

## **Undergraduate OSPO Ambassador**

### **Department Bio**

The Open Source Program Office (OSPO) coordinates and supports open-source software across the university, helping researchers and educators embrace open-source tools and practices. It aims to create a culture of open collaboration and knowledge sharing aligned with GW's research and educational mission.

We promote open-source software development, open data, and open access in research and education. We support our community in adopting open practices to grow our impact on a local and global scale.

The OSPO also provides consultations, training, tools, and resources in support of open-source software, open science, and open education.

### **Position Specific Summary**

In this role, students will become champions of open source and ambassadors for the OSPO.

The student will

- Learn key talking points and definitions pertaining to open source work and open science (ORCID, git, licensing, markdown, Open Source Software, Open Source AI, Open Access, Open Data, Open Education Resources, etc.).
- Become a confident representative of the GW OSPO and the library in order to help students and community members engage in open source.
- Support OSPO initiatives and events, such as workshops, consultations, student award programs, surveys, hackathons, conferences, etc. by helping with planning, organizing, communications, and marketing.
- Learn to become a valued open source contributor.

Special projects or other duties may be assigned related to specific departmental needs.

This position is only open to undergraduate students.

### **Standard Position Description**

The student will supplement the goals of the department/program by facilitating connections between the department/program and other individuals and groups.

Tasks may include: representing the department/program at a variety of functions such as events across campus and in the wider community, giving tours or presentations for the department/program, and/or offer peer-to-peer guidance on a group or individual basis.  
Special projects or other duties may be assigned related to specific departmental needs.

### **Professional Outcomes**

Communication, Technology and Data, Inclusion, Career Development

### **Required Qualifications**

This is an entry level position, little to no experience required, all training will be provided.

**Preferred Qualifications**

- Comfort with public speaking, interacting with new people, and community building.
- Working computer knowledge; familiarity with text editors, email, etc.
- Communications/Marketing experience; familiarity with Drupal, Canva, Adobe, etc.
- Open source experience; familiarity with git, markdown, etc.