



Republic of the Philippines
CAVITE STATE UNIVERSITY
Imus Campus
Student Development Services
CENTRAL STUDENT GOVERNMENT
csg.imus@cvsu.edu.ph



09 October 2025

DR. ARMI GRACE B. DESINGAÑO

Office of the Campus Administrator
This Campus

Dear Dr. Desingano,

Greetings!

I hope this message finds you well.

On behalf of the Central Student Government, I would like to inform you about our upcoming activity, which is the **Student Leadership Training Program** themed "**PUSong BAYANI: Komunikasyon, Ugnayan, Lakas-Isip, at Pamumuno.**" This event aims to develop and enhance the leadership potential of our student leaders by equipping them with the essential skills, values, and knowledge needed to become effective and responsible leaders.

This event is designed to foster teamwork, strengthen communication, and build a strong sense of accountability, while also encouraging personal growth and a deeper commitment to student leadership.

The activity is scheduled to take place on **October 22-23 (Wednesday and Thursday)** at the Cavite State University - Imus Campus Gymnasium, where students are encouraged to participate in the event.

We are humbly seeking your approval and support as we work on this activity. With that being said, we look forward to your positive response and continued support to create a joyful and meaningful event.

Best regards,

NATHANIEL R. GIL
CSG President



Republic of the Philippines
CAVITE STATE UNIVERSITY
 Imus Campus
 Student Development Services
CENTRAL STUDENT GOVERNMENT
 csg.imus@cvsu.edu.ph



ACTIVITY PROPOSAL

ACTIVITY TITLE	STUDENT LEADERSHIP TRAINING PROGRAM (SLTP) 2025																
DATE AND VENUE	October 22-23 2025, at the CvSU Imus Campus Gymnasium																
ACTIVITY HEAD	NATHANIEL R. GIL CSG PRESIDENT																
RATIONALE/ OBJECTIVES	<ul style="list-style-type: none"> To promote a sense of unity and foster the growth and development of student leaders through their shared participation in the event. Build stronger connections and create a warm and welcoming bond at the start of their respective terms. Empower students by equipping them with the essential skills and knowledge for effective leadership. 																
TARGET PARTICIPANTS	Student Leaders at CvSU - Imus Campus.																
MECHANICS	<p>This event is exclusive to the student leaders of academic and non-academic organizations in Cavite State University - Imus Campus. They are invited to join and participate in the event.</p> <p>PROGRAM FLOW</p> <table border="1"> <thead> <tr> <th colspan="2">Day 1</th></tr> </thead> <tbody> <tr> <td>7:00 – 8:00 AM</td><td>Roll Call</td></tr> <tr> <td>8:00 – 8:20 AM</td><td>Registration</td></tr> <tr> <td>8:20 – 8:25 AM</td><td>Prayer</td></tr> <tr> <td>8:25 – 8:35 AM</td><td>Opening Remarks</td></tr> <tr> <td>8:35 – 8:40 AM</td><td>Introduction of the first speaker</td></tr> <tr> <td>8:40 – 9:40 AM</td><td>First Speaker</td></tr> <tr> <td>9:40 – 9:45 AM</td><td>Certification and photo op.</td></tr> </tbody> </table>	Day 1		7:00 – 8:00 AM	Roll Call	8:00 – 8:20 AM	Registration	8:20 – 8:25 AM	Prayer	8:25 – 8:35 AM	Opening Remarks	8:35 – 8:40 AM	Introduction of the first speaker	8:40 – 9:40 AM	First Speaker	9:40 – 9:45 AM	Certification and photo op.
Day 1																	
7:00 – 8:00 AM	Roll Call																
8:00 – 8:20 AM	Registration																
8:20 – 8:25 AM	Prayer																
8:25 – 8:35 AM	Opening Remarks																
8:35 – 8:40 AM	Introduction of the first speaker																
8:40 – 9:40 AM	First Speaker																
9:40 – 9:45 AM	Certification and photo op.																

