

# **Privacy Policy**

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#### **Introduction**

To provide our users with the best experience on the CZQM/QX Moncton / Gander FIR website, we collect data via VATSIM Connect (auth.vatsim.net). This policy outlines how we collect, use and store that data as well as how a user can manage their data. This policy also applies to other services provided by the FIR outside of the website. This policy sits alongside VATCAN and VATSIM policies. This policy aims to comply with the European Union General Data Protection Regulations and applies to all users of CZQM/QX Moncton / Gander FIR website and other services regardless of whether they reside in the European Union.

#### **How to contact Moncton / Gander**

To contact the CZQM/QX Moncton / Gander FIR staff, please use the emails provided at <a href="https://czgm.ca/staff">https://czgm.ca/staff</a>.

For privacy or data related questions, please email webmaster@czgm.ca.

For account or training related questions, you must contact us from the email associated with your VATSIM account.



#### Data we collect

The CZQM/QX Moncton / Gander FIR website collects the following information from VATSIM Connect:

- a) VATSIM Certificate Number (CID)
- b) Full name as shown on <a href="https://vatsim.net">https://vatsim.net</a>
- c) Email address as shown on <a href="https://vatsim.net">https://vatsim.net</a>
- d) VATSIM subdivision, division, and region
- e) VATSIM controller rating
- f) VATSIM pilot rating

No private data relating to authentication (with the exception of an email address) is read or retained by us. This includes passwords, private keys, etc.

#### Why we collect data

The CZQM/QX Moncton / Gander FIR website collectes the previously mentioned data in order to provide our users with the best experience possible. Your data is used to populate our roster and to help us with training. Your email is used as a method of communication.

#### How we get your permissions to use your data

By logging into our website through the VATSIM Connect SSO, you automatically agree to the terms of this policy, and consent to the use of your data in the ways described in this document. If at any time you no longer consent to the use of your data in any of the ways described in this document, then you may request to have your account and all associated data removed from our servers.

#### Who can access your data and who is it shared with

CZQM/QX Moncton / Gander FIR does not share or provide access to your data to members outside of our staff team. Our staff team includes our Instructor team, Executive team members, and senior VATCAN staff members.



Publicly available data, such as your CZQM/QX Moncton / Gander FIR roster status is available to be viewed by the general public (i.e. people without an account). This is required for a member to stay on our roster.

#### How we manage your data

All data is securely stored on the CZQM/QX Moncton / Gander FIR server, which is only accessible to the CZQM/QX Chief, Deputy Chief, and Webmaster. Any other staff members to access the server must have express permission from the CZQM/QX Chief, Deputy Chief, or Webmaster.

### Requesting removal of personal data

You have the right to request that we remove all or certain parts of data from our service. To request this, please contact the CZQM/QX Webmaster at <a href="webmaster@czqm.ca">webmaster@czqm.ca</a> from the associated email. Under GDPR, we have up to 30 days to comply. We will email you with a confirmation when this is completed. Removal of your data does not prevent you from providing us permission to use your data again in the future.

#### Requesting an export of personal data

You have the right to request an export of all or certain parts of data from our service. To request this, please contact the CZQM/QX Webmaster at <a href="webmaster@czqm.ca">webmaster@czqm.ca</a> from the associated email. Under GDPR, we have up to 30 days to comply. We will email you with a confirmation when this is completed.

#### **Email communications**

Your email may be used to contact you for training, important questions, account issues, or any other reason. We will never sell your email. We will never send spam. Should you have an issue with how we are using your email, please contact the CZQM/QX Webmaster at webmaster@czqm.ca from the associated email.



# **Changes to this policy**

Changes to this privacy policy will be communicated through our website, <a href="https://czqm.ca">https://czqm.ca</a>. We may contact you directly to let you know of changes.

## **Document Usage**

This document is for flight simulation. It is not to be used for real world navigation. If you wish to have any additions or modifications made, please contact us at <a href="mailto:webmaster@czgm.ca">webmaster@czgm.ca</a>.

#### Follow us on:



