



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
Imus Campus  
Student Development Services  
**CENTRAL STUDENT GOVERNMENT**  
csg.imus@cvsu.edu.ph



## MINUTES OF THE MEETING

**DATE AND LOCATION:** September 22, 2025—via Google Meet

**TIME COMMENCED:** 1:05 PM

**PRESIDER:** President Nathaniel R. Gil

### ATTENDEES:

Name	Position
• Zoe R. Gil	CSG President
• Ken B. Lentejas	CSG VP-Internal
• Daniel D. Camaclang	CSG General Secretary
• Cristina V. Domingo	CSG Auditor
• Kenn Harvey F. Brocoy	CSG P.R.O
• Charles Derick A. Garcia	SAP-CS
• Misael A. Ponferrada	SAP-HM
• Chris John C. Labalan	SAP-Journalism
• Anjela M. Rivas	SAP-Education
• Mary Eunice D. Ramos	SAP-Psychology
• Micaella Kathe P. Palileo	SAP-Entrepreneurship
• Zhiro Francisco	Creatives Committee
• Kristian Dela Torres	Creatives Committee
• Ma. Cristina Hernandez	Assistant Secretary
• Ishra Firreli B. Fernando	Assistant Secretary

### ABSENTEES

• John Jefferson M. De Leon	CSG VP-External
• Ivan P. Duran	SAP-IT

### AGENDA:

- Continuation COA Presentation
  - Hair & Dress Code Policy; Bulleting Upgrade
  - Concerns
-

**COMMENCEMENT:**

A meeting for the continuation of the presentation of COA was called by CSG President Gil, which she also presided over. The meeting commenced at 1:05 PM via Google Meet. Its primary objective was to discuss the remaining numerous proposed activities for the upcoming months.

Pres. Gil opened the meeting by greeting all attendees and formally acknowledging the presence of both CSG officers in the meeting. The officers and the committees then proceeded with the presentation of the preparations for the upcoming events and project proposals.

- The discussion opened with the revised proposed activities starting with the month of September by *Daniel Camaclang, Secretary*, about the seminar titled “**Andiyan po ba si...**” A small project aimed to provide an efficient liaison process by creating “in and out” infographics (?) with the information containing the availability of SDS and OSAS. Followed by the proposals for the month of **October**;

- **Panamitang-Bayanihan: CvSU-Imus Uniform Donation Drive** for Students who are in financial turmoil and its resolution to be institutionalized by October 02 or 06, proposed by Mr. Garcia, SAP-Psych

- **Calling for the Holding of a Constitutional Convention (CONCON)**, to be implemented on October 27, 2025 after the Midterms Examinations, and the **Pande-Kape ni Kabsuy** for Midterms, Finals, and Mid-year (incl. SATT & QE) exams on October 17 and 18, 2025, proposed by Mr. Lentejas, V.P. Internal.

- **Heroes Lockers (IGP)** provides lockers for rent to our students to have a safe storage for them to keep their valuable items. This can also be a stable IGP for the CSG on October 20 and the **For her (IGP)**. sanitary napkins accessible and affordable for every female student as well as our staff. This can also be a stable stream of income for the CSG on October 06, 2025, proposed by Ms. Domingo, Auditor.

- And lastly, the **Committee Haunting** on *October 07*, Wednesday, and October 13. Lastly, the “Courtesy Call” on October 20 was stated by the CSG President, Ms. Gil.

- The following project proposals were as follows in the month of **November**:
  - Initially the proposal of the secretariat committee that was led by Mr. Camaclang, Secretary, was “Thrift that Drip.” **Thrift that dripl** (Thrift shop | IGP), the school thrift shop event, is a student-led initiative designed to promote sustainability, financial literacy, and community support within our campus; this event provides a practical and educational alternative by encouraging students to donate or sell

their pre-loved clothes. By making quality clothing accessible at affordable prices, the event also addresses the financial needs of students, ensuring that everyone can participate without economic burden. **And The Great Book Escape:** Discover, Learn, Imagine, to promote reading by offering academic and literary books, encouraging students to enjoy both learning and creative stories, supporting local authors and publishers, and creating a welcoming space where knowledge and imagination come together for growth and inspiration, proposed by the assistant secretaries, Ms. Hernandez and Ms. Fernando.