	9:45 – 10:00 AM	SINAG-TALA intermission
	10:00 – 10:05 AM	Introduction of the second speaker
	10:05 – 11:05 AM	Second Speaker
	11:05 – 11:10 AM	Certification and photo op.
	11:10 – 12:00 NN	Announcement of Teams for day 2
	12:00 NN – 1:00 PM	Lunch
	1:00 – 1:05 PM	Introduction of the third speaker
	1:05 – 2:05 PM	Third speaker
	2:05 – 2:10 PM	Certification and photo op.
	2:10 – 2:25 PM	SINAG-TALA Intermission
	2:25 – 2:30 PM	Introduction of the fourth speaker
	2:30 – 3:30 PM	Fourth speaker
	3:30 – 3:35 PM	Certification and photo op.
	3:35 – 3:40 PM	Closing Remarks
	3:40 – 3:45 PM	Announcements
	3:45 – 4:00 PM	Distribution of SLTP shirts
	4:00 – 5:00 PM	Clean up and yell rehearsal
	Day 2	
	7:30 – 8:00 AM	Roll Call
	8:30 – 9:00 AM	Opening Program
	9:00 – 9:10 AM	Induction of Teams
	9:10 – 9:20 AM	Brainstorming
	9:20 – 9:50 AM	Cheering/Yell
	9:50 – 10:20 AM	1st game
	10:20 – 10:50 AM	2nd game
	10:50 – 11:20 AM	3rd game

	11:20 – 11:50 NN	4th game																
	11:50 – 12:30 PM	Awarding & Closing remarks																
	MINI GAMES During the event, we will also conduct the following mini games: <ol style="list-style-type: none">1. Paper Cup2. Lead the Blind - Each team has to pick one representative. The representative will have to be blindfolded and will have to proceed across the maze and pick up the heart by following the team's directions.3. Human Knot - 2 team members must untie or loosen the knot of the tangled-up team.4. Ping-pong and Puzzle - The ping-pong ball will be placed on a spoon, and participants will carry the spoon in their mouth, they will move through obstacles (i.e., chairs and tables), at the end of the obstacle course they will get the puzzle pieces and solve the mental health code given (i.e., Self-love).																	
BUDGETARY REQUIREMENT	<table><tr><th>PARTICULAR</th><th>AMOUNT</th></tr><tr><td>Decoration Expense</td><td>₱ 2,500.00</td></tr><tr><td>Token Expense</td><td>₱ 1,000.00</td></tr><tr><td>Transportation Expense</td><td>₱ 300.00</td></tr><tr><td>Food for Guest Speakers</td><td>₱ 500.00</td></tr><tr><td>Food for performers and technicals</td><td>₱ 1,000.00</td></tr><tr><td>Contingency Funds</td><td>₱ 1,000.00</td></tr><tr><td>GRAND TOTAL:</td><td>₱ 6,300.00</td></tr></table>		PARTICULAR	AMOUNT	Decoration Expense	₱ 2,500.00	Token Expense	₱ 1,000.00	Transportation Expense	₱ 300.00	Food for Guest Speakers	₱ 500.00	Food for performers and technicals	₱ 1,000.00	Contingency Funds	₱ 1,000.00	GRAND TOTAL:	₱ 6,300.00
PARTICULAR	AMOUNT																	
Decoration Expense	₱ 2,500.00																	
Token Expense	₱ 1,000.00																	
Transportation Expense	₱ 300.00																	
Food for Guest Speakers	₱ 500.00																	
Food for performers and technicals	₱ 1,000.00																	
Contingency Funds	₱ 1,000.00																	
GRAND TOTAL:	₱ 6,300.00																	
SOURCE OF FUND	This event will be funded by the Central Student Government.																	
EXPECTED OUTPUT	At the end of this event, it is expected that the student leaders will create a memorable and uplifting celebration that acknowledges the dedication and hard work of CvSU Heroes at the STUDENT LEADERSHIP TRAINING PROGRAM (SLTP) 2025. Also, this will provide a source of inspiration for students while																	

creating pride and unity throughout CvSU Imus' activity event.

In addition to strengthening the ties and laying the foundation for future organization collaborations, the event will serve as a bridge for student leaders who are involved in both academic and non-academic organizations. This event shall promote the unity of the CvSU-Imus Campus student leaders across various interests and platforms.

Prepared by:

DANIEL D. CAMACLANG
CSG Secretary

Checked by:

NATHANIEL R. GIL
CSG President

Recommending Approval:

DR. ARMAND G. ATON
SDS Coordinator

KAREN M. TILAN, MAEd
OSAS Coordinator

Approved:

DR. ARMI GRACE B. DESINGAÑO
Campus Administrator **10/13/25**