



COMPUTING SCIENCE STUDENT SOCIETY (CSSS)

November 2025 Meeting Minutes

Thursday | November 13, 2025

Location: Discord + TASC 9204	Meeting Chair: Karen Yao
Meeting Minutes: Dina Hui Zeng	

ATTENDEES	
CORE EXECUTIVES	
Mabel Ling	President
Karen Yao	Vice-President
Matthew Liu	Treasurer
Dina Zeng	Director of Archives
Samantha Gan	Director of Events
Tran Bao Khanh (Nathan) Huynh	Assistant Director of Events
Ilia Mosaddegh	Director of Educational Events
Michael Ho	Director of Resources
Arielle Felicia	Exec at Large
Mengna Ma	First Year Representative
Laurenzo Maddatu	First Year Representative
MEMBERS	
Sia Garg	Jon Andre Briones

Meeting COMMENCED: 18:16

AGENDA and TOPICS DISCUSSED

Report of Officers

1. Mabel Ling
 - a. Went over finances with Matthew
 - b. Helped with events: resume workshop, board games night, etc.
 - c. Attended UPC meeting



2. Karen Yao
 - a. Hosted Resume Review Workshop
 - i. With GDSC
 - ii. 65 attendees
 - b. Helped with board games night
 - c. Planning Silicon Valley trip
 - i. Looking for companies at the moment
 - ii. Tomorrow is the deadline for applications
 - iii. Will be presenting at council next week
3. Matthew Liu
 - a. Finished Frosh cheque requisitions
 - b. Fall Hacks cheque requisitions
 - c.

Finance Summary:
Cash: \$50,554.79

Core: \$1,470.00

Trust: \$0.00
4. Dina Zeng
 - a. Nothing to report
5. Samantha Gan
 - a. Planning Silicon Valley with Karen
 - i. Meeting with SFSS on Wednesday, November 19, 2025
 - ii. Meeting with FAS on Wednesday, November 19, 2025
 - b. Planning study cafe on November 28, 2025
6. Ilia Mosaddegh
 - a. Conversation Corner is postponed to some time in January
 - b. Planning coffee with professors in January
 - c. Planning Christmas movie night
7. Tran Bao Khanh (Nathan) Huynh
 - a. Board Games Night went well
 - b. 50 attendees
 - c. Started planning Mountain Madness
 - i. Hosted first meeting
 - ii. Tentative date: February 28 to March 1, 2026
8. Xutong (Chloe) Shen
 - a. Absent



9. Michael Ho
 - a. Hosted FAS Formal Meeting
 - i. Confirmed location and time
 - ii. March 20th from 5 PM to 12 AM at Diamond Alumni Centre
 - b. Fixed common room door
 - c. Fixed vending machine
10. Chloe Xie
 - a. Absent
11. Barsin Tafazzoli
 - a. Regrets:
 - i. Went on a pop run with Arielle for the common room
12. Arielle Felicia
 - a. Started planning Mountain Madness
 - i. Hosted first meeting
 - ii. Tentative date: February 28 to March 1, 2026
 - b. Did a pop run with Barsin
 - c. Tidied up the board games shelf
 - i. We have room for more!
13. Matthew Wong
 - a. Absent
14. Mengna Ma
 - a. Talked to Lorenzo about holiday events for first years
15. Lorenzo Maddatu
 - a. Opened the door for SFU ESports
 - i. 30 attendees
 - b. Thinking about doing a festive Christmas event after finals

Announcements

16. Last Board Games Night of the semester will be next Friday on November 21 from 5:30 PM 8:30 PM
17. Reach out to Arielle and Nathan if you would like to help out with Mountain Madness
18. Christmas Movie Night will be on November 26, 2025
19. Study Cafe will be on November 28, 2025
20. Silicon Valley Applications close tomorrow at 11:59 PM

Motions

21. **MOTION** UP TO \$15.28 FROM CASH TO SAMANTHA GAN FOR 1 EXTRA BOX OF POPCORN FOR HALLOWEEN MOVIE MARATHON
 - a. Motioned by Samantha Gan; seconded by Tran Bao Khanh (Nathan) Huynh
 - b. Motion: **passes**



22. **MOTION** UP TO \$53.32 FROM CASH TO KAREN YAO FOR LINKEDIN PREMIUM FOR TWO MONTHS FOR SILICON VALLEY 2026 OUTREACH
- Motioned by Matthew Liu; seconded by Arielle Felicia
 - Motion: **passes**
23. **MOTION** UP TO \$2.50 FROM CASH TO KAREN YAO FOR EVENT POSTER PRINTING
- Motioned by Matthew Liu; seconded by Samantha Gan
 - Motion: **passes**
24. **MOTION** UP TO \$23.78 FROM CASH TO KAREN YAO FOR NEW CSSS BOARD GAMES
- Motioned by Matthew Liu; seconded by Arielle Felicia
 - Motion: **passes**
25. **MOTION** UP TO \$8.35 FROM CASH TO JONATHAN UNG TO COVER PARKING FOR GDSC SFU & CSSS RESUME REVIEW WORKSHOP AS MENTOR
- Motioned by Matthew Liu; seconded by Tran Bao Khanh (Nathan) Huynh
 - Motion: **passes**
26. **MOTION** UP TO \$5.10 FROM CASH TO MELODY OH TO COVER PARKING FOR GDSC SFU & CSSS RESUME REVIEW WORKSHOP AS PHOTOGRAPHER
- Motioned by Matthew Liu; seconded by Tran Bao Khanh (Nathan) Huynh
 - Motion: **passes**
27. **MOTION** UP TO \$900.00 FROM CORE TOWARDS A GRANT OF \$9,000 FOR CSSS FAS FORMAL 2026
- Motioned by Matthew Liu; seconded by Michael Ho
 - Motion: **passes**