- Before proceeding to the following months, Ms. Gil clarifies if there is no more proposed projects and resolutions for the previous months that have been discussed, moving on to the months of **December** and **January**;
  - The first proposal was led by Ms. Ramos, SAP-Psych, about a movie click that includes psychological and historical drama; the genre and date of implementation is *to be finalized*.
  - On December 01-04 of 2025 the **"HIV Awareness Seminar"** will provide students of CvSU-Imus, as well as instructors who wish to attend, with enough knowledge and awareness about HIV. It will cover essential information such as prevention, early detection, available support systems, and the importance of breaking the stigma surrounding HIV. By sharing these insights, we hope to encourage a more informed, compassionate, and responsible community and its proposal is to be coordinated with the external, proposed by Mr. Lentejas, VP Internal
  - Additional to this is the **Level-Up Paskuhan** on December 15 or 17 (tentative) that was followed by Ms. Gil, CSG President.
  - For the month of **January**, we are to present firstly Ms. Domingo, Auditor, with the **"Napkin Dispenser"** and **"Fan Project,"** Fans for common areas on the campus, and the replacement of unused and broken fans with its *unsure date* of implementation.
  - Secondly, the Pande-Kape ni Kabsuy for Midterms, Finals, and Mid-year (incl. SATT & QE) Exams on *January 11-12, 2025*.
  - Lastly, for the last event for the month of January, the **"Bomb Threat Seminar"** on *October 18*. The very first seminar about bomb threats at the Cavite State University-Imus Campus
- For the upcoming month of **February**, we had numerous proposed activities that include the following:
  - To begin with, the **"Artfest,"** a newly proposed project by the creatives committee, Mr. Francisco. This workshop aims to collaborate with the ALTAS organization by conducting design talks, contests, and award recognitions, as it is based on the idea of the National Arts Month this February, this will be held in the campus's covered court of the function hall for the exposure and to attract the creatives and committee of each organization.

- Followed by the **Resolution for the Journalism Community** and Publications, the initial plan of an additional Php 5 for the membership fee of their organizations in the student publication, proposed by Mr. Labalan, SAP-Journalism.
- **IGP CSG merchandise**, that include, Polo shirt, tote bags and badge pins with the legacy of the old designs, was asked to be improved and enhanced by Ms. Girl, this project will be advertised in February, and the pre-orders will commence in the month of October. Proposed by Mr. Garcia, SAP-CS
- A new project was proposed by Mr. Lentejas, V.P. Internal, the **"Puso Booth,"** a simple booth to help the students break free from academic pressure and environmental stress that highlights the month of love and the motto of "love yourself," as valentine's day is not only about couples but also about inspiring individuals. This will be implemented on February 11 and 12 in the Old Building, Lobby.
- Furthermore, there is the **"Campaign Video"** that is initially assigned to the creatives committee; this aims to promote the diversity of love—"love in all forms." Interviews of different types of couples and their journeys.
- Lastly is the resolution for additional fans, with the minimum of 5 electric fans on each floor, for a total of 20 electric fans proposed by Ms. Ramos, SAP-Psychology.
- Moving on with the months of **March, April, May, and June**, the proposal events and activities were as follows:
  - We have only one proposal in the month of March, as it highlights the "Women's Month", **The Kabaihan Event Seminar**. And the resolution for the Education Community's additional project that was proposed by Ms. Rivas, SAP-Education.
  - In the month of April, **"LEAD: Linking, Empowering, and Developing CvSUeño Student Leaders,"** an annual seminar held inside of the Cavite State University - Imus Campus Covered Court, had a pre-registration fee inclusive of freebies such as a lanyard, t-shirt, a pamaypay/handfan, and pins exclusive to the event, proposed by Mr. Garcia, SAP-CS.
  - Next to it is the new proposal of Mr. Lentejas, V.P. Internal, a "Feeding Program" for street animals inside and outside near the campus. As it highlights the "National Pet Day" on April 11, 2025. A proposed collaboration with the NSTP and local organizations within the municipality for convenience.
  - For the month of May, 3 proposals were presented, including **"Enhancing the Facilities for Learner's Environment,"** which was proposed by Mr. Ponferrada, SAP-HM. Secondly is the **Resolution for the Conventional Training for Entrepreneurs** presented by Ms. Palileo, which was commented on by Ms. Gil to commence generally and be participated in by all. Lastly is the Psychological Seminar, which was proposed by Mr. Lentejas, V.P. Internal. These proposals will be further elaborated.
  - "Pride month" The month of June, was presented by 2 proposals, Starting with the **"Makulay Malaya Seminar"** that was

