

CSSS General Meeting Minutes

Caitlin Dawkins

Wednesday, May 18th, 2011

Meeting starts at 2:36 PM. Shannon chairs.

	Name	Email	Affiliation
Attendees	Curtis Muller		Treasurer
	Dave Hughes		Major
	Jordan Klassen		Major
	Antonio Daling		SFSS Organiser
	Simon Staszkievicz		VPA
	Kevin Chung		VPR
	Eric Kong		Major
	Joel Teichroeb		Exec@Large
	Antonio Abaya		Major
	Matt Grandy		President
	Shannon Juzenas		VPO
	Caitlin Dawkins		Secretary

1 Recognition of Chair

- **Dave** moves to recognise **Shannon** as chair for this meeting. **Antonio** seconds.
 - Motion passes.

2 Ratification of Election Results

- **Dave** moves to ratify the results of the election, **Antonio** seconds.
 - Motion confirms **Matt** as President, **Shannon** as VPO, **Curtis** as Treasurer.
 - Motion passes.

3 Report of Officers

3.1 Treasurer (Curtis)

- \$2940 available funds in the account
- \$1000 must go to the SFSS for the FAS Formal.
- **Curtis** bought pop over the break, and will likely buy more. He would like to motion for reimbursement during open floor

3.2 VPO (Shannon)

- Nothing to report.

3.3 President (Matt)

- Coke is being obstinate. They would not allow him to switch contact information over for a one-time order, therefore we are out of pop.
- Obligatory “The common room is a disaster” comment here.

4 Burnaby Elections

4.1 Secretary

- Description:
 - Secretary is a very easy role. The primary task is the taking and maintaining of minutes. Secretary will also have to send out lots of emails, book rooms, and schedule meetings.
- **Shannon** opens the floor for nominations.
 - **Caitlin** nominates herself. **Antonio** seconds.
 - **Simon** nominates himself. **Caitlin** seconds.

4.1.1 Caitlin’s speech

- **Caitlin** has excellent typing skills and good grammar. She knows how to email and speak to people about room bookings. She has been a semi-exec as she was the previous first-year representative and she knows how things go.

4.1.2 Simon’s speech

- “What she said.”

- **Caitlin** is elected as Secretary by secret ballot.

4.2 VPR

- Description:
 - VPR is in charge of all non-computing resources in the common room, including the pop machine and the photocopier.
- **Shannon** opens the floor for nominations.

- **Dave** nominates **Kevin**. **Simon** seconds.
- **Shannon** nominates **Joel**. **Joel** declines.
- **Antonio** nominates **Simon**. **Simon** declines.
- **Kevin** nominates **Eric**. **Eric** declines.
- **Antonio** moves for an acclimation by a show of hands. **Caitlin** seconds.
 - Motion passes.
- **Kevin** is elected as VPR by a show of hands.

4.3 VPA

- Description:
 - VPA is in charge of all CSSS activities.
- **Shannon** opens the floor to nominations.
 - **Dave** nominates **Simon**. **Caitlin** seconds.
 - **Antonio** nominates **Joel**. **Kevin** seconds.

4.3.1 Simon's speech

- **Simon** has been to a lot of events when his friends were going to UBC. They helped to organise a ton of events there. He can probably get them to help out and he has a lot of cool ideas about what we can do over the summer - things we can do indoors and such as well. He is able to get free steaks for barbeque through a connection in the meat industry.

4.3.2 Joel's speech

- In the past there haven't been very many events. **Joel** would like to have lots of events this semester, providing there is adequate participation. He would like to have at least one LAN party, and at least some outdoor events. He would like to have as many events as possible. He would like to resume pizza Friday if people are interested. He would like to have lots of events.
- **Simon** is elected as VPA by secret ballot.

4.4 Exec@Large

- Description:
 - The Exec@Large shares responsibility for the day-to-day operations of the CSSS and its resources, and is available to the other executives to assist them with tasks relating to the operations and activities of the CSSS.
- **Shannon** opens the floor to nominations.
 - **Dave** nominates **Joel**. **Caitlin** seconds.
 - **Kevin** nominates **Antonio**. **Curtis** seconds.

4.4.1 Joel

- **Joel** will be on top of his responsibilities. He will fill the pop machine and clean the common room as needed.

4.4.2 Antonio

- **Antonio** declines to give a speech.
- **Joel** is elected as Exec@Large by secret ballot.

5 Activities Meeting Recap

5.1 OMGWTFBBQ

- It was decided that if we have a summer barbeque, we might put ourselves in a bad position financially for Froshweek.
- Last time we had this event, it came to about \$2600 - the security fence was approximately \$700 alone.
- Core funding is going to be 50% less than what it was last year because we did not use it all.
- The SFSS can cover any hard costs, like security and facilities. Any soft costs like food and alcohol would be covered by the CSSS.
- All the work and planning has been done in previous years. Costs will be more or less identical.

5.2 Froshweek

- We need to try to get sponsorships in early. **Dave's** timeline puts us in at May 31st for sending out the sponsorship packages.
- The csssfroshweek.ca domain expires in a week. **Chris Parsons** currently holds it, and he doesn't know if he should renew it or transfer it. If he has to transfer it, he doesn't know how to transfer it to Hardeep.
 - Hardeep could backorder it.
 - Alternatively, we could look into sfufroshweek.ca
- Should we look into charging Froshes a small fee?
 - It would encourage people to come to each event
 - People who show up late or can't be there at all will not get a T-shirt.
 - \$5 is an acceptable fee; \$10 is too much.
- We can't count on the same amount of money as we had last year from the school and from the SFSS, but if we can pick up more corporate sponsors by sending out our sponsorship packages earlier, we should be sitting nicely financially.
 - Core funding is being reduced, but funding for events like this is not being reduced.

6 Open Floor

- **Dave** moves for some amount of money to be allocated for core funding and asks for **Curtis** to give a specific amount.
- **Curtis** moves to allocate up to \$250 of our core funding for the pop order which will be delivered on May 26th, 2011. **Caitlin** seconds.
 - Motion passes.
- **Curtis** motions to reimburse himself for \$112.10 for the pop he bought for the pop machine on Sunday, May 8th. **Caitlin** seconds.
 - Motion passes.
- **Rich** comes to introduce Bits n Bytes.
 - It will bring up high school students and let them see what we do and get a feel for what it's like here at SFU.

- **Rich** wants to know if any CS students would be interested in volunteering next Thursday from 1-2:30pm to tour 5-7 students through the labs and the campus for one hour. **Rich** will leave some of his business cards for any volunteers to contact him for more information.
- **Caitlin** moves to adjourn the meeting.
 - Motion passes.

Meeting is adjourned at 3:32 PM.