño,

Greetings!

I hope this message finds you well.

On behalf of the Central Student Government, we would like to seek your approval for the production of **SLTP T-shirts** as part of our upcoming event, the annual **Student Leadership Training Program** which is on **October 22-23, 2025 (Wednesday and Thursday)**.

The said proposal aims to provide the students with a sense of shared identity as student leaders symbolizing conformity and discipline. Furthermore, the proposed project outlines the production plan, budgetary requirements and the rationale behind the proposal.

Upon approval, we will move forward with the production plan of the project which includes creating the design, communicating with producers, and selling the said product to the student leaders. It is important to note that buying the t-shirt is not mandatory for the student leaders, however, they are encouraged to do so.

We are humbly seeking your approval and support as we work on this project. With that being said, we look forward to your positive response and continued support.

Best regards,

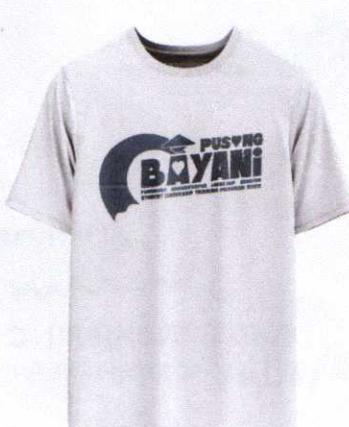
NATHANIEL R. GIL
CSG President



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PROJECT PROPOSAL

PROJECT TITLE	SLTP T-shirt
DATE AND VENUE	October 22-23, 2025
PROJECT HEAD	Nathaniel R. Gil CSG President
RATIONALE/ OBJECTIVES	<ul style="list-style-type: none"> • Promote a sense of shared identity among student leaders. • To symbolize conformity and discipline among student leaders.
TARGET PARTICIPANTS	Appointed/Elected Cavite State University Imus-Campus student leaders for the academic year 2025-26
MECHANICS	<p>1. The SLTP Shirt will be designed by the Central Student Government's PRO and creatives committee;</p> <p>2. And will be voted by each organization, the winning design will be the one to be used for the SLTP shirt.</p> <p>3. The shirt will only consist of front design:</p> <p style="text-align: center;">4</p>  <p>4. The orders will be collected until September 25, 2025</p>

BUDGETARY REQUIREMENT	ITEM	QTY.	UNIT PRICE	TOTAL PRICE
				₱ 0,000.00
GRAND TOTAL:				₱ 0,000.00
SOURCE OF FUND	Pre-order Payment			
EXPECTED OUTPUT	To promote unity and belongingness during the activity.			

Prepared by:

DANIEL D. DAMACLANG
CSG Secretary

Checked by:

NATHANIEL R. GIL
CSG President

Recommending Approval:

DR. ALFE M. SOLNA
CSG Adviser

ARMAND G. ATON, Ph.D
SDS Coordinator

KAREN M. TILAN, MAEd
OSAS Coordinator

Approved by:

ARMEN GRACE B. DESINGAÑO Ph.D
Campus Administrator **10/13/25**