



Republic of the Philippines
CAVITE STATE UNIVERSITY
Imus Campus
Student Development Services
CENTRAL STUDENT GOVERNMENT
csg.imus@cvsu.edu.ph



3 December 2025

DR. ARMI GRACE B. DESINGAÑO
Office of the Campus Administrator
This Campus

Dear Dr. Desingano,

Greetings!

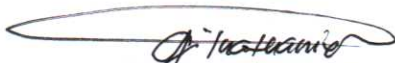
I hope this message finds you well.


On behalf of the Committee on Student Affairs and Concerns (CSAC) under the Central Student Government (CSG), we would like to formally inform you about our initiative entitled "**Chat.CSG**" an official and centralized platform to address students' grievances, concerns, and inquiries, for all bonafide students of Cvsu-Imus.

Chat.CSG aims to provide a reliable and effective platform for students to raise their concerns and seek assistance. Chat.CSG seeks to eliminate the dependence on informal platforms that may not provide consistent or accurate responses.

We humbly seek your approval and support for the implementation of Chat.CSG as an official communication and assistance channel of the Central Student Government. We believe that this platform will significantly improve the responsiveness and accessibility of student services within the campus.

Best regards,


NATHANIEL R. GIL
CSG President


ARMAND G. ATON, Ph.D.
12-7-25



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ACTIVITY PROPOSAL

| | |
|----------------------------------|--|
| ACTIVITY TITLE | CHAT.CSG |
| DATE AND VENUE | January 2026, at the Cavite State University Imus Campus CSG Office |
| ACTIVITY HEAD | NATHANIEL R. GIL CSG PRESIDENT |
| RATIONALE/ OBJECTIVES | <ul style="list-style-type: none"> • To provide an official, centralized platform for students to submit grievances, concerns, and inquiries. • To improve communication between the student body and the Central Student Government (CSG). • To ensure that student concerns are addressed systematically, accurately, and on time. • To reduce misinformation caused by unofficial or informal communication channels. • To enhance the overall quality of student assistance and support services. |
| TARGET PARTICIPANTS | Students, Faculties and Staffs |
| MECHANICS | <ul style="list-style-type: none"> • Students submit concerns or inquiries using their personal facebook account by completing a structured form or message interface. • All submissions are categorized based on their nature (Critical, Academic, Non-Academic, Redirect, Null, External). • Concerns are routed to the appropriate committee or CSG officer for review. • Assigned officers verify and evaluate the concern before taking necessary action. • Students receive official, verified responses through the platform. • Cases requiring coordination with university offices are endorsed accordingly, with updates provided to the student. • All concerns and responses are logged for documentation and tracking. • A feedback option allows students to rate the assistance and suggest improvements. |

ARMAND G. ATON, Ph.D.
 12-3-25

| | |
|------------------------------|---|
| BUDGETARY REQUIREMENT | N/A. |
| SOURCE OF FUND | This project won't use any budget. |
| EXPECTED OUTPUT | <p>The implementation of Chat.CSG is expected to result in a centralized, accessible, and efficient communication platform for all bona fide CvSU-Imus students. Through this system, the Central Student Government aims to achieve faster response times, more accurate dissemination of information, and improved documentation of student grievances and inquiries.</p> <p>This platform will help build trust and security for every student to feel valued, heard and supported—leading to better engagement and stronger relationships with the student body. This will help reduce misinformation by eliminating the dependence on informal messaging channels, ensuring that students receive consistent and verified responses. Through this consistent communication, timely responses, transparent processes, and secure handling information</p> |

Prepared by:


JUANITA ANJELA M. RIVAS
 SAP Education

Checked by:

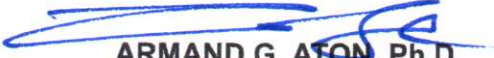

DANIEL D. CAMACLANG
 CSG Secretary General


NATHANIEL R. GIL
 CSG President

Recommending Approval:

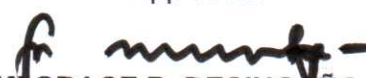

ALFE M. SOLINA, DBA
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ARMAND G. ATON, Ph.D
 SDS Coordinator


KAREN M. TILAN, MAEd
 OSAS Coordinator

Approved:


ARM GRACE B. DESINGANO, Ph.D
 Campus Administrator