

REGISTRATION CHECKLIST

Registration Opens: January 8th Registration Closes: January 21st
Late Registration Closes: January 28th

SCHOOL INFO

- ☐ PACURH Affiliation Status
- ☐ NCC Contact Info
- ☐ Advisor Contact Info
- ☐ Delegation Size

DELEGATE INFO

- ☐ Contact Info
- ☐ Position
- ☐ Date of Birth
- ☐ Dietary Restrictions/Special Accommodations
- ☐ Roommate Preferences/Requests
- ☐ Emergency Contact Information
- ☐ Insurance Information

TRAVEL INFO (for each delegate)

- ☐ Mode of Transportation
- ☐ Flight Info (if applicable)
- ☐ Expected Arrival Date and Time
- ☐ Expected Departure Date and Time
- ☐ Transportation to/from hotel from arrival/departure point (if applicable)
- ☐ Parking Needs (if applicable)

PAYMENT INFO (for institution)

- ☐ Preferred method of payment (credit card or check)

Before you begin to register your institution for PACURH RBC 2018, please make sure you have all of the items on this checklist to help you complete the form.