



Employee Database

Emp. Code	Title ▼	First Name	Last Name	Date of Birth 
Address		Contact Number	Mail Id	
City ▼		Designa on ▼	Date of Joining 	Employment Status ▼
State ▼		Department ▼	Report To ▼	
ADD	Upload Excel	Download Excel	Modify	Update

Employee List

Employment Status ▼		Department ▼			Report To ▼	
Emp. Code	Emp. Name	Contact Number	Mail Id	Designa on	Department	Report To

Valida on:

- Employee Code: String + Number, Length: 15
- Title: Mr./Ms.
- Contact Number: 10 Digit
- Mail Id: small case
- Name & Address: Capitalize Each Word
- Duplicate entry check
- Auto Close Word