

**Migration to Cognizant Operating System: Prerequisites**

To make sure your migration is successful, you will need to complete the following steps before the migration date.

**Confirm Login and Security Information**

* Make sure that the device is turned on and is online.
* Confirm that you can log into Cognizant resources using your Cognizant ID and password (I.e., the credentials used to access Be.Cognizant.com or the timesheet app).
* Verify and update account recovery options:
  + Log into: <http://aka.ms/mfasetup>  or [My Sign-Ins | Security Info | Microsoft.com](https://mysignins.microsoft.com/security-info) with your Cognizant credentials.
  + Confirm that you have access to the mobile number listed.
  + Confirm that your recovery email points to a personal address you can reach. **This should NOT be your former business address.**
  + Confirm that the default sign-in method is correct.

**Graphical user interface, application

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**Backup Data**

As a precaution, the user needs to back up files to Cognizant One Drive. Additionally, if the user has applications with a specific configuration that is time consuming to replicate, check if you can export a config file. Some examples of exportable items include:

* Filters from Outlook : [https://support.microsoft.com/en-us/office/import-or-export-a-set-of-rules-f54b5bd2-40e0-426e-9f25-e51fa14eeb95](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsupport.microsoft.com%2Fen-us%2Foffice%2Fimport-or-export-a-set-of-rules-f54b5bd2-40e0-426e-9f25-e51fa14eeb95&data=05%7C01%7CJessica.Collins%40mbg.cognizant.com%7C8dabd4c325e74d865a5d08dac8c11bb7%7Ca1a2578a8fd34595bb187d17df8944b0%7C1%7C0%7C638043028978004400%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=qi4jxKQ7DARFPU2xMBjgqk%2FfwbPy4G%2FC8uwsTPPEWow%3D&reserved=0)
* Mozilla Thunderbird profile : [https://support.mozilla.org/en-US/kb/profiles-where-thunderbird-stores-user-data?esab=a&s=profiles&r=1&as=s&redirectslug=profiles-tb&redirectlocale=en-US](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsupport.mozilla.org%2Fen-US%2Fkb%2Fprofiles-where-thunderbird-stores-user-data%3Fesab%3Da%26s%3Dprofiles%26r%3D1%26as%3Ds%26redirectslug%3Dprofiles-tb%26redirectlocale%3Den-US&data=05%7C01%7CJessica.Collins%40mbg.cognizant.com%7C8dabd4c325e74d865a5d08dac8c11bb7%7Ca1a2578a8fd34595bb187d17df8944b0%7C1%7C0%7C638043028978160620%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=73tpUWkztRoNy3uKPofRQuD4XY4F9xBgw1nYPdgNmA0%3D&reserved=0)
* Chrome bookmarks : [https://support.google.com/chrome/answer/96816?hl=en](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsupport.google.com%2Fchrome%2Fanswer%2F96816%3Fhl%3Den&data=05%7C01%7CJessica.Collins%40mbg.cognizant.com%7C8dabd4c325e74d865a5d08dac8c11bb7%7Ca1a2578a8fd34595bb187d17df8944b0%7C1%7C0%7C638043028978160620%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=E1Tmhgj4vEan%2FBZHES9MShxL%2FhMubdY%2FPBwr3yijf84%3D&reserved=0)
* Firefox bookmarks : [https://support.mozilla.org/en-US/kb/export-firefox-bookmarks-to-backup-or-transfer](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsupport.mozilla.org%2Fen-US%2Fkb%2Fexport-firefox-bookmarks-to-backup-or-transfer&data=05%7C01%7CJessica.Collins%40mbg.cognizant.com%7C8dabd4c325e74d865a5d08dac8c11bb7%7Ca1a2578a8fd34595bb187d17df8944b0%7C1%7C0%7C638043028978160620%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=K8FCi9p1Bz6BBnfaVd9gFBjvDJniBuHikv9axvVHP8w%3D&reserved=0)
* Visual Studio and ReSharper settings : [https://scatteredcode.net/exporting-and-importing-visual-studio-and-resharper-settings](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fscatteredcode.net%2Fexporting-and-importing-visual-studio-and-resharper-settings&data=05%7C01%7CJessica.Collins%40mbg.cognizant.com%7C8dabd4c325e74d865a5d08dac8c11bb7%7Ca1a2578a8fd34595bb187d17df8944b0%7C1%7C0%7C638043028978160620%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=pfFJmtt0WjQ0jRpScI4EQzrbWdQvgaHUpvAqP1gdRwU%3D&reserved=0)
* Local SQL settings : [https://docs.devart.com/sqlcomplete/setting-up-sql-complete/importing-and-exporting-settings.html](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdocs.devart.com%2Fsqlcomplete%2Fsetting-up-sql-complete%2Fimporting-and-exporting-settings.html&data=05%7C01%7CJessica.Collins%40mbg.cognizant.com%7C8dabd4c325e74d865a5d08dac8c11bb7%7Ca1a2578a8fd34595bb187d17df8944b0%7C1%7C0%7C638043028978160620%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=pG3dmGL3suxbp8wGmCihQcRd2be72p2ovs4V15QTTQ8%3D&reserved=0)

Please also check any application that you think would require significant time to reconfigure.

To back up files to OneDrive:

* Login to <https://onedrive.live.com/about/en-us/signin/> with the [Cognizantid@cognizant.com](mailto:Cognizantid@cognizant.com)

**Graphical user interface, application

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* Upload the data documents to One drive as a backup

**Graphical user interface, text, application, email

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