



Portfolio Management Guidelines

Sector Heads & Analysts



Investment Specifications

Portfolio

- A maximum of 5 positions can be held at any one time.
- A minimum of 1 position is required at any one time.
- The nominal value of any position may not exceed 25% of the total portfolio value at the time of investing.
- Teams may only invest in stocks within their sector.
- The portfolio will be denominated in Great British Pounds.

Trading

- Long and short positions may be held.
- Trades will be executed on the closing price of the day the trade is submitted.
- Positions can only be entered during term time. During holidays, positions can only be closed.
- Teams are expected to make at least 2 entries throughout the term time.
- Teams will be required to submit stop-loss trades for each trade at the time of submission.
- Teams can opt into foreign exchange rate hedging, where the position will close at the exchange rate at which the position was opened.
- Trades will be submitted using the **Portfolio Adjustment Template** attached below.

Investment Scope

- Positions may be held in equities which meet the minimum £100m market capitalization requirement within the exchanges of the following countries:
 - United Kingdom
 - United States
 - Germany
 - China
 - France
 - Hong Kong
 - India
 - Australia



Portfolio Adjustment Report

Sector Team: [Your input here]

Sector Head: [Your input here]

Lead Analysts: [Your input here]

Recommendation: Short ☐ Long ☐

Allocation: [Your input here]

Price Target: [Your input here]

Time Horizon: [Your input here]

Type of Investment:

Growth ☐ Value ☐ Special Situations ☐

Macro ☐ Company Events ☐ Theme ☐

Other, please specify: [N/A]

Investment Thesis:

[Your input here]

Stock Info:

Position Size (LCY)	[Your input here]
Stock Ticker	[Your input here]
Stock Exchange	[Your input here]
Currency	[Your input here]
Currency Hedged?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Market Cap (LCY)	[Your input here]
52-week range (LCY)	[Your input here]
Stop Loss Price (LCY)	[Your input here]

Catalysts

[250-500 words]

Risks

[250-500 words]

Portfolio Considerations

[250-500 words]

Additional Comments