

#	Tharusha	%	%	#	Lanka	%	%	#	Nethmika	%	%	Thinuki	%	%
	whatsapp campaign		100%		Edit tour Photos				Personal Files		90%	Plan on reels to promote WSDA projects		50%
	whatsapp contact database		100%		-Add frame to the photos				- Learn HR and Office Operations			voice cuts from speakers		20%
	singapore list		100%		-Social media posting				- Office Operations Management		100%	date extended posters		100%
					-divide all videos into separate folders				- HR, Bookkeeping			create whatsapp groups for WSDA		100%
					-Tour video				- Staff Files Management		100%	post tour photos to fb		100%
	Launch whatsapp campaign		80%						Client Details Enter		100%	create bulk messages to share		100%
	Launch marketing campaign		80%						- Followup Monitoring Dashboard			new psychology posters		100%
	web modification		80%						Inventory		100%	upload to drive reel video raw footage		20%
	digital strategies		80%						##			start making WSDA video		50%
									##			sinhala AI voice		50%