



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
Imus Campus  
Student Development Services  
**CENTRAL STUDENT GOVERNMENT**  
csg.imus@cvsu.edu.ph



## MINUTES OF THE MEETING

**DATE AND LOCATION:** September 19, 2025—via Google Meet

**TIME COMMENCED:** 8:45 PM

**PRESIDER:** President Nathaniel R. Gil

### ATTENDEES:

| Name                        | Position              |
|-----------------------------|-----------------------|
| • Zoe R. Gil                | CSG President         |
| • Ken B. Lentejas           | CSG VP-Internal       |
| • John Jefferson M. De Leon | CSG VP-External       |
| • Daniel D. Camaclang       | CSG General Secretary |
| • Cristina V. Domingo       | CSG Auditor           |
| • Kenn Harvey F. Brocoy     | CSG P.R.O             |
| • Charles Derick A. Garcia  | SAP-CS                |
| • Misael A. Ponferrada      | SAP-HM                |
| • Chris John C. Labalan     | SAP-Journalism        |
| • Anjela M. Rivas           | SAP-Education         |
| • Mary Eunice D. Ramos      | SAP-Psychology        |
| • Micaella Kathe P. Palileo | SAP-Entrepreneurship  |
| • Ivan P. Duran             | SAP-IT                |
| • Zhiro Francisco           | Creatives Committee   |
| • Kristian Dela Torres      | Creatives Committee   |

### ABSENTEES

|                             |                     |
|-----------------------------|---------------------|
| • Ma. Cristina Hernandez    | Assistant Secretary |
| • Ishra Firreli B. Fernando | Assistant Secretary |

### AGENDA:

- SLTP Preparation
- Adviser Hunt
- Turnover
- After-SLTP Agendas

  
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## COMMENCEMENT:

- An emergency meeting was called by CSG President Gil, which she also presided over. The meeting commenced at 8:44 PM via Google Meet. Its primary objective was to discuss preparations for the SLTP event as well as the numerous activities for the upcoming weeks.

Pres. Gil opened the meeting by greeting all attendees and formally acknowledging the presence of both CSG officers in the meeting. He then proceeded with the presentation of the preparations for the SLTP event.


- The discussion opened with the update about the assigned task by Pres. Gil to the Student Academic Program (SAP) officers. The SAP officers all stated that they conformed to the said objective. Afterwards, Pres. Gil reminded everyone that the **CSG needs everyone to help with the needed preparations for SLTP. She tasked everyone to help with the creatives, secretariats, and finance.** She also reminded everyone that the student council should be open to all criticism and suggestions, especially for the upcoming SLTP event, reminding everyone to **take it positively.** SAP-Journalism Mr. Labalan stated that he will coordinate with the potential host for the event.
- The second agenda was an announcement. **Dr. Alfe M. Molina**, the chairperson of the Department of Business Administration, accepted the invitation to serve as the adviser to the Central Student Government. Everyone in attendance applauded the announcement. Pres. Gil proceeded to inform everyone that they still need to find another adviser. Ma'am Grace Ibañez, the chairperson of the Department of Computer Science, is the preferred adviser for next term, and the CSG will try to visit her in her office this upcoming week.
- Moving forward, she also stated that after the Student Leadership Training Program (SLTP) 2025, the **resolution regarding the establishment of the needed committees**, as well as their heads and officers, will be the next main agenda of the Central Student Government. She also reminded VP-Internal about the progress of the ratification of the current CBL, as it will be the main agenda after SLTP.
- For the upcoming week, Pres. Gil also reminded the Public Relations Officer, Mr. Brocoy, to communicate with various departments about any updates in relation to their department, most especially the scholarship program. She also tasked P.R.O. Mr. Brocoy to **communicate with ALTAS regarding minor revisions to the stage design.**

  
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- Secretary Mr. Camaclang requested permission to speak, which was granted. He also announced other agendas and activities for the upcoming week. These are as follows:
  - Monday: He proposed a meeting for the collaborating organizations, such as the Sinag-tala, BITS, and GIG. He also added that he will speak to Dr. Aton personally regarding the possible changes to the format of letters.
  - Tuesday: A meeting with Bank of the Philippines Island (BPI) regarding their proposal.
- CSG Auditor Ms. Domingo raised numerous concerns from various organizations. These are as follows:
  - HGA: They are not available for the event.
    - Pres. Gil: They are required to attend; however, the CSG will consult the SDS about this.
  - CYLE: Two officers are not yet officially proclaimed by the COMELEC. They are asking if they are still allowed to attend.
    - Pres. Gil: According to the requirements, the attendees should have taken their oath; the CSG will communicate with the SDS about this.
- Other concerns were raised by the SAP ambassadors, such as:
  - Can a student pay for the T-shirt and entrance fee, but not attend the event?
    - Yes. The student can claim their T-shirt at the office.
  - Is it possible to move the event schedule?
    - The event was originally scheduled last week, but we asked the SDS to move it a week later; they will consult them again regarding this concern.
  - Who will be the attendees for the COA presentation?
    - Only the President and Vice President are required to attend; however, if they are not available, a proxy should attend in place.
- Other points that were made during the meeting will be as follows:
  - The SAP elective position process will be held a week after the SLTP.
  - The request letter to fix the broken air conditioner and the leaking ceiling in the CSG office shall be drafted in the upcoming week.
  - The mini games for Day 2 of the SLTP shall be finalized.
- Finally, Pres. Gil once again reminded everyone to be open to suggestions and criticism from other organizations. The CSG should leave a lasting legacy that will define inclusive, progressive, and active governance. The meeting was officially adjourned after all concerns and plans were discussed and agreed upon.

  
ARMAND G. ATON, Ph.D.

Prepared by:

  
**DANIEL D. CAMACLANG**  
CSG Secretary

Noted by:

  
**NATHANIEL R. GIL**  
CSG President

Approved by:

  
**ARMAND G. ATON, Ph.D.**  
SDS Coordinator

## DOCUMENTATION:

