

## **CURRICULUM VITAE**

CALEVIS KIPRONO KIPKOECH

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### ***PERSONAL ATTRIBUTES***

Highly motivated and hardworking person with a Good interpersonal and communication skills, ability to work comfortably with minimum supervision Excellent teamwork, coordination capability and Strong leadership skills. Eager to leverage excellent communication and organization skills to contribute to a dynamic team. Quick learner with a passion for providing exceptional service and supporting team objectives.

### ***EDUCATION BACKGROUND***

LABORET BOYS HIGH SCHOOL

2016-2020: Kenya Certificate of Secondary Education (KCSE)

Attained a mean grade of C+

KENEWA PRECIOUS JUNIOR SCHOOL.

2007-2015: Kenya Certificate of Primary Education (KCPE)

Scored 365 marks

### ***SKILLS***

- ❖ Technical skills: Microsoft office suite (word, excel, PowerPoint)
- ❖ Customer service skill: effective communication, active listening, conflict resolution
- ❖ Organization skills: time management, multitasking, attention to detail
- ❖ Language: English and kiswahili

### ***HOBBIES***

- ✓ Photography.
- ✓ Motorcycle Riding.
- ✓ Sports
- ✓ Traveling

### **REFEREES**

**KELVIN KIPCHUMBA**

Technical Instructor.

Moringa School

15653-00503 Nairobi

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**JOYCE CHEBET**

Clinician

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