INSTRUCTIONS

- *Do not write anything on the question paper.*
- *Please write your name, roll number and other details very clearly on the front page of the answer sheet.*
- *If you are using multiple answer sheets, ensure that they are safely stapled together.*
- *Any attempt to cheat in any manner will result in automatic expulsion..*
- *If you need any kind of help please raise your hand.*
  Good luck and all the best.

1. Writing is communicating. We all agree with this proposition. However not all writings are effective when it comes to communicating. They fail to get the message across either through lack of adequate information or too much information. Likewise there are other distracting features that make a very ineffective writing failing to communicate in the manner desired.

   Now please write what key considerations one has to take to while writing an effective piece. Include all, big and small, aspects of writing that you have come across while studying this subject.

   Please present your answer in a nicely formatted manner. **[16]**

2 . Select the right option. The right word need not be what is given in the brackets. It could be other forms of the word. **[16]**

   EXAMPLE : I _____my anscentral home in Okhaldhunga last summer. (Visit)

   ANSWER: I **visted** my anscentral home in Okhaldhunga last summer.

   1. Among the three brothers, Shyam is the _____. (Tall/ Short)
   2. The manager looked at me with a _____expression when I was late for the meeting. (Sad / Remorse / Angry)
   3. I had lots of _____ in my dinner yesterday. (Fish)
   4. Shilpa has been _____ in your room. (Wait)
   5. I am not going to meet you again _____I see you _____ in a suit. (until/unless/before/dress/wear)
   6. The money _____ hidden under the mattress and therefore the thieves could not _____ it. (is/was/steal/stolen)

7. "I've never seen so many people here before". What would be the possible question phrase for this statement.

8. This is a wrong sentence interms of "verb shifts". Write the correct sentence. Mention what shift is happening here. "Computer simulations are a new method of discovering truth, and they were being used in many laboratories".

9. Legislative bodies have responded to public awareness of the detrimental effects of noise (3). Pick out the prepositional phrases.

10. Put this into a single sentence.

a. The laser beam islight.

b. The light is a special kind.

c. The light is intense.

d. It differs from ordinary light.

11. Rewrite the following sentence to eliminate misplaced modifiers.

Despite their intensive training, robot failures are sometimes difficult for maintenance technicians.

12. Your education and hands-on training will be useful in technical career. Pick out the three nouns from the sentence.

13. For the sentence below, write a sentence using a colon and two sentences without using a colon.

   A. Resistors 1.Fixed 2.Variable

14. "Never think that war, no matter how necessary or how justified, is not a crime". This is a perfect example of negative sentence. What could the positive way of saying the same thing?

15. Write a sentence using the word'affect'.

16. Write a single sentence using the word'affect' and 'effect'.

3. What is the difference between summary and a precis? Why are summaries commonly provided to every piece of writing. What purpose do they serve to the reader? **[8]**

4. Write four common acronyms and abbreviations used in your area of study.**[8]**

5. Write instructions to create a new account in google mail. This should be easily understood by a layman who is trying to open the account for the very first time. **[12]**

6. Write a cover letter along with a resume applying for the job. The job description reads as follows. **[20]**

Job Summary

Java Scripting Expert should be responsible to support, cooperate, supervise and manage all team members and follow all the procedures and insights given by the project manager. She/he should also responsible to communicate a clear vision and strategy to each individual in team to inspire and empower them to execute within a common framework.

Key Responsibilities:

- Research and implement new, innovative interaction and visualization interfaces.
- Develop UI that provides incredible rich user experience.
- Mentor your peers and audit their front-end codes.
- Develop best practice materials for front-end development and train developers/designers.

Technical Skills:

- Extensive, expert knowledge with JavaScript, HTML, HTML5 and CSS3.
- Experienced working with JavaScript in different frameworks such as: Ember.js, jQuery etc.

Non-Technical Skills:

- Must be passionate about mentoring peers.
- Must be an excellent communicator (both oral and written).
- Must have excellent problem solving skills and love technical challenges.
- Must be self-motivated, self-organized, dependable and able to multitask.

Other Requirements

Person should be minimum graduate in IT or Engineering with sound knowledge and experience on programming, scripting and testing. She/he must have minimum of three years of proven experience in similar field. Interested candidates/professionals are highly encouraged to apply for the position by forwarding their resume to career@mytechnology.com