

# CHERUIYOT KIPROP CALEB

Email: [cheruiyc@mail.gvsu.edu](mailto:cheruiyc@mail.gvsu.edu) Telephone: (+254) 0715030768 Address: 1 Campus Drive Allendale, MI 49401-9403.

## Personal Statement

*I am a passionate, dynamic, innovative and result-driven information technology expert and computer scientist, A reliable team player with extensive hands-on experience and skills in Software development, web design computer networking, training, computer repair and maintenance, system security and ICT Support skills.*

### Career Vision.

To be an Exemplary Man in Professionalism

### Career Mission.

To develop Humanity, Spiritually, Socially, Academically and Physically for the Honor and Glory of God for a Better Living now and in Everlasting Life.

### Career Goals

- Deepen my knowledge on new technological Innovations.
- To help organizations solve big data problems by employing the new digital technology.
- Mentor upcoming Computer scientists and IT professionals using the acquired knowledge, skills and experience.

## Core Competencies and Skills

- Preventive and routine maintenance of computers and other ICT devices.
- System administration (software installation, configuration and upgrading).
- Database management.
- Server configuration and security.
- Installation and maintenance of networks.
- Web design, development and maintenance.

### Competent Programming Languages

- JavaScript , C++, Visual Basics, Python, Node.js MSSQL, MySQL, HTML & XML

## EDUCATION BACKGROUND

**Master of Science in Applied Computer Science** – Grand Valley State University.

August 2023 - To date

**Bachelor of Science in Computer Science** – University of Kabianga.

**[2<sup>nd</sup> Class honors Upper Division of 69.93% GPA:3.84]**

August 2015- April 2019

**Kenya Certificate of Secondary Education (KCSE)** –St. Ignatius Mukumu Boys High School.

**[Mean Grade B+]**

January 2011 – December 2014

**Kenya Certificate of Primary Education (KCPE)** – Cheukta Primary School.

**[Mean Grade A-]**

January 2000– December 2010

## Professional Experiences

February 2022 to July 2023: **ICT Officer Int./II at the Public Service Commission, Ministry of Labour and Social Protection, State Department for Social Protection and Citizen Affairs, Department of National Council of Children Services (NCCS).**

Working with NCCS was involved in the following duties;

- Offering ICT Support service.
- Upgrading of the National Children Council website.
- Development of Monitoring and evaluation tools.
- Development and review of regulations, policies and guidelines for children in Kenya.
- Design of Charitable children Institutions Certificates for registration and renewal.

August 2022: **Presiding Officer IEBC Soy Sub County** (Independent Electoral and Boundaries Commission - Kenya).

January 2022 - February 2022 & October 2021 - November 2021: **Voter Registration Clerk** (Independent Electoral and Boundaries Commission **IEBC - Kenya**).

November 2021- January 2021: **Technical sales person** at the **Shamikel Electronics Limited Eldoret – Kenya branch.**

Working as technical sales person the following were my duties and responsibilities;

- Making sales of goods and services available at the shop.
- Responsible for attending to customers by determining their requirements for the available products, answering their inquiries, resolving problems, and fulfilling customer's requests.
- Troubleshooting, diagnosing and repairing or replacing electronic equipment at the shop.
- Preparing price tags for the goods/ electronics available.
- Provide know-how to customers and other staff members on technical operations of goods, machines, tools and equipment.
- Installation of operating systems and basic softwares to desktops and laptops.

August 2020 - May 2021: **Hospital Management Information system and ICT Support Officer** (Ziwa Sub County hospital- Uasin Gishu County, Eldoret - Kenya)

Oct 2019 - Jan 2021: **ICT Intern (Uasin Gishu County Government ICT Department - Kenya).**

Working as ICT intern at Uasin Gishu county was exposed to the following areas:

- General computer maintenance.
- Hardware configuration, installation and troubleshooting
- Software installation and maintenance.
- Network configuration
- Health Management information system support.

