



Republic of the Philippines
CAVITE STATE UNIVERSITY
Imus Campus
Student Development Services
CENTRAL STUDENT GOVERNMENT
csg.imus@cvsu.edu.ph



25 November 2025

DR. ARMI GRACE B. DESINGAÑO

Office of the Campus Administrator
This Campus

Dear Dr. Desingaño,

Greetings!

I hope this message finds you well.

On behalf of the Central Student Government (CSG), we would like to formally inform you about our upcoming activity entitled "**Level-Up Paskuhan 2025**" themed "**Paskong Kabsuhenyko, Tanglaw ng Puso, Liwanag ng Pag-asa**". This event aims to foster joy and togetherness among all Kabsuhenyos as we celebrate the Christmas season.

The celebration will feature festive activities, interactive games, and surprises for all students, staff, and faculty.

The event is scheduled on **December 4, 2025 (Thursday) 2:00 PM to 7:00 PM**, at Cavite State University – Imus Campus gymnasium.

We humbly seek your approval and support for this activity. We look forward to your positive response and continued encouragement as we strive to make this celebration meaningful and memorable for everyone.

Best regards,

NATHANIEL R. GIL
CSG President



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ACTIVITY PROPOSAL

ACTIVITY TITLE	LEVEL UP PASKUHAN sa CvSU- Imus 2025		
DATE AND VENUE	December 04, 2025, at the Cavite State University Imus Campus Gymnasium		
ACTIVITY HEAD	NATHANIEL R. GIL CSG PRESIDENT		
RATIONALE/ OBJECTIVES	<ul style="list-style-type: none"> • The Level Up Paskuhan sa CvSU- Imus 2025 aims to bring joy, unity, and the spirit of giving among all Kabsuhenyos as we celebrate the Christmas season together. • It serves as a time to appreciate the efforts of students, faculty, and staff while strengthening the sense of community within the campus. • Through fun activities, performances, and shared experiences, the event hopes to create lasting memories and promote togetherness among everyone in the campus 		
TARGET PARTICIPANTS	Students, Faculties and Staffs		
MECHANICS	<p>This event is exclusive to all bona fide students, faculty members, and staff in Cavite State University - Imus Campus. They are invited to join and participate in the event Level-Up Paskuhan 2025 with a theme “Paskong Kabsuheny: Tanglaw ng Puso, Liwanag ng Pag-aso.”</p> <p>Pre-Event (November 25, 2025)</p> <ul style="list-style-type: none"> - Distribution of Grand Raffle Tickets (10 PESOS). It will be distributed in all organizations (20 tickets each organization). - Regular Raffle Tickets will be distributed upon registration - Distribution of Invitations - Donation Drive <p>PROGRAM FLOW (December 04, 2025)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px; text-align: center;">Level-Up PASKUHAN 2025</td> <td style="padding: 5px; text-align: center;">People Involve</td> </tr> </table>	Level-Up PASKUHAN 2025	People Involve
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	2:00 PM - 2:15 PM	Registration Different Tables - CIHS for NSTP Students - CSG for claiming Raffle Tickets to All Students of CvSU-Imus	CvSU - Imus Honor Society and CSG
	2:15 PM - 2:30 PM	Opening Program	Hosts
	2:30 PM - 2:35 PM	Opening Prayer	AVP
	2:35 PM - 2:40 PM	Opening Remarks	Sir Sixto N. Ras Jr.
	2:40 PM - 3:05 PM	Lantern Presentation	First Year Students from CvSU - Imus Campus taking CWTS of the NSTP Program
	3:05 PM - 3:15 PM	Intermission Number	Sinagtala Performing Arts Group
	3:15 PM - 3:30 PM	Awards Presentation - Top 10 winners - 1st, 2nd, and 3rd placer	Hosts
	3:30 PM - 3:35 PM	Inspirational Message	Ms. Milagros P. Viado
	3:35 - 3:55 PM	Shifting to Level-Up Paskuhan 2025	Hosts
	3:55 – 4:05 PM	Production Number	Sinag-Tala Performing Arts Group (Theater)

11-12-24

	4:05 - 4:10 PM	Welcoming Remarks	Dean Armi Grace Desingaño
	4:10 – 4:25 PM	Game 1 - Bring Me	Hosts
	4:25 – 4:35 PM	Raffle Draw/s	Hosts
	4:35 – 4:55 PM	Game 2 - Snatch the Mic	Hosts
	4:55 - 5:10PM	Raffle Draw/s	Hosts
	5:10 – 5:30 PM	Game 3 - Human Bingo	Hosts
	5:30 -5:40 PM	Grand Raffle Draw	Hosts
	5:40 – 6:10 PM	Christmas Lighting/Lantern Lighting with Sinag-Tala Chorale and Lighting of Sparklers Inspirational Message	All student in CvSU - Imus, Sinag-Tala Chorale & CSG President Zoe Gil
	6:10 – 6:20 PM	Certification	Hosts
	6:20 – 6:30 PM	Closing Remarks	SDS Head Dr. Armand Aton & OSAS Head Ma'am Karen Tilan
	6:30 - 7:00 PM	Excess/Running Time	

Raffle Mechanics

- Raffle draw winner/s shall only be called 3 times during the event.
- If the winner/s doesn't appear during the span of calling them, another winner shall be called.

