MINUTES

of the

General Meeting

of

12:30pm, February 22, 1991

The volleyball tournament has been scheduled for March 15. The Society will be
fielding two teams. Mike Lee described the tournament's time and structure. On other
notes, Douglas Yee announced that the WNC has moved back the social and the
Applied Science volleyball tournament to March 22. He said that Rob Pearce has
indicated that of Applied Science is showing a high interest in the
event. Douglas mentioned that while all participating departments/student societies will
be splitting the gym rental costs, the Computing Science Student Society would be
paying all their costs including gym rental in order to get the social resolved.
Douglas finally noted that Rob is looking into getting a corporate sponsor and a trophy
for the event. It is Rob's intention that the Applied Science tournament become an
annual event, and perhaps have rules made for a designated trophy. Mike ended the
discussion with a description of dates, schedules, and other items for the Applied
Science tournament.

Mike announced the upcoming Student Society Forum elections in March. Douglas
proceeded to describe the dates of the election, and the procedures for becoming a
Forum candidate. He noted that Mike van der Velden is the only Computing Science
Forum candidate at the moment. Anyone interested in becoming a candidate should
contact the Simon Fraser Student Society as soon as possible.

The installation for the NeXT automation is still in the air. Douglas said that Facilities
Management is having some problems installing all the wiring for the NeXTs. Access to
the Graphics and Hardware labs will be restricted during the installation, as discussed
at the last general meeting.

Committee Updates

Computing Science Student Society

S I M O N   F R A S E R   U N I V E R S I T Y

Location: ASB 9802 (Computing Science Common Room)
              Friday, February 22, 1991, 12:30pm

Attending: Andrew Wong, Mike Lee, Terry Sanders, Sasha Starosta, Lawrence Andreatti,
              John Keinanen, Patrick Chin, Andre Kostur, Douglas Yee, Mike van der Velden,
              Amyn Rajan, Kristine Olesen, Emma Dal Santo, Marie Krbavac, Tammy Horick,
              Gordon Shepherd, Richard Cronk, Matthew Thomson

Agenda: Upcoming Events
              Forum Elections
              Graphics Lab
              Committee Updates
              Forum Update
              Pop Machine/Photocopier Issues
              Course Manuals
              Room Upkeep

Chair: Mike Lee

---

*   The volleyball tournament has been confirmed for March 15. The Society will be
     fielding two teams. Mike Lee described the tournament's time and structure. On other
     notes, Douglas Yee announced that the ARC has moved both the social and the
     Applied Science volleyball tournament to March 22. He said that Rob Peeren has
     indicated that all Applied Science departments have expressed a high interest in the
     event. Douglas mentioned that while all participating departments/student societies will
     be splitting the gym rental costs, the Computing Science Student Society would be
     paying all initial costs (including gym rental) in order to get the space reserved.
     Douglas finally noted that Rob is looking into getting a corporate sponsor and a trophy
     for the event. It is Rob's intention that the Applied Science tournament become an
     annual event, and perhaps help raise funds for a designated charity. Mike ended the
     discussion with a description of costs, schedules, and other items for the Applied
     Science tournament.

*   Mike announced the upcoming Student Society Forum elections in March. Douglas
     proceeded to describe the dates of the election, and the procedures for becoming a
     Forum candidate. He noted that Mike van der Velden is the only Computing Science
     Forum candidate at the moment. Anyone interested in becoming a candidate should
     contact the Simon Fraser Student Society as soon as possible.

*   The timetable for the NeXT installation is still in the air. Douglas said that Facilities
     Management is having some problems installing all the wiring for the NeXTs. Access to
     the Graphics and Hardware labs will be restricted during the installation, as discussed
     in the last general meeting.

*   Committee Updates

     Hardware/Software
     Douglas noted that Elma Krbavac (Departmental Assistant) asked him about the type
     of shelf the Society wants for the common room. Terry Sanders asked if the Society

wanted cupboards or cabinets. Terry also said that he will need some measurements for the furniture, so he will know what exactly to get when he goes to see the available options in Central Stores. It was agreed by all members that Terry be responsible for getting the cabinets/cupboards.

There will be some changes to the furniture in the atrium study area outside the common room, according to Terry. Apparently, some of the carrels may be replaced with tables, or furniture from the Graphics lab, in order to make space for the incoming NeXT machines. In turn, new furniture will be obtained for the NeXT lab. As an aside, Terry expressed some concern about whether or not the NeXT machines would have enough storage to operate after loading in all necessary software. Mike van der Velden replied that all the machines will be accessing a server, so there is no problem with storage.

Undergraduate Curriculum
Mike van der Velden said that the UCC will be meeting next week. Tammy Horick announced that all undergraduate surveys must be in by next Friday (March 1). Students should hand in their surveys, even if incomplete. Mike asked for volunteers to help hand out surveys.

Standardization
Tammy said that the Standardization Committee met yesterday. She gave a brief outline of the purpose of the committee, which is to standardize the materials, texts, and work for courses. For example, the work and material used in CMPT 354 varies widely depending on the teacher. It is hoped that standardization will eliminate problems like this. In three weeks, all faculty will be submitting their material for courses they teach. Tammy has pressed upon the Committee the concerns of students in this matter. She noted that anyone else who has comments or concerns should see her soon so that she can bring them up at the next meeting.