Notice of Constitution Amendments

28. Policy Amendments:

Common Room

****Amended November 2nd, 2025****

The common room (ASB 9971) shall have official hours of 10 AM to 7 PM Monday to Friday on school days whilst class is in session. If an executive member of the society is in the common room during those hours, they must open the common room for the other members of the society. The executive team reserves the right to close the room for official purposes. If an executive member is unable to be present in the room, the executive team reserves the discretion to close the room.

Common room status (open/closed) must be updated in the CSSS Discord Server (#common-room-status)

FAS Formal

****Amended November 4th 2025****

FAS Formal is the annual FAS wide evening gala in collaboration with SSSS, MESS, SESS, and ESSS. Participants can enjoy a night of formal attire and dance while networking with other FAS students.



FAS Formal Chair

The **FAS Formal Chair** shall:

- Be an Appointed Representative of the CSSS, following the appointment procedures described in Section 4.1.3 of the CSSS Constitution.
- Be responsible for overseeing the organisation and planning of FAS Formal.
- Be appointed in the Fall Semester of each year to prepare the organisation of FAS Formal, which should occur in the following Spring semester.
- Hold their position from the time of their appointment until the conclusion of FAS Formal.
- Give the President, Vice President, or Treasurer all authority over the finances of FAS Formal including but not limited to issues related to refunds, reimbursements, and the budget.

Should this position remain vacant, the FAS Formal chair's duties shall default to the Director of Events.

29. Constitution Amendments

The **Vice-President** shall:

- Chair all meetings of the CSSS unless otherwise specified.
- Coordinate volunteers for the continued operation of the CSSS.
- Assume the duties of the President in the event that the President is unable or unavailable to carry them out, or that the position of President becomes vacant.
- Promote CSSS events to external groups where external engagement such as sponsorship would benefit the event.
- Perform public relations tasks on behalf of the CSSS in order to promote the CSSS and expand its membership.
- Provide a line of communication between the CSSS and graduate students.
- Maintain records of all correspondence between the CSSS and other organisations.
- Maintain a record of contact information of external groups that have engaged or might engage with CSSS events.
- Maintain ongoing relationships with alumni and external groups.
- Assume ex officio membership on all committees within the CSSS and to which the CSSS appoints representatives.

The **Director of Communications** shall:

- Create and procure media such as advertisements, promotional material, artwork, photographs, etc., at the request of the Executive.
- Provide assistance in the promotion of CSSS events and events of other entities that are beneficial to the CSSS.
- Sit on committees as necessary, or upon request.



The **Secretary** shall:

- Ensure that proper notice of General Meetings is given, as outlined in Section 5 of this Constitution.
- Record the minutes of General Meetings and distribute them to the membership of the CSSS.
- Make the minutes of all meetings available to the public, including the SFSS Student Society Organiser.
- Maintain and reproduce upon request the following items:
 - Meeting minutes for General Meetings.
 - Meeting minutes for Committee Meetings.
 - Executive continuity reports.
 - Event summaries.
 - Constitution and Policies documents.
 - Other CSSS documents and history.
- Compile semester executive, representative, and committee membership and contact lists for the School of Computing Science and the SFSS Student Union Organiser.
- Keep up to date on the regulations and procedures of the CSSS and SFSS with respect to their Constitutions.
- Oversee the CSSS's social media accounts and online presence.
- Advertise CSSS-sponsored events on the CSSS's social media accounts, inviting members to these events.

30. In addition, Director of Multimedia has been removed

Open Floor

31. **MOTION** UP TO \$273.02 FROM CASH TO ARIELLE FELICIA FOR SAFEWAY POP RUN
- a. Motioned by Matthew Liu; seconded by Michael Ho
 - b. Motion: **passes**
32. **MOTION** UP TO \$250 FROM CASH TO SAMANTHA GAN FOR STUDY CAFE DRINKS AND PASTRIES
- a. Motioned by Samantha Gan; seconded by Matthew Liu
 - b. Motion: **passes**

Approval of Previous Meeting Minutes

33. **MOTION** TO APPROVE OCTOBER 29, 2025 MEETING MINUTES
- a. Motioned by Dina Zeng; seconded by Arielle Felicia
 - b. Motion: **passes**

Meeting **ADJOURNED**: 18:48