

Invoice reminder

Customer name	Invoice number	Date	Total amount
Sarah Brocklehurst	7	01/02/2018	1910

According to our records, it appears that we have not yet received payment of the above invoice, for photographic work done in our laboratory.

We would appreciate payment at your earliest convenience.

If you have already sent a payment to us recently, please accept our apologies.

Yours sincerely,
G. Lancaster