Activities and Resources (ARC)
Marie Krbavac announced the video for tonight, as well as the date and details of the upcoming social. Regarding the hockey and skiing projects, Tammy indicated that the cross country skiing project will likely be cancelled because of the lack of snow. As to the hockey night, that is looking more hopeful although the choice of game is still to be finalised.

Logo
Andrew Wong indicated that he has yet to contact the IMC (Instructional Media Centre) regarding the production of a logo for the Society, but that he hopes to have some news on it for the next meeting.

CIPS
As Rob Peeren is not present, there is no news on the status of the proposed CIPS (Canadian Information Processing Society) seminar.

* Douglas gave a report from Denice Detrich, the current Computing Science Forum representative, as follows:

Forum meets every second Wednesday at 3:30 (?). All students are welcome to come

and observe the proceedings, except during in-camera sessions. There are many subcommittees of Forum, and it is in these subcommittees that students can become involved with Forum. There are two important issues currently being examined and debated:

1)   The first issue is the Board of Governors meeting on February 26 to vote on the fee hike. The money raised by the proposed hike is to go towards the installation of TeleReg, a telephone registration system. (At this point, Marie and Douglas describe the TeleReg system to students unfamiliar with the concept. Such a system is already in place at UBC.) While there is no objection to the installation of such a system, there are suspicions that the money raised may go to cover some of the costs of GST, since the increase is almost 7%. It was noted that the increase is inevitable, so that the BoG meeting is merely a formality.

2)   The second issue is a dispute between the SFSS and the CFS (Canadian Federation of Students). The problem is that the SFSS objects to the fact that part of the student fees being collected by the SFSS for the CFS goes towards projects involving the abortion issue. The SFSS disagrees with this policy and has in conjunction with other institutions decided to put a portion of the fees raised into a trust fund until the matter is resolved.

Finally, Denise mentions that despite what some people may think, people on Forum and the SFSS do work quite hard. Forum election dates were announced.

*   The issue of the pop machine and photocopier alternates is brought forth. Mike Lee says that while the job being done by Richard Cronk (photocopier) and Matthew Thomson (pop machine) is quite satisfactory, that alternates be sought to help out when either is unavailable or too busy. This is especially important for things like counting and depositing the cash for the pop machine and filling photocopy paper.

Lawrence is the alternate for the pop machine, as he is in the common room most of the time. An alternate for the photocopier is not appointed. Instead, it was decided that whoever is in the room with key access to the photocopier should simply refill the copier as needed.

Terry mentions that there is some concern with the fact that too many people are helping out with the pop machine – so many, in fact, that it lessens the responsibility for Matthew. As such, it was decided that from now on, no one but Matthew and Lawrence would do the restocking, cash collection, maintenance, and ordering for the pop machine.

In response to a question of security posed by Terry, Douglas read out the list of persons who have key access to the common room. They are the four current executives and Mike van der Velden. A sixth key is currently unassigned and missing.

Richard mentioned that he really needs help to count the cash from the copier. It was agreed that this is a task which simply takes too long. A suggestion was made that perhaps the Society could borrow the coin counter from Quad Books once a week, or perhaps purchase one. Richard also announces that he is willing to make up sets of

photocopied notes for anyone wanting them for class. This is geared towards those courses where a large amount of photocopying is required. Richard says that this offer is being made to save time, and wear and tear on the photocopier. He mentions that he will only do this for prepaid photocopy sets. He also mentions that the copier has been adjusted to remove the dark gray colour that was coming out on photocopies.

A brief discussion follows on where toner cartridges for the copier are obtained. Apparently, they are free as part of the CopyTron contract. In order to obtain more toner, Richard need only call the CopyTron representative.

Mike asks Richard and Matthew to prepare a revenue/cost report for the copier/pop machine. Richard notes that because he doesn't have access to the CopyTron contract, he can only give a revenue report. Emma Dal Santo says that she will provide a copy of the contract to Richard.

* Dr. Tony Dixon has expressed concern about manuals being stolen from the Hardware lab. Terry indicated that Dr. Dixon has inquired if the Society wishes to be entrusted with signing out computer manuals from the common room. If this project is successful, it may be expanded to include materials besides those for CMPT 402. It was agreed by all that such a project would be a good idea, especially since no more manuals are being issued until the security aspect is solved. It was recognized that such a project is only a stop-gap measure until a more satisfactory arrangement is made. Douglas is now in charge of signing out manuals.

Mike indicated that the common room now has a copy of the CMPT 307 notes available for photocopying. In response to the concern that the original photocopies may be costing the Society money, Mike replied that only those courses with multiple copies of notes will be used. At present only selected faculty are being asked to participate.

* Terry noted that the refrigerator has been defrosted, and that as mentioned earlier, he is looking into getting cupboards to help keep the common room tidy.

* A new electric pencil sharpener has been graciously donated by the department for the common room. It will be locked down.

* Next general meeting has been set for Friday, March 15. Time is to be announced.

CSSS:aw