CSSS General Meeting Minutes

Trevor Gale

Thursday, November 10 2016

Meeting called to order at 12:39pm by David

	Name	Email (@sfu.ca)	Affiliation
	Trevor Gale	trgale	Director of Archives
	Ari Blondal	ablondal	Member
	Cloud Kanou	ckanou	Member
	Oscar Smith-Sieger	osmithsi	Exec at Large
Attendees	Camille Janicki	cjanicki	Member
	Samantha Yu	sya111	Member
	Maddy Sol	msoleima	Member
	Elanor Lewis	ela50	Member
	Corbett Gildersieve	cgilders	Member
	David Miiller	dmiiller	VP
	Eric Ly	ekly	DoE
	Paul Allan	pwallan	Treasurer
	Kai Zhang	kwz	President
	Paul Miiller	pmiiller	Member
	Brian Fu	fubod	FYR

1 Report of Officers

1.1 President (Kai)

- Not much besides hack time
    - Tuesdays very popular
    - Most people are interested in android
    - People probably aren't coming because of midterms
    - Might need to change the format of hack time

1.2 Vice President (David)

- Stepping time from position of vice president stepping down on December 31
    - "By new years I'll be free of you -- or maybe you'll be free of me"
    - Looking for an elections chair
    - Give enough time for peaceful transition of power
    - Most of the VP job is chairing the meetings
        * Good for people to avoid full year commitment
- Working on Seattle trip(to be discussed)

1.3   Treasurer (Paul)

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Type	Amount
Contingency	$729.07
Dev	$4001.55
Vancity Cash	$7476.78
Core	$1849.00

- Outstanding cheque $137.06

  - Cheque will be cashed by Sid as quickly as possible

- Contingency – newly renamed

- Vancity is doing an upgrade until next Monday – we've known about this for a long time

- $1500 to go to Coffee boys: $750 for iOS & $750 for Android

  - This money is coming from Mobify, through the CS Dept

- Kai: What was the reasoning behind pac macro app?

  - To avoid the old "embarrassing" system
  - Move to GPS system from the over the phone update system

- $2000 -- reimbursement to the school of computing science for t-shirt and hoodies sale

  - Only made ~33% margin, the remaining ~66% goes to the school

- Corbett:

  - For the Mobify grant, only the Android and server part got completed
  - Paul: Some discussion as to whether or not the iOS version was

- Looking for money from Mobify? Talk to the CS office probably

1.4   Director of Events (Eric)

- Halloween pretty successful

- Was going to do board games tomorrow but it's remembrance day

- Motion $150 for Food/Board games for next Friday from external

  - Paul Miiller seconds
  - Majority favours; motion passes

- Maybe an event where everyone goes to a movie Corbett: Could get discounted tickets through SFSS or CSSS Not well advertised Will look into it

1.5   Director of Archives (Trevor)

- Sorry for forgetting to print off the notes!

1.6   Director of Communications (Henry)

- Not present

1.7   Director of Resources (Bhavya)

- Can't make it

1.8   Exec at Large

- Low on pop

1.9   First year Rep

- Was going to go to the engineering meeting – was busy one week, couldn't find it another week

    - Definitely will try to go

- David: If Still looking for event ideas, in David's year did a skating event

1.10   WICS Liaison

- Hackathon November 19th 9AM-9PM

- David and Oscar and Ari went to the WICS meeting

- More diversity was discussed

- Wants to keep topic open

- David: Will talk further with the WICS people at a CSSS exec meeting

- Eric: How long are the meetings?

