



COMPUTING SCIENCE STUDENT SOCIETY (CSSS)

# November 2024 Meeting Minutes

Monday | November 18, 2024

<b>Location:</b> Discord + TASC 9204	<b>Meeting Chair:</b> Jake Choi
<b>Meeting Minutes:</b> Dina Hui Zeng	

ATTENDEES	
CORE EXECUTIVES	
Isabelle Kwan	President
Jake Choi	Vice-President
Mabel Ling	Treasurer
Dina Zeng	Director of Archives
Emily Qin	Director of Events
Elvin Zukic	Director of Educational Events
Karen Yao	Assistant Director of Events
Xutong (Chloe) Shen	Director of Communications
Michael Ho	Exec at Large
Erik Li	First Year Representative
Samantha Gan	First Year Representative
MEMBERS	
Patrick Peake	Darrick Gunawan
Ryan Kwan	Justin Yan

Meeting COMMENCED: 18:48

## AGENDA and TOPICS DISCUSSED

### Report of Officers

1. Isabelle Kwan



- a. Silicon Valley
  - i. Concluded Silicon Valley 2025 applications
  - ii. The first round of interviews was completed this week
  - iii. Next week will be the second interview round
  - iv. Meeting with Micah and Sam to discuss Silicon Valley T&C
- b. Attended FAS student group meeting
- c. Attended UPC meeting

2. Jake Choi

- a. Discussed with faculty for CR screens
  - i. Received approval
- b. Concentration Office hours
  - i. Logistics finished
- c. Finalized most logistics for CSSS Mentorship program with Elvin
  - i. Announcements sent

3. Mabel Ling

cash: \$31,169.17  
trust: \$-1907.44  
core: \$1545.90

- a.
- b. Completed cheque requisitions and Travel & Conference grants
  - i. Just need to submit them
- c. Will be attending meeting with Sam and Micah for Silicon Valley T&C
- d. Will be meeting with Micah to discuss FAS Formal grant

4. Dina Zeng

- a. Nothing to report

5. Emily Qin

- a. Working on Silicon Valley
- b. Working on Events Committee guidebook
- c. Talked to Microsoft Vancouver for an Office Tour

6. Taranveer Singh

- a. On leave

7. Karen Yao

- a. Hosted Board Games Night
- b. Finalizing Skating Social

8. Xutong (Chloe) Shen

- a. Completed Pre-Final Care Package Event
- b. Printed out photos for bulletin board

9. Aiya Bowman

- a. Regrets:
  - i. Lots of pineapple fanta



10. Elvin Zukic
  - a. Launched applications for Mentorship Program for mentors and mentees
  - b. FAS Formal:
    - i. 225 people estimated
    - ii. Anvil Centre replied with cost estimates
11. Anne Jiao
  - a. On Leave
12. Michael Ho
  - a. Monster Run completed
  - b. Planned the Ice Skating event
    - i. 36 sign ups
    - ii. 12 payments
    - iii. 3 people have their own skates
  - c. Acquired bike lock
  - d. Locked the speaker in the common room
    - i. Isabelle and Michael have the keys
  - e. General common room up keep
13. Joshua Li Guo
  - a. Regrets:
    - i. Exam bank lock fixed
    - ii. Monster Run completed
    - iii. Bringing Switch to CR on Wednesday to Friday
      1. Good feedback so far
14. Erik Li
  - a. Contacted SUS First Year Representatives to collaborate on a First Year Movie Night for Spring 2025
15. Samantha Gan
  - a. Went on a Costco Run with Elvin and Ilia
  - b. Hosted MACM Study Session #3 last Wednesday
  - c. Attended meeting with SUS First Year Reps
16. Micah Baker
  - a. Absent

## Announcements

17. CSSS Skating Event will be on November 22 from 4:30 to 7:30 PM at Kensington Complex
18. LSU X CSSS Christmas Event will be on November 28 from 6 to 8 PM in TASC 9204
19. CSSS Mentorship Program applications are open and will close on December 1 at 11:59 PM
20. Looking for Peer Tutors for MACM Study Sessions #4
21. Last Board Games Night of the semester will be November 29! There will be Karaoke 😊
22. Last General Meeting & Events Committee meeting of the semester will be on December 2nd 😊

## Motions



23. **MOTION** UP TO \$422.92 FROM CASH TO MICHAEL HO FOR THE MONSTER RUN
- Motioned by Michael Ho; seconded by Ryan Kwan
  - Motion: **passes**
24. **MOTION** UP TO \$122.27 FROM CASH TO XUTONG (CHLOE) SHEN FOR PRE-FINAL CARE PACKAGE FOOD AND MATERIALS
- Motioned by Xutong (Chloe) Shen; seconded by Isabelle Kwan
  - Motion: **passes**
25. **MOTION** UP TO \$33.58 FROM CASH TO JOSHUA LI GUO FOR THE BIKE LOCK FOR THE COMMON ROOM SPEAKER
- Motioned by Mabel Ling; seconded by Michael Ho
  - Motion: **passes**
26. **MOTION** UP TO \$24.97 FROM CASH TO PARMVIR DHILLON FOR 2 JUGS OF MILK + PLASTIC CUPS
- Motioned by Mabel Ling; seconded by Isabelle Kwan
  - Motion: **fails**
27. **MOTION** UP TO \$248.74 FROM CASH TO EMILY QIN FOR THE GINGERBREAD SUPPLIES FOR THE CHRISTMAS EVENT
- Motioned by Emily Qin; seconded by Xutong (Chloe) Shen
  - Motion: **passes**

### Open Floor

28. Tech Fair Chair Structure:
- The role is very long but workload isn't consistent
  - Time frame spans 2 executive cycles
  - 2 distinct sets of work: room bookings vs dealing with companies
  - Solution:
    - Give some of Tech Fair Chair's role to VP and DOE like room bookings & early company outreach
    - Tech Fair Chair will be elected on the first general meeting of the summer semester
29. Money for snacks for the last general meeting to encourage people to come
- MOTION** UP TO \$100 FROM CASH TOWARDS SNACKS FOR THE LAST GENERAL MEETING
    - Motioned by Isabelle Kwan; seconded by Patrick Peake
    - Motion: **passes**
30. Set of keys for event chairs:
- Event chairs need access to rooms/CR cabinets for events
  - Create a system for execs to lend to chairs and just ping in #deepexec
31. Requested fire extinguisher
32. Request security cameras for common room safety and prevention
33. **MOTION** UP TO \$100 FROM CASH TO SAMANTHA GAN TOWARDS MACM STUDY SESSION #4
- Motioned by Samantha Gan; seconded by Michael Ho
  - Motion: **passes**



### Approval of Previous Meeting Minutes

34. **MOTION** TO APPROVE NOVEMBER 4, 2024 MEETING MINUTES
- a. Motioned by Dina Zeng; seconded by Michael Ho
  - b. Motion: **passes**

Meeting **ADJOURNED**: 19:39