ruThere with GoogleSheets

1. How to make an Instructor account
2. How allow ruThere to access your GoogleSheets
3. Add a new Class/Section
4. Formatting a new Class/Section

1. How to make an Instructor account
- Please contact the System Administrator of ruThere for your University.

2. How to allow ruThere to access your GoogleSheets

The "SHARE" button should be on the top right of your GoogleSheets spreadsheet.

This menu should pop up after clicking "SHARE". Allow ruthereservice@gmail.com to edit.

3. Adding a new Class/Section:

| 27 |
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Click here to add a new sheet/class

Click here rename the class
(This is the section name used for the website)

| 32 |

+ ≡   CSC131S1 ▾   CSC130 Section 5 ▾
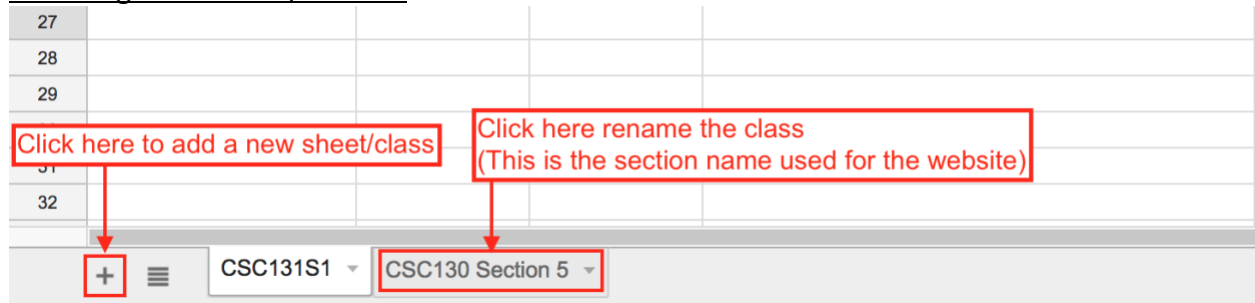
4. Formatting a Class/Section:

	A	B	C	D	E	F
1	Students	ID	SIS User ID	Section	Grades	25
2				CSC131 Computer Software Engr - SECTION 01		5
3				CSC131 Computer Software Engr - SECTION 01		
4				CSC131 Computer Software Engr - SECTION 01		
5				CSC131 Computer Software Engr - SECTION 01		
6				CSC131 Computer Software Engr - SECTION 01		
7				CSC131 Computer Software Engr - SECTION 01		
8				CSC131 Computer Software Engr - SECTION 01		
9				CSC131 Computer Software Engr - SECTION 01		
10				CSC131 Computer Software Engr - SECTION 01		
11				CSC131 Computer Software Engr - SECTION 01		
12				CSC131 Computer Software Engr - SECTION 01		
13				CSC131 Computer Software Engr - SECTION 01		
14				CSC131 Computer Software Engr - SECTION 01		
15				CSC131 Computer Software Engr - SECTION 01		
16				CSC131 Computer Software Engr - SECTION 01		
17				CSC131 Computer Software Engr - SECTION 01		
18				CSC131 Computer Software Engr - SECTION 01		
19				CSC131 Computer Software Engr - SECTION 01		
20				CSC131 Computer Software Engr - SECTION 01		
21				CSC131 Computer Software Engr - SECTION 01		
22				CSC131 Computer Software Engr - SECTION 01		
23				CSC131 Computer Software Engr - SECTION 01		
24				CSC131 Computer Software Engr - SECTION 01		
25				CSC131 Computer Software Engr - SECTION 01		
26				CSC131 Computer Software Engr - SECTION 01		
27					5	codes->

Yellow: Copy this information imported from Canvas (.cvs file)
Green: This section should be right after the information from canvas with a title on top such as "Grades".
Red: This specifies the maximum grade a student can score for attendance.
Blue: This is the count of the students, in this case, its 25 since the label "Students" in row 1 does not count.
Purple: This specifies the column the program has to start parsing the dates for each generation of code (Put 5 on this cell when you first initialize the class sheet).