    - Should be limited to an hour

1.11   Corbett – T-Shirts

- After Friday, list was double checked

    - All sorted out
    - One person is willing to wait for a reorder
    - List cleaned up, sent to Tracy and Cathy
    - Sent in on Tuesday

- Sold over 100 items,
    * 1/2 of that being hoodies
    * Very happy with how much was sold
- Thinks a spring fundraiser would be a good idea
- Nobody is really buying the gray shirts
- Bigger and smaller sweater sizes
- David: Selling other stuff like the notebooks would be good
    * Corbett: Didn't get back to us fast enough to sell those, need lots of notice
- Maybe we could get embroidered shirts, discontinue gray

2 Seattle Trip

- Because of midterms a bit slow
- Good conversation with the co-op people
    - They didn't want to start communication with companies until Harriet is back
- Hopefully sending messages to companies soon
- Schedule is getting bit tight
- This is a big event to organize -- cautiously optimistic
- Corbett: Rough budget?
    - Nothing yet
    - Conversation started, not yet all decoded
    - hoping for $15-$20 a person

3 FAS Formal

- Corbett:
    - Sina hasn't been added
    - Engineers taking the lead
    - WICS and WEG hopefully involved as well
    - Financial difficulties
    - Hope to go somewhere that the SFSS can give a discount
    - We don't have a lot of money
        * Don't have $1500 from the alumni people

- – DAC event will cost 8-10k
- – Tickets ~$15-$20,
  - * Much cheaper than past years
- David: What's important is the engineers are taking the lead

4 Policy Change:

- David goes over the changes in the policy.
  - – Thinks the wording is fairly okay
  - – Same as has been emailed
- Camille: At the WICS meeting discussed inclusivity
  - – David: This isn't a part of this; Will be done alter
  - – Maybe mention something along the lines of "equal opportunity society..."
- David:
  - – These are clear and "safe requirements"
  - – Not too limiting, but is reasonable requirements to get money for groups
  - – In summary: A proposal for funding must be approved by a majority of the execs to go ahead and then it will be presented at a general meeting
  - – Prevents someone from bringing all their friends to the meeting and taking like $1000 from us
- Corbett motions to approve the changes as presented
  - – Paul Miiller seconds
  - – Any discussions?
  - – Majority favours; motion passes
- Also we want to officially restrict, rather than just rename the new contingency fund
  - – Don't have anything yet
  - – Limits on access? Percent of income?
  - – Corbett: If you have to use it, you want to slowly grow it up
  - – Paul: To be discussed at the exec meeting. Generally want to have contingency at a set amount.

<div align="center">Note: new policy is attached below</div>

5 Open floor

5.1 New Westminster Hackathon

- Corbett: Daniel from FAS sent in info about New Westminster hackathon February next year
  - Related to some sort of innovation forum
  - SFU vs Douglas (the famous rivalry...)
  - David: "Ah yes, the famous SFU vs Douglas rivalry"
- First meeting Corbett Will be going to is on the 24th
- David: Lots of hackathons this year
- What's the title for our hackathon?
  - Kai: Location based + mobile + using an API(MoLo basically)

5.2 Game Jam

- Oscar is planning a game jam
  - Oscar is involved with the game club here as well
- Weekend of the 11th of February, start of reading break
- David will try to plan the seattle trip to avoid this
  - Let us know the date ASAP
- Money?
  - Will bring a written proposal to exec meeting

5.3 CSIL Use

- David: Overwatch club(who just came in) will need to present a formal proposal for money
- Corbett: Has C-Lan been brought to our attention?
  - David: Nope. Someone should try to talk to Vincent

5.4 SFSS Election

- Corbett: SFSS bylaw changes, can go watch the live stream
- Who are the candidates are for the upcoming election?
  - Larissa, Darrien, Deepak
- David: Hopefully people saw my email about the debates
- Definitely go out and vote!
- Discussion of whether the web forum is actually secure

5.5 CSSS Web Site

- Kai: Web site changes?
  - David will give people proper permissions
  - Need to archive past execs

6 Approval of The Minutes

- Paul Allan motions to approve the minutes next meeting
  - No discussion(except for shaming Trevor...)
  - Paul Miiller seconds
  - Majority favours; motion passes

7 Motion to Adjourn

- David motions to adjourn meeting at 1:25PM
  - None opposed
  - Meeting adjourned

Meeting is adjourned at 1:25 PM

The new CSSS policy – with changes bolded – is attached below.

