

Support request letter format - PyCon Colombia 2020 Scholarships

The following letter can be adapted to apply to the PyCon Colombia 2020 Grant for Diversity and Support. Remember to add your specific information as indicated in parentheses.

(Date)

PyCon Colombia 2020

Organizing Committee

Dear Committee,

I send this letter in order to request support through the diversity scholarship to attend the PyCon Colombia 2020 conference, which will be held from February 7 to 9, 2020 in Medellin, Colombia.

- (Introduction / small biography)
- (Personal goals). What do you expect to get personally from your participation in the conference? Inform donors that the conference provides an important training and institutional strengthening opportunity as well as the opportunity to connect with key members of the community. Explain how you plan to raise awareness in the national and international community about local campaigns and the problems facing your own local community and interest group in the field of technology.
- (Strategic benefits). How will your participation impact your organization's ability to meet its objectives? How will it promote the technological inclusion of under-represented groups (youth, women, indigenous peoples, members of rural areas, etc.)? What experience and contacts will you contribute to your organization upon returning from the conference?
- (Add future results) What steps do you plan to take to ensure there is an impact on your life and community after the conference? Tell donors how you plan to contribute to the community when you return. These plans could include documenting what you learn, giving workshops and presentations, and sharing your experiences with your colleagues and the community in general.
- (Includes benefits related to the condition of your country, organization, community, ethnic group, interest group, sex, age, income level, etc.) How will other people in your region benefit from your participation in the conference?
- (Final comments) You can include additional comments that are relevant to the application. You must attach legalized authorization from the parents, if you are a minor.

Kind regards,

(Full name)

(Identification document number / identity card number / passport)