proposed by Ms. Rivas of SAP-Education, this seminar will be processed by the Central Student Government and will aim to provide free condoms to the students, as it also aligns with the objectives of the proposed activity of Mr. Lentejas, V.P. Internal. Next is "**Internet Ethics**," a seminar about internet knowledge proposed by Mr. Dela Torres of the Creatives Committee.

- Before concluding the presentation of proposals for the set calendars of each month, additional proposals were presented;
  - The CSG Care Assistance Program, which will be implemented before the end of the term, includes the dissemination of free school supplies to the students that will undergo screenings for the qualifications of evaluations. Secondly, there are the Free Water Refilling Stations, 1 gallon of water a day; the implementation date is the same as the sanitary project of Ms. Domingo. Followed by, The Student Box Survey & Feedback and the Campus Charging Station Project, an affordable charging station that aims to provide solutions and assistance to the student, proposed by Mr. Brocoy, Public Relations Officer.
  - Aligned with the **Website for transparency**, which aims to be finished within this month, the proposal of Posting of Liquidation reports and Finances were proposed by Ms. Domingo, Auditor. That she will be requiring for each organization to follow.
  - Lastly is the "Kalinisan sa Palikuran." Every organization should have a representative as a cleaner and a proposed hygiene kit in every comfort room of the campus, by Ms. Rivas, SAP-Education.
- Moving on with the Second Agenda, Ms. Gil elaborated on the projects that needed to be done.
  - At the Guard Area, the Hair & Dress Code Policy and the bulletin will be updated by the creatives committee, and the bulletin needs to be finished this September.
  - Bulletin Board of the CSG inside and outside of the office
  - Clean-Up Drive inside and outside the office and Decorations.
- For the last agenda, concerns were addressed and raised; the following are included:
  - Stated by Mr. Camaclang, Secretary: The ALTAS request for a one-week allowance from September 23 - 27, was approved by Ms. Gil, while the proposal for the requested 10% discount on the SLTP shirt was unfortunately declined by Ms. Domingo, Auditor. A 5% Discount will still be given to the ALTAS Organization.
  - The turnover is tomorrow, September 23, 2025
  - Request for the extension of the deadline for the scholarship document submission and process.
  - Google Forms for School Lanyards: design posting will be this week prior.

- Mr. Dela Torre of the Creative Committee requested the pictures of the officers who haven't been photographed.
  - Aircon Maintenance inside the Office
  - Collection of Birthdays for the CSG officers and committee, and uniformed Birthday Publication Material.
- Finally, Pres. Gil once again thanked everyone for the great performance of presentations and reminded everyone to revise the documents needed for the following months for the smoother flow of process for the upcoming events. The meeting was officially adjourned after all concerns and plans were discussed and agreed upon.

**TIME ADJOURNED: 2:39 P.M**

Prepared by:

**MA. CRISTINA D. HERNANDEZ**  
CSG Undersecretary

Noted by:

**NATHANIEL R. GIL**  
CSG President

Approved by:

**ARMAND G. ATON, Ph.D**  
SDS Coordinator

## DOCUMENTATION

