

Curriculum Vitae
Of
C.W. Meiring

Personal Information

Name	Mr Christoffel Werner Meiring
Preferred Name	Christo
ID Number	850324 5011 08 0
Age	34 years of age
Permanent Residential Address	09 Dunrobin rd Seapoint
Postal Address	09 Dunrobin rd Seapoint
Contact Number	+27 76 5202 303
Email Address	meiring.cw@gmail.com
Marital Status	Married
Dependants	One
Nationality	South African
Criminal Offences	None
Health	Excellent
Hobbies	Computers Chess Photography
Computer Literate	Advanced (all versions of Windows & Microsoft Office)
Languages	English and Afrikaans (fluent and literate in both)
Driver's Licence	Code 08

Secondary Qualification

Last School Attended	Hoërskool Patriot (2003)
Highest Grade Passed	Matric (Grade 12)
Achievement	Passed

Tertiary Studies

Institute	Damelin Faculty of Information & Technology
Course	PC Technologies (A+)
Course Outline	Work with RAM, CPUs, Motherboards, Power Supplies, etc Install, Partition and Format Hard Drives Install, Upgrade and Troubleshoot Various Windows Versions Troubleshooting PCs & Implementation of Security Measures Install Video and Multimedia Cards Work with Portable PCs, PDA and Wireless Technologies Managing Printers and Connection to Networks and Internet Understanding of Safety and Environmental Issues
Adherence to Privacy Policies Client Communication	
Achievement	Certificate of Compliance (2006)

Self Studies

Institute	SoloLearn / CodeCademy
Online Course	HTML Fundamentals CSS Fundamentals JavaScript Tutorial

Employment History

Name of Company

Type

Duration

Summary of Experience

Self Employed

Online Sales

February 2016 Till Present

Sales on Various Items

Receiving, Placement and Follow-Ups on Customer Request

Tracking, Receiving, Keeping and Dispatch of Sector Orders

New Client Relationship Foundations

Client Liaisons: Queries and Assistance

Researching and Compiling of New Product Knowledge and Specifications

Price Negotiation With Overseas Companies

Achieving of Turnovers and Targets

Stock Budgets and Control

Service Provider Relations

Self Motivation and Self Discipline

Name of Company

Type

Duration

Duration

Position

Summary of Experience

Incredible Connection, Highveld Mall Witbank

PC, Laptop, Photographic and Audio Visual Store

06 January 2014 Till February 2015

Incredible Connection, Canal Walk Cape Town, CBD Cape Town

02 March 2015 Till February 2016

Hardware Specialist

PC's, Laptop's, Printer's and Accessories Salesman

DSLR Cameras, Lenses and Accessories Salesman

Electronic, Manual and Telephonic Purchase Orders for Stock

Receiving, Placement and Follow-Ups on Customer Requests

Tracking, Receiving, Keeping and Dispatch of Sector Orders

New Client Relationship Foundations

Client Liaisons: Queries and Assistance

Researching and Compiling of New Product Knowledge and Specifications

Achieving of Turnovers and Targets (Self)

Stock Budgets and Control

Service Provider Relations

Team Motivation: Brain-Storming New Sales Tactics

Knowledge of Cash Register and Banking Procedure

Departmental Stock Takes on a Daily Basis

Departmental Housekeeping

Reference Contact

Mr. Reinier Rossouw (Highveld Mall)

Branch Manager

Tel : +27 13 697 6700

Mounier (Canal Walk)

Sales Supervisor

Tel : +27 21 528 3400

Name of Company

Type

Highveld Radio & Appliances

t/a The Discounter

Appliances, Photographic, Audio Visual Store

Duration	1 November 2010 till 31 December 2013
Position	Internal Sales Representative
Summary of Experience	Specialist SLR Cameras, Lenses and Accessories Salesman Electronic, Manual and Telephonic Purchase Orders for Stock Receiving, Placement and Follow-Ups on Customer Requests Tracking, Receiving, Keeping and Dispatch of Sector Orders Quoting, Negotiating and Supplying of Insurance Deals, New Client Relationship Foundations Client Liaisons: Queries and Assistance Researching and Compiling of New Product Specifications Achieving of Turnovers and Targets (Self) Arrangement of Public In-Store Training for Nikon Cameras Stock Budgets and Control Service Provider Relations Sales Price Negotiations Team Motivation: Brain-Storming New Sales Tactics Knowledge of Cash Register and Banking Procedure Departmental Stocktakes on a Weekly Basis Door-to-Door Deliveries Departmental Housekeeping Seeking Better Career Opportunity
Reasons for Leaving	
Reference Contact	Mr. Rudolph Erasmus Senior General Manager Tel : +27 13 656 2137

Name of Company	Quiksilver, Witbank
Type	Brand-Name Clothing, Skateboards, Accessories Store
Duration	1 March 2007 till 30 September 2010
Position	Assistant Manager
Summary of Experience	Assistant Manager and Internal Sales Representative Responsible for Daily Banking and Cash Related Issues Receiving and Follow-Ups on Customer Requests Managing Special Orders: Ordering, Receiving and Dispatch New Client Relationship Foundations Client Liaisons: Queries and Assistance Compiling of New Product Specifications Achieving of Turnovers and Targets (Self) Service Provider Relations Team Motivation: Brain-Storming New Sales Tactics Responsible for Cash Register as well as Daily Cash-Ups Yearly Stocktake Coordination Assistant Departmental Housekeeping Looking for a New Challenge
Reasons for Leaving	
Reference Contact	Ms. Yolandie Swart Store Manager Tel : +27 13 697 1423

Name of Company	Pick n Pay, Witbank
Type	Supermarket Franchise
Duration	1 June 2004 till 31 January 2007
Position	Checkout Assistant
Summary of Experience	Responsible for Daily Cash Related Issues Receiving and Follow-Ups on Customer Requests Responsible for Cash Register as well as Daily Cash-Ups

	Assistant Storeman: Receiving and Storage Non-Consumables Floor Assistant Client Liaisons: Queries and Assistance Yearly Stocktake Coordination Assistant Knowledge of New Product Specifications Departmental Housekeeping Looking for a New Challenge
Reasons for Leaving	
Name of Company	Game World
Type	Playstation Games Store
Duration	1 January 2002 till 30 June 2002, Part Time/Weekend Casual
Position	Shop Assistant
Summary of Experience	Internal Sales Representative Responsible for Cash Register as well as Daily Cash-Ups Receiving and Follow-Ups on Customer Requests Managing Special Orders: Ordering, Receiving and Dispatch New Client Relationship Foundations Client Liaisons: Queries and Assistance Research, Ratings and Reviews of New Games Achieving of Turnovers and Targets (Self) Service Provider Relations Brain-Storming New Sales Tactics (Self) Housekeeping Employer Immigrated to England
Reasons for Leaving	