



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
Imus Campus  
Student Development Services  
**CENTRAL STUDENT GOVERNMENT**  
csg.imus@cvsu.edu.ph



## MINUTES OF THE MEETING

**DATE AND LOCATION:** September 30, 2025—via Google Meet

**TIME COMMENCED:** 11:10 AM

**PRESIDER:** President Nathaniel R. Gil

### ATTENDEES:

Name	Position
• Nathaniel R. Gil	CSG President
• Ken B. Lentejas	CSG VP-Internal
• Cristina V. Domingo	CSG Auditor
• Micaella Kathe P. Palileo	SAP-Entrepreneurship
• Ma. Cristina Hernandez	Assistant Secretary
• Ishra Firreli B. Fernando	Assistant Secretary
• Jayson Pascua	EIC The Flare
• Shaniah Jae Racelis	BITS President
• Nicole Shane Dantis	BITS 4th Year Representative
• Clyde Roius	Sinag-Tala Representative
• Mary Ann R. Caliwan	Sinag-Tala Representative
• Melcha R. Tupas	Sinag-Tala Representative

### ABSENTEE

### AGENDA:

- Discussion with the secretaries & representatives of Sinag-Tala, The flare & BITS organizations regarding the collaboration for the Student Leadership Training Program

### COMMENCEMENT:

The CSG auditor, Ms. Domingo, initially began the meeting about the organization's suggestions on the **proposed discounts** and the certificate of recognition for the student leadership training program, or the SLTP that will be conducted on October 8 and 9.

BITS representatives state that they will provide possible lists of participants in their organization; however, The Flare, represented by Mr. Pascua, has asked the following questions: "What do they need to offer?" They then suggested writing a **news article** and taking photos to **document** the event. The second question concerned the final design of the SLTP shirt, which was immediately answered by CSG President, Ms. Gil. In addition, Mr. Pascua clarified the program flow of the two-day event, after which Ms. Gil elaborated on the SLTP calendar.

- The **first day** of the Student Leadership Training Program will feature a full-day seminar with student leaders and guest speakers from both inside and outside the school.
- On the **second and final day** of the SLTP, the morning agenda will include a Team Building session with three activities for student leaders, followed by a general meeting to officially conclude the event.
- Finally, it has been decided to provide snacks for the students and guest speakers on the first day of the SLTP event, as this will be a full-day seminar, as well as the distribution of excuse letters for official participants.

Furthermore, Mr. Pascua mentioned the discovery of errors in the statement proposal, which included punctuation, spelling, and minor errors. He discussed the sent statement letters with Mr. Kyle about the SLTP event and is still waiting for the feedback. Ms. Gil stated that the statement will be increased. Finally, at 11:16 AM, Ms. Gil asked the organizations of The Flare and BITS if they had any further concerns about the collaboration between the Central Student Government and themselves. Before officially ending the meeting, Ms. Domingo reminded them that the organizations' discount will only be 5% on the SLTP shirt event.

The Flare adjourned the meeting at 11:25, and the Sinag-tala officers arrived at 11:30 a.m.

At the start of the meeting, the following details were discussed about the collaboration between the **Sinag-Tala Organization** and the Central Student Government:

- Initially discussed is the task for the sinag-tala organization which will be the intermission number for the entertainment in the student leadership training program (SLTP), that the CSG also assures and indicates the 3 benefits for collaboration, the benefits is as follows: Certificate, exposure of the Sinag-Tala organization and their logo, and lastly is the 5% discount for the SLTP shirt.
- Second, they stated that there will be two performers in the morning and afternoon, with sing-alongs during both parts of the performance. Finally, the CSG officers requested five performers for the event, and the food will be one ballot of Goldilocks, each.

**TIME ADJOURNED: 11:26 AM**

Prepared by:

**MA. CRISTINA D. HERNANDEZ**  
CSG Undersecretary

**ISHRA FIRRELI B. FERNANDO**  
CSG Undersecretary

Noted by:

**NATHANIEL R. GIL**  
CSG President

Approved by:

**DR. ARMAND G. ATON**  
SDS Coordinator