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Personal User Manual

My Style

- Hard work is central to my character, and how I tend to judge others.
- I like to know those around me personally, as it allows me to understand their actions, and what they expect of me
- When it comes to a team that I trust, I have no problem delegating tasks, or being delegated tasks
- Work and education are serious business, I aim to give my all when in class or learning new things

Values

- I value honesty the most, a relationship without honesty isn't a relationship at all
- Different perspectives are something I value a lot, especially when it comes to problem-solving
- Creativity is another trait that I value, being able to not only see a different perspective, but be able to approach issues in novel, inventive ways
- Trustworthiness is important since if I'm incapable of trusting an individual then the likelihood I'd rely on them is reduced dramatically – and if I lose trust in an individual, it'll take years to regain that same level of trust

What I Don't Have Patience For

- I'm okay with mistakes, but I'm not okay with being dishonest or finger-pointing when mistakes happen
- I'm very detail-oriented, having plans A and B simply aren't enough at times, and I have little patience for those who are messy or unorganized
- Strength is something that varies person to person, and I understand people have different limits, but I don't have patience for those who fail to do their best when the going gets tough
- Gossip does nothing but cause derision between team members and reduce productivity. I have no patience for those who gossip needlessly
- Being flexible is a necessity, if I'm going out of my way to be flexible, then I'm not going to be very patient for those who are being inflexible

Communication

- I will do my best to listen and attempt to understand new and evolving ideas

- Effective communication is a trait I always aim for when relaying or receiving information
- Personal connections allow for flexible modes of communication, I want to be able to communicate in the way that works best for the individuals around me, and I expect others to figure out how to do the same for me
- Concise communication is the best way for me to acknowledge things, otherwise I won't be able to understand what specifically is necessary to help the other individual or accomplish the task at hand
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Best Ways to Help Me

- Effective communication is essential to getting through to me
- Being straightforward is a great way to be recognized and respected
- If there are issues, and I hear about them in advance, I will do my absolute best to resolve them
- Be concise, it's much easier to understand certain points and identify issues if they are laid out in a manner that's easy to understand
- When remind me if I'm forgetting an important detail/s and I'll do my best to remember them
- Be someone who I can trust

Common Misunderstandings

- I'm as introverted as they come, but I don't mind acting out the role of an extrovert to accomplish the goals I aim to accomplish
- There are times where I think as I talk, and that can confuse people sometimes
- I aim to be flexible with my thinking and understanding, even if it seems like I have a super firm conviction over a topic
- There are times where I am forgetful, it doesn't mean I don't care, it just means that I need to be reminded