HOW TO GET UPS CREDENTIALS

Information needed:

- UPS (User) ID
- Password
- Account Number
- Access Key
- Origin ZIP Code
- Origin Country
- Origin State

- * UPS (User) ID and Password are account login credentials
- * Origin ZIP Code, Origin Country, and Origin State are based on business location

Register for an account number with UPS

If your UPS account doesn't have an account number associated with it yet, then you need to register for one.

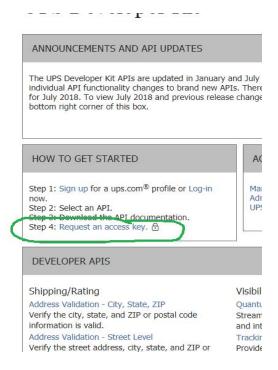
Steps:

- 1. Log in to your account at https://www.ups.com
- 2. From the account menu in the top-right corner of the page, select **Payment Options**.
- 3. From the Add a payment method menu, select Add new account, and then click Add.
- 4. Select the address that you want to register with, and then click Next.
- 5. Enter your answers for the questions about your shipping profile. You can now enter your account number to connect your UPS account.

Note: You can also contact UPS directly to register for an account number.

Requesting for a UPS Access Key

- 1. Log in to you account at https://www.ups.com/upsdeveloperkit
- 2. Choose request an access key.



3. You will then be taken to this page.

UPS Developer Kit

Request Access Key

Please enter your contact and account information and select Request Access Key to continue. Required fields are indicated with \star .

PRIMARY CONTACT INFORMA	TION
Editing your information updates yo	
Company or Name*	City*
Contact*	State*
Widelynn	Select One ▼
Country or Territory*	ZIP Code*
United States ▼	
Address Line 1*	Telephone*
Address Line 2	Ext.
101	
partment, suite, unit, building, floo	or, etc. E-mail*
Address Line 3	naturalwellnesscenterofhealth@
Department, c/o, etc.	
Telephone E-mail	INFORMATION
ADDITIONAL REGISTRATION	INFORMATION:
DON'T HAVE A UPS ACCOUNT?	
Open an account, or add an acc profile. → Open a UPS Account → Add a UPS Account	count to your

- 4. You need to enter the needed information to successfully obtain an access key.
- 5. After filling up the form with the right information, click on "Request Access Key" button.
- 6. Your access key is now created. You will be taken to a confirmation page. Where you can find it labelled "Access Key:" at the top left corner of the page.