Simon Fraser Student Society
Computing Science Student Society
Policies Document

2015

1 Policies of the Computing Science Student Society

- This document shall conform with the CSSS Constitution
- All policies shall be enacted according to the process layed out in the CSSS Constitution

2 Issues Policies

- Issues policies refer to policies representing the CSSS positions on certain issues.
- General Issues refer to stances on issues that are expected to extend indefinately.
  - i.e. 'The CSSS supports open source software.'
  - Open source software is not expected to go away any time soon
- Transient Issues refer to stances on issues that have a finite extent
  - i.e. During a job action by university staff, a policy may be 'The CSSS supports x union.'
  - This support will have a built in expiry date, either time wise or event wise
- Causes that fall under any of these policies are eligible to CSSS support, including but not limited to or guaranteed:
  - Moral support
  - Communications Support (News Letter, Mailists)

- Volunteer support
- Use of the CSSS Logo
- Financial support, **with certain restrictions (See Operational Policies, 7)**

2.1 General Issues

- No Policies

2.2 Transient

- Proposed-29Sept2015: The CSSS shall support the 'Student Showcase' initiative.

    - This policy will last until one month after the date it is approved

3 Operational Policies

1. Without the approval of the membership, the Executive may decide to expend funding on items which:

    (a) cost less than fifty (50) dollars and
    (b) are part of the day to day running of the Society

2. All votes which concern the holding of positions within the Society shall be by secret ballot.

3. The *csss-exec* mailing list shall exist for the discussion of matters pertaining to the running of the Society.

    (a) The membership of the *csss-exec@sfu.ca* list shall be maintained by the Secretary, and it shall include, but not be limited to:

        i. all members of the Executive.
        ii. any member of the Society who is sponsored by a member of the Executive.

    (b) Any individual may be removed from the list by a majority vote of the Executive.

4. Signing Cheques

    (a) An executive shall not sign a cheque made out to him/her self.
    (b) A signing officer will not sign a cheque without first filling out the proper stub or allocation field.

5. Awards

(a) Following the end of classes in the Spring semester, the CSSS shall award the "CSSS Community Involvement Award" to a member of the faculty or staff of the School of Computing Science who has demonstrated great involvement in the Computing Science student community. Nominations for the award shall be accepted in writing until the last day of classes of the Spring semester and the Executive shall grant the award at their discretion before the start of classes of the Summer semester.

(b) Following the end of classes in the Spring semester, the CSSS shall award the "CSSS Volunteer of the Year Award" to a non-executive member of the Society who has demonstrated great service to the Society in the past year. Nominations for the award shall be accepted in writing until the last day of classes of the Spring semester and the Executive shall grant the award at their discretion before the start of classes of the Summer semester.

6. Organisational Documentation

For the purposes of continuity, the Executive shall maintain a repository of organisational documents including, but not limited to:

(a) Budgets

(b) Venue planning

(c) Promotional materials that were produced digitally

(d) Other planning documentation

7. **Restrictions on Financial Support**

In addition, monetary support has the following restrictions:

(a) **Before a motion for monetary support from a group outside of the CSSS can be made before the society at a general meeting, it must be approved for voting by a real majority (51%) of the executive not including Execs at Large, First Year Reps, and Council Rep. This approval will be more likely dependant upon if the following questions are answered in the affirmative:**

　　i. **Does the initiative present a positive opportunity for students in Computing Science?**

　　ii. **Is the proposal clearly and honestly laid out and is it clear what the funding is used for?**

　　iii. **Is the requested support justifiable and within the means of the society?**

　　iv. **Is the request coming from members of the CSSS? If not, is it from within the SFSS? If not is there a justifiable reason to support this outside organization? Is there**

some way we can hold the organization accountable that the funds are used as proposed?

    v. **Is the opportunity requiring the funding available to all members of the CSSS**

(b) **These points are guidelines, however executives must clearly explain at the general meeting where an approved motion is voted upon why certain guidelines are ignored.**

(c) **An executive that is involved with the external group to which reimbursement shall be offered must state this and their approval shall not be counted for the majority needed when adding the proposal to the agenda.**