# NORC Data Upload

## August Update

Your team’s last data upload occurred in February. Your next scheduled upload is in August. A couple of reminders when completing your submission:

* Please upload your most recent version of all instruments
* Old data for a practice will be overwritten by new data for that practice; any revisions to a practice’s data since your last upload will save in the system
* Please send NORC an email noting when you completed your upload and how many practices were included with each instrument (total practices, not just newly submitted)

## Outcome

**Upload Site:** [**https://uau.norc.org/**](https://uau.norc.org/)

6 total Uploads Required

*Template columns: counts=variables needed from raw files*

| Template | Count | Pct | Cumul.Count | Cumul.Pct |
| --- | --- | --- | --- | --- |
| Intervention Tracker - Post Intervention ONLY | 8 | 4 | 8 | 4 |
| Practice Survey - Baseline | 64 | 31 | 72 | 35 |
| Process Measures - Baseline | 13 | 6 | 85 | 41 |
| Process Measures - Post Intervention | 13 | 6 | 98 | 47 |
| SBI\_RT and MAT Implementation Checklist - Baseline | 55 | 26 | 153 | 74 |
| SBI\_RT and MAT Implementation Checklist - Post Intervention | 55 | 26 | 208 | 100 |

## Folders, Files Used

#### Raw Data

* Path: \\data.ucdenver.pvt\dept\SOM\FM\FM\Data\_Management\_Team\raw data
* Uploaded by Sabrina Lor

#### NORC upload work

* Path: \\data.ucdenver.pvt\dept\SOM\FM\FM\Data\_Management\_Team\norc
* **Log files** with descriptives in folder ‘logs’; named after the code file.
* **Results / Output** saved in folder ‘results’ ; named after the code file.
* **Uploaded Files** saved in folder ‘uploaded\_august2022’
  + Files that came back with tab ‘badData’ saved in folder ‘returned\_with\_issues’
* For File-Specific Notes, see File-Specific Headings

## Notes

### Templates, Fields, Values

|  |  |  |
| --- | --- | --- |
| **Use** | **Contains** | **Filename** |
| reference | Reference, variable alignment | Norc\_templates\_comment\_20220825.xlsx |
| sas code | Import | 00\_getData\_templates.sas |
| sas code | Indirect reference | 00\_paths\_lets.sas |

1. Re-downloaded templates (08/25/2022) to make sure they hadn’t changed (copied into one file)
2. Extracted comments with VBA code below

(Developer > VBA > Insert > Module > save)  
 Function Extract\_Comments(xCell As Range) As String

On Error Resume Next

Extract\_Comments = xCell.Comment.Text

End Function

1. Saved as .xlsx

### Practice Survey (Baseline only)

|  |  |  |
| --- | --- | --- |
| **Use** | **Contains** | **Filename** |
| raw data | Practice Survey | FASTPracticeSurvey\_raw\_08222022.csv |
| raw data | Practice Application | FASTApplication\_raw\_08222022.csv |
| reference | Reference, variable alignment | Norc\_templates\_comment\_20220825.xlsx (see tab2) |
| Dictionary | Full access from Sabrina | Data\_dictionary\_full\_access.csv |
| sas code | %included file with %lets, all | 00\_paths\_lets.sas |
| sas code | Import, clean: Practice Survey  Recode inpatientcare | 10a\_getData\_PracSurv\_20220825.sas [49, 43] |
| sas code | Import, clean: Practice App | 10a\_getData\_PracApp\_20220825.sas [46, 20] |
| sas code | Merge files | 11a\_merge\_PracSurv\_PracApp.sas |
| output | Exported file for upload | survey\_baseline\_20220826.xlsx |
| results |  | survey\_baseline\_20220826\_results.xlsx |

Notes:

1. Variables come from both Practice Survey AND Practice Application

* Created report in REDCap::FAST ‘PracticeApplication\_NORC\_Upload’ (08/26/2022)
* Saved to folder ‘data raw’

1. Duplicate IDs in PracticeSurvey file: norc.survey\_multiple\_ids created, exported ‘pracsurvey\_mult\_20220825.xlsx’
   1. Emailed to Sabrina (Next time email to support@ OR find JIRA ticket if you can)
      1. Practice\_id 35 had 3 entries, all with separate names and 2 different zip codes
      2. Practice\_id 141 had 2 entries with different responses in many columns

Email from Sabrina 08/26/2022

Changed to update in the codefiles and re-ran all documents and re-uploaded them.

|  |  |  |  |
| --- | --- | --- | --- |
| recordid | practice\_id | name | Sabrina’s Notes |
| 14 | 35 | Highlands Health for Life | This is the correct practice for the split id 35. |
| 15 | 35 | Aspen Internal Medicine Consultants | Aspen Internal Medicine’s split id is 3106. Not sure why “35” was entered in for the split id on the survey, but in the verification form it shows 3106 as the correct split id. |
| 16 | 35 | Denver Family Medicine | Denver Family Medicine’s split id is 2070. Similar case to the Aspen Internal Medicine practice. 35 was entered in as the practice’s split id on the practice survey, but in the verification form it shows 2070 as the correct split id. |
| 24 | 141 | Family Medical Associates | This is the correct practice for the split id 141. |
| 25 | 141 | Internal Medical Associates of Lafayette | Internal Medicine Associates of Lafayette’s split id is 2601. 141 is the incorrect split id that was entered on the survey, but in the verification form it shows 2601 as the correct split id. |