August 2019 to Oct 2019: **ICT Supervisor** (Kenya National Bureau of Statistics **KNBS**)

Worked as the ICT Supervisor Soy Sub County in the 2019 population and census, tasks and skills include:

- Training of Content Supervisors.
- ICT Supervisor team leader Soy Sub-county.
- Oversees the census excess and reporting to the County statistics Officer CSO.
- Troubleshooting of the census devices and repairs.

May 2019 - July 2019: **ICT Technician (Moi University Digital Assembly Plant DLP – Eldoret, Kenya)**

Worked as a factory technician at Rivertex Moi University Digital Assembly Plant. Task included; hardware assembly and software installation and configuration of **KNBS** devices for the census 2019. Assembly of the digital devices from semi knocked down SKD KITS to completely built devices.

Academic year 2018/2019: **Database Administrator** (University of Kabianga Professional development Association - Kenya)

Academic year 2018/2019: **Publishing and communication director & public address Leader** (University of Kabianga Seventh Day Adventist Church group - Kenya)

July – September 2018: **Industrial attachment (Moi University ICT Directorate - Kenya).**

Tasks included:

- Preventive and routine maintenance of computers and other ICT devices.
- System administration (software installation, configuration and upgrading).
- Database management.
- Server configuration and security.
- Installation and maintenance of networks.
- Web design, development and maintenance.

## **LEADERSHIP AND EXTRACURRICULAR ACTIVITIES**

### **University Of Kabianga**

- Database administrator of Professional Development Association (PDA).
- Publishing and Communication director, and Public Address coordinator of the University of Kabianga SDA.
- Active and loyal member of the University of Kabianga SDA group.
- Active and executive member of Professional Development Association(PDA)

### **St. Ignatius Mukumu Boys High School**

- Senior Academic Captain
- Member of mathematics and Geography Club
- Volleyball Player

- Official and active member of Christian Union

### **Cheukta Primary**

- Health and environmental Captain
- Class representative standard six, seven and eight.
- Volleyball player.

### **OTHER ACHIEVEMENTS**

- Training: High school leadership Training- **Kabianga Girls High School.**
- Team leader of Interns at Moi University ICT department.
- Team leader of Website designing and Hosting of University of Kabianga Professional Development Association {UoKPDA}
- Prince 2 Foundation Course Training.

### **Computer Proficiency Skills**

Microsoft: word, excel, publisher and powerpoint presentation, access-database management, internet and networking

### **TECHNICAL SKILLS**

- Software Proficiency.
- Good presentation skills.
- Good communication skills.
- Good leadership skills.
- Proper planning and organizational skill
- Monitoring and Evaluation
- Analytical skills.

### **ORGANIZATIONAL SKILLS**

- Ability to work without supervision
- Ability to lead as well as to work with a team

## **REFEREES**

### **Rebecca Morrissey**

Assistant Registrar Grand Valley State University (GVSU)  
1 Campus Drive  
Allendale, Michigan 49401  
Email: [hambletr@gvsu.edu](mailto:hambletr@gvsu.edu)

### **Dr. Ezekiel Rotich.**

Lecturer University of Kabianga.  
P.O BOX 2030-20200,  
KERICHO.  
PHONE NO: (+254) 0721782140  
Email: [ekipnoo@kabianga.ac.ke](mailto:ekipnoo@kabianga.ac.ke)

### **Mr. Abdinoor Sheikh Mohamed**

#### **Ag. CEO National Council for Children's Service**

Ministry of Labour and Social Protection; State Department of Social Protection,  
Senior Citizens Affairs and Special Programmes  
P.O BOX 40326 -0010,  
Nairobi.  
PHONE NO. (+254) 0720938187  
Email: [abdinoor.sheik57@gmail.com](mailto:abdinoor.sheik57@gmail.com)

### **Mr. Samuel Shitote**

ICT officer Moi University,  
P.O BOX 3900-30100,  
ELDORET.  
PHONE NO:(+254) 0725373191  
Email: [skshitote@mu.ac.ke](mailto:skshitote@mu.ac.ke) or [khayosam@gmail.com](mailto:khayosam@gmail.com)