**Department of Computer Science**

**Team Project: Peer and Self-Assessment Form**

Term number:…………………………….

This Peer and Self-Assessment Form is confidential. It will not be made available to any other group member or students in the class. There are 2 parts to the process: (1) Review of Actual Behaviours and (2) Assessment of Peers. Please begin by writing the names of all members starting with yourself.

Your name (Y): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Write all group members' names (excluding yours, alphabetically ordered by last names)

(A) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(B) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(C) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(D) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(E) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(F) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part I: Review of Actual Behaviours**

Reflect on the actual behaviours of all group members during the group project. Then, indicate each member’s behaviour by placing that member's letter (Y; A, B, ...) in the appropriate space. **Include yourself** in this assessment.

Use these ratings as a basis for your overall evaluation in Part II.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Never** | **Rarely** | **Usually** | **Always** |
| Attended group meetings |  |  |  |  |
| Planned activities |  |  |  |  |
| Assumed leadership role |  |  |  |  |
| Participated in discussion |  |  |  |  |
| Contributed research/data |  |  |  |  |
| Contributed ideas |  |  |  |  |
| Contributed time |  |  |  |  |
| Developed key parts of report/implementation |  |  |  |  |
| Worked without prodding |  |  |  |  |
| Followed through on tasks |  |  |  |  |
| Reliable in doing work |  |  |  |  |
| Offered constructive criticism |  |  |  |  |
| Behaved cooperatively |  |  |  |  |
| Behaved respectfully to others |  |  |  |  |

**Part II: Assessment of Peers**

Use the assessment you provided in Part I as a basis for your overall evaluation in Part II.

Please give your overall assessment of other group members' contribution by rank-ordering them according to their contribution to the project quality and to the functioning of the group. Please note, there should be no ties! Assess the contribution of each member to the group project by awarding a % out of 100. Team total contribution must add up to 100.

**Please Note: Do NOT include yourself in the assessment below!**

|  |  |  |
| --- | --- | --- |
| **Group member and rank order**  **(e.g. C – 1st)** | **Assessment of each person’s contribution to the group project  (% - out of 100)** | **Please include some rationale for your ranking – please make your comments as specific as possible** |
|  |  |  |
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Please use this space for additional comments