MINI GAMES

During the event, we will also conduct the following mini games:

- 1. Bring Me**

- Participation is **voluntary** and **open to all attendees of the event**.
- if there are no volunteers, ask each department/organization to **nominate a few students. (5-10 students)**

	<ul style="list-style-type: none"> ● The host will call out items or objects. ● Students must quickly find and bring the requested item to the host/stage. ● The first student to successfully present the correct item wins the round ● The game will consist of 5–10 rounds depending on time. ● Each round has one prize (e.g., small Christmas giveaways, treats, or tokens). ● Winners will be recognized and awarded immediately. <p>2. Snatch the Mic - Christmas Songs</p> <ul style="list-style-type: none"> ● Participation is voluntary and encouraged for those who want to showcase their quick wit, singing, or Christmas spirit. This game will be played by 10 students only. ● if there are no volunteers, ask each department/organization to nominate a few students. (5-10 students) ● The host will play a Christmas song and at random moments, the music will stop. ● The host will randomly pick from the 10 students to continue the song. ● When the player answers the wrong lyrics, he/she will be eliminated from the game. ● The last man standing receives a Christmas giveaway or token. ● The winner will be recognized immediately after each round. <p>3. Human Bingo</p> <ul style="list-style-type: none"> ● Participation is voluntary and open to all attendees. ● if there are no volunteers, ask each department/organization to nominate a few students. (5-10 students) ● Each participant receives a Human Bingo card with a grid (e.g., 5x5). ● Each square contains a trait, experience, or fact (e.g., “Has joined an org,” “Is wearing eyeglasses,” “Lives in Imus”). ● Cards can be customized to highlight student life and campus culture. ● Students must mingle around the venue and find peers who match the descriptions on their card. ● When they find someone, that person signs their name in the corresponding square. ● A student may only sign one square per card to encourage wider interaction.
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	<ul style="list-style-type: none"> The first participant to complete a Bingo pattern (<i>horizontal, vertical, or diagonal</i>) shouts "Bingo!" and wins. The host/judges verify the winning card before declaring the winner. Winner/s are awarded immediately. 																																																																
BUDGETARY REQUIREMENT	<table border="1"> <thead> <tr> <th>ITEMS</th><th>Quantity</th><th>Unit Price</th><th>AMOUNT</th></tr> </thead> <tbody> <tr> <td>Christmas Lights</td><td>7 pcs</td><td>179.00</td><td>₱1,253.00</td></tr> <tr> <td>Ornaments (blue)</td><td>1 box</td><td>₱255.00</td><td>₱255.00</td></tr> <tr> <td>Ornaments (Silver)</td><td>1 box</td><td>₱75.00</td><td>₱95.00</td></tr> <tr> <td>Fairy Lights</td><td>1 box</td><td>₱100.00</td><td>₱100.00</td></tr> <tr> <td>Velum</td><td>4 packs</td><td>₱27.00</td><td>₱108.00</td></tr> <tr> <td>Lanterns/Star</td><td>1 piece</td><td>₱200.00</td><td>₱200.00</td></tr> <tr> <td>Mini Heart with light</td><td>1 piece</td><td>₱19.00</td><td>₱19.00</td></tr> <tr> <td>Transportation</td><td>7 persons</td><td>₱11.00</td><td>₱200.00</td></tr> <tr> <td>Gift Wrappers</td><td>5 pieces</td><td>₱6.00</td><td>₱30.00</td></tr> <tr> <td>Garland (Green)</td><td>5 strands</td><td>₱30.00</td><td>₱300.00</td></tr> <tr> <td>Garland (Silver)</td><td>2 strands</td><td>₱35.00</td><td>₱70.00</td></tr> <tr> <td>Ribbons (Blue)</td><td>20 yards</td><td>₱7.00</td><td>₱140.00</td></tr> <tr> <td>Ribbons (Silver)</td><td>10 yards</td><td>₱10.00</td><td>₱100.00</td></tr> <tr> <td colspan="2">Contingency Fund</td><td colspan="2">₱500.00</td></tr> <tr> <td colspan="2" style="text-align: right;">GRAND TOTAL:</td><td colspan="2">₱3,215.00</td></tr> </tbody> </table>	ITEMS	Quantity	Unit Price	AMOUNT	Christmas Lights	7 pcs	179.00	₱1,253.00	Ornaments (blue)	1 box	₱255.00	₱255.00	Ornaments (Silver)	1 box	₱75.00	₱95.00	Fairy Lights	1 box	₱100.00	₱100.00	Velum	4 packs	₱27.00	₱108.00	Lanterns/Star	1 piece	₱200.00	₱200.00	Mini Heart with light	1 piece	₱19.00	₱19.00	Transportation	7 persons	₱11.00	₱200.00	Gift Wrappers	5 pieces	₱6.00	₱30.00	Garland (Green)	5 strands	₱30.00	₱300.00	Garland (Silver)	2 strands	₱35.00	₱70.00	Ribbons (Blue)	20 yards	₱7.00	₱140.00	Ribbons (Silver)	10 yards	₱10.00	₱100.00	Contingency Fund		₱500.00		GRAND TOTAL:		₱3,215.00	
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SOURCE OF FUND	This event will be funded by the Central Student Government and sponsorship from outside partners.																																																																
EXPECTED OUTPUT	At the end of the event, the Level Up Paskuhan sa CvSU-Imus 2025 is expected to strengthen unity, joy, and school pride among all Kabsuhenyos. Participants																																																																

	<p>will develop a greater appreciation for the CvSU Imus community as they celebrate the spirit of Christmas together.</p> <p>The event will also showcase the creativity and talents of students through performances and activities that promote teamwork and cooperation. It aims to build better relationships among student organizations, faculty, and staff, creating a more connected and supportive campus.</p> <p>This celebration will remind everyone the importance of togetherness and gratitude, inspiring all Kabsuhenyos to carry the CvSU Imus spirit beyond the event.</p>
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Prepared by:

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DANIEL D. CAMACLANG
CSG Secretary General

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KAREN M. TILAN, MAEd
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