#### Upload

August 26, 2022

* Uploaded all; 49 records in survey

### Metrics

Metrics Files

|  |  |  |
| --- | --- | --- |
| **Use** | **Contains** | **Filename** |
| raw data | Raw file from Sabrina | FASTMetrics\_raw\_08222022.csv |
| template | Fields needed | Norc\_templates\_comment\_20220825.xlsx |
| sas code | %included file with %lets, all | 00\_paths\_lets.sas | |
| sas file | Import, clean, export .xlsx |  |
| output | Exported file for upload |  |

Notes:

1. Task\_id:
   1. 194 [n=50]: Baseline > why exported 34 below…
   2. 215 [n=35]: Post-Intervention
   3. 196 [n=81]

Export norc.metrics\_baseline\_20220825.xlsx

* 34 obs, 16 cols

Export norc.metrics\_post\_20220825.xlsx

* 44 rows, 16 cols

### SBI\_RT

*BAD DATA practice\_id 2224 had to be removed to upload; all the responses were missing anyways, but FYI – was only in baseline sbi\_rt*

|  |  |  |
| --- | --- | --- |
| **Type** | **Upload** | **Filename** |
| raw data | Data | FASTSBIRT\_raw\_08222022.xlsx |
| raw data | Reference, variable alignment | Norc\_templates\_comment\_20220825.xlsx (see tab2) |
| sas file | Import, clean | 12\_getData\_sbirt\_20220828.sas [46, 20] |
| sas code | %include let statements: all | 00\_paths\_lets.sas |
| output | Exported file for upload | Sbirt\_baseline\_20220828.xlsx |
| Output | Exported file for upload | Sbirt\_post\_20220828.xlsx |

Creates dataset for template: norc.templates\_sbirt

CHANGE BEFORE UPLOADING:

* Change 3 columns
* Add 999 to all the missing cell (ctrl H was best)

The cell values are too long for sas so open before uploading and change the column names

'DOCUMENTATIONTOOL\_EHRUNS' -- > 'DOCUMENTATIONTOOL\_EHRUNSTRUCTURED'

'DOCUMENTATIONTOOL\_EHRST' -- > 'DOCUMENTATIONTOOL\_EHRSTANDARDIZED'

‘POSITIVE\_INDIV' -- > 'POSITIVE\_INDIVIDUAL\_PROCESS\_GENERAL',

#### Results Aug 2022

Baseline upload count = 51

Post intervention count = 37

Total = 88

### FIELD NOTES / Intervention Tracker

*BAD DATA practice\_id 2224 had to be removed to upload; all the responses were missing anyways, but FYI – was only in baseline sbi\_rt*

|  |  |  |
| --- | --- | --- |
| **Type** | **Upload** | **Filename** |
| raw data | Data | FASTSBIRT\_raw\_08222022.xlsx |
| raw data | Reference, variable alignment | Norc\_templates\_comment\_20220825.xlsx (see tab2) |
| sas file | Import, clean | 12\_getData\_sbirt\_20220828.sas [46, 20] |
| sas code | %include let statements: all | 00\_paths\_lets.sas |
| output | Exported file for upload | Sbirt\_baseline\_20220828.xlsx |
| Output | Exported file for upload | Sbirt\_post\_20220828.xlsx |

## Appendix

### Macros, Code Notes

File 00\_paths\_lets.sas

\* Folders --------------------------------------------;

%let root = S:/FM/FM/Data\_Management\_Team;

%let data = &root/raw data;

%let norc = &root/norc/results;

%let form = &root/norc/background; \*template file;

\* Files ----------------------------------------------;

%let template = &form/norc\_templates\_comments\_extracted\_20220824.xlsx;

\* Data -----------------------------------------------;

\* Qualtrics sets (row 1 = colnames, row2 = labels, row 3 = data);

%let metrics = &data/FASTMetrics\_raw\_08222022.xlsx;

%let metrics\_sub = &data/FASTMetricsSubmission\_raw\_08222022.xlsx;

%let sbirt = &data/SBIRT\_raw\_08222022.xlsx;

\* non-Qualtrics sets (only need row 1, data starts on row 2;

%let meta = &data/FASTPracticeMeta\_raw\_08222022.xlsx;

%let monitor = &data/FASTPracticeMonitor\_raw\_08222022.xlsx;

%let survey = &data/FASTPracticeSurvey\_raw\_08222022.xlsx;

\* Macros ---------------------------------------------;

%let template\_fields = norc.templates;

**%macro** load(file, out);

proc import datafile = &file.

out = &out.

dbms = xlsx

replace;

run;

%mend;

August 24, 2022 upload counts:

%***load***("&template.", template); \*431,3;