

Team Contract Template

Course: CMPSC431W

Team Co-leaders: Yanjun Chen, Jiongyi Li

These are the terms of group conduct and cooperation that we agree on as a team.

Group Members' Behavioral Expectations

What do you need from each other to work effectively as a team? Examples: "communicating in a timely manner with each other", "being punctual", "meeting deadlines", etc. Each member needs to include at least one behavioral expectation.

Name	Behavioral Expectation	Example
Jiongyi Li	Reliable Promise	When promise to complete something before a due that is earlier than the designed due, Jiongyi should complete the thing before a promised due, or give a reason about not completing the thing before the promised due.
Yanjun Chen	Active response	Give a reply to a message or messages in a short period in 24h. There shouldn't be some ignored message information.

Skill Strength Identification

Each member must choose at least one skill that you feel is your strength. Be very specific about what activity you will apply this skill to the assignment.

Name	Skill Strength	Specify Activity
Jiongyi Li	coding	Use previous python experience to direct the completion of code part of the project
Yanjun Chen	Communication	Good communication skills to ensure tasks are completed quickly and accurately.

Skill Strength Identification

Each member must choose at least one skill that you feel is your strength. Be very specific about what activity you will apply this skill to the assignment.

Name	Skill Development	Specify Activity
Jiongyi Li	corporation	Use git and social software to keep communication with teammates and sync the code status.
Yanjun Chen	Co-coding	Understand team members' code and provide necessary assistance. Have your own understanding of the code and help build better code structure.

Participation:

We agree to split the total workload into two parts fairly and evenly. We split the project into multiple small parts and distributed them to the ones who preferred the part. When one completes the part preferred, the other one should follow the part and comprehend the content and give necessary help when one is having trouble.

Communication:

We agree to communicate through communication software, like Message and WeChat.

Meetings:

We agree to hold meetings in person or on zoom. The meeting should be at least once over two weeks or there is a meeting one week before the due date.

Conduct:

We agree to complete our parts as early as possible. If something cannot be completed as expected, the problem will be posted in the meeting, and we will try to find a way of solving it.

Conflict:

We agree to solve the conflict in meetings. If the conflict cannot be solved in the meeting, the problem will be talked about in the next meeting which will be held at most 3 days later than the previous meeting.

Deadlines:

We agree to basically complete the requirements for each stage of the project three days before the deadline of the project. Then, try to optimize the details for satisfying the stage requirements perfectly.


Progress and Assessment

Please fill it out according to the assignment requirements. Be as specific as possible so that everyone is clear about what is being completed and by when. Include Critical Review Dates

Project Tasks / Requirements	Who Is Completing The Majority Part Of This Activity / Task	Date to be Completed (MM/DD/YYYY)
Select dataset	Jiongyi Li	10/11/2024
Write requirement document	Yanjun Chen	10/11/2024
Write database design document	Jiongyi Li	11/8/2024
Put data in SQLite to decided RDBMS	Yanjun Chen	11/15/2024
Complete code for achieving expected functions in documents	Jiongyi Li	11/30/2024
Do demonstration	Yanjun Chen	12/8/2024
Write final report	Yanjun Chen	12/8/2024

CONTRACT AGREEMENT

This is an official contract. Once you have signed it you are accountable.

Team Member's Name	Team Member's Signature
Jiongyi Li	
Yan Jun Chen	