

MacGregor Summer Policy

When you can store:

Currently, by appointment only. Times in May will be sent out later by email. Please email the storage captain, Jonathan Paras (jparas96@mit.edu), to make an appointment around his and others schedule. If many people ask for the same time, he will email out to the dorm about that time. Placing things in MacGregor summer storage will occur before May 22nd, 2015 at 5pm (the last move out deadline). You cannot store items in MacGregor after this date and time.

Where you can store:

- Basement (Cage)
- Entry Closets

For those of you with early returns (returning before September 5th), we put your boxes in entry closets or in the front of the cage.

Where you cannot store:

Anywhere not listed above. Items stored elsewhere in the building (e.g. lounges, hallways, your room, etc) will be recycled accordingly.

Who's allowed to store:

Storage is for current, returning residents who has renter's insurance validated by DSL only.

What you're allowed to store:

Six DSL approved boxes, Boxed Electronics, suitcases, or Fridges. The non-box items will be counted in terms of boxes. I.e. one fridge is roughly two boxes so you may only store 4 boxes and a fridge.

What you're not allowed to store:

- Bikes.
- Furniture of any kind. This includes couches, desk chairs, etc.
- Items not in boxes or suitcases. All items for storage need to be a completely sealed box or zipped suitcase.

Boxes:

- Needs to be in the DSL provided 18x18x16 boxes.
- Need to be clearly labeled with a marker/sharpie. They need to be labeled with your name, kerberos (athena username), and room for next year. You must have these labels on each box at least twice. The more sides you label your box on, the easier your box will be to find in the fall.
- Need to be completely sealed shut. You will need to use either packing tape or duct tape to seal all edges of your box. Other tape won't work, and if it is not sealed, it will not be stored. -Need to be light enough so you can lift it! If you cannot lift your box, it will not be stored.
- The storage captain will accept suitcases. If you are going to store a suitcase, take extra care when labeling it, as tape tends to not stick as well. Also be prepared for the storage captain to stack other suitcases on top of your suitcase.

Fridges: -Need to be empty. You cannot store items in your fridge. If it is not empty, it will not be stored and will be recycled. -Need to be clean. Make sure it's clean. Gross fridges will be disposed of. -Need to be dry and at room temperature. Unplug your fridge early and let all the ice melt/condensation evaporate. If your fridge is wet or cold on May 24th, it will be thrown away. -Need to be unlocked. Do not lock your fridge or tape it shut (we need to be able to open it to check if it is clean). -Need to be labeled. Take a piece of paper and write your name, kerberos (athena username), and room for next year on it. Tape this paper to the front of your fridge. You get bonus points for labelling the other sides of your fridge.

How Storage Works:

You must move all your items into the closet yourself. Entry chairs and storage workers are there to ensure rules are followed. They are not there to help move your items. You may ask them for help but it is on you to move your own items. As such, make sure you can lift all your items. If you are planning on being an early returner, please send an email to mac-storage@mit.edu and there will be a certain time slot for you to store things. Once your boxes are in storage you cannot access them. No exceptions. We will not go fishing for boxes because you mispacked items. Items that have been mispacked in the past include IDs, licenses and passports; please check to ensure you have these items before putting your boxes in storage. Plan accordingly and pack smart. The storage workers will have markers for you to use to label your boxes. The storage captain does not have any other supplies for your use (cleaning supplies, tape, boxes, etc.). You must find your own supplies (ask friends/Google/Amazon/etc. or go to places like Verdes, Shaws, Staples, Metropolitan Storage, etc.). If you have a concern or special circumstance, please email mac-storage@mit.edu

Entry Closets

At a predetermined time, entry chairs will be available to open entry closets. You should be there on time or early. The time that is available for people to store their items are based on the entry chairs and their schedules. Lines for storage will be in order that you arrive. If all the entry closets are full, you will have to wait until the basement storage opens. If you have a conflict with the posted times, make an appointment with the entry chairs. After you finished storing your items, you are free to leave.

Basement

At a predetermined time after all entry closets are filled, summer storage workers will open the basement for storage. Times to store things are based on the worker's schedule so please be flexible and come early and prepared. If you have a conflict, please send an email to the summer storage captain to set an appointment.

Summer Access:

There isn't any. To reiterate: once you put a box in storage, you will be unable to access it until the storage captain gets back to campus in the fall.

Renter's Insurance:

Residents storing belongings on campus must provide proof of insurance to the Housing Office before their belongings can be stored. Residents should check with their parent/guardian to determine if their current renter/homeowner insurance policy will cover items stored on campus. Acceptable proof of insurance includes coverage.

For students who would like to purchase renters' insurance, MIT's Office of Insurance has recommended College Student Insurance. For \$76.00 annually the policy covers:

- o \$3,000.00 coverage limit with \$50.00 deductible
- o Worldwide coverage, including student belongings in their dorm, while studying abroad, or other items in storage
- o More information can be found at <http://www.collegestudentinsurance.com>