

Meeting Agenda

Date: 2013-05-08

Facilitator: Linus Hagvall

Participants: Linus Hagvall, Vidar Eriksson, Martin Calleberg, Jonatan Magnusson

1. Objectives (5 min)

- a. Decide what to do today.
- b. Decide if we should meet on friday.
- c. Decide what should be implemented until monday.

2. Reports (15 min)

- a. We have made a lot of work on the report. However, we should write some more before sending in the primary version today.
- b. The RAD and SDD have not been updated this week.

3. Discussion items (35 min)

- a. How much should we write on the report today?
- b. Should we update the RAD and SDD today?
- c. What to do today?
- d. Should we should meet on friday?
- e. What should be implemented until monday?

4. Outcomes and assignments (5 min)

- a. We will try to write as much as we can on the report today.
- b. We will not update the RAD and SDD today.
- c. We will meet 10:00 on friday, and we will decide what to implement until monday.
- d. We have created a TODO list where all the assignments are assigned. We should have cleared the whole list until 2013-05-14.

5. Wrap up

- a. Next meeting will be 2013-05-13.