Getting to the Meeting House

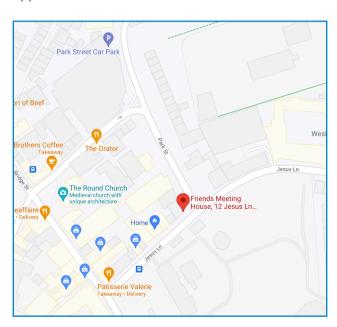
We are at the corner of Jesus Lane and Park Street near the city centre (next to the ADC Theatre).

Cycle: There is a large cycle park immediately outside the Meeting House.

Bus: Many city and country routes pass near the Meeting House. Drummer Street bus station is within ten minutes' walk.

Car: Park Street car park is within two minutes' walk. Approach via Jesus Lane only. Charges are available on the Cambridge City Council website. Park & Ride bus service, from either Madingley Road or Newmarket Road, stops in Bridge Street, within five minutes' walk.

Blue Badge holders: Park in the designated bay opposite 6—11 Jesus Lane.



About the Meeting House

The Meeting House is home to the Cambridge Jesus Lane Meeting of the Religious Society of Friends, often known as the Quakers. Quakers first held meetings in Jesus Lane in the 1650s. Parts of the present Meeting House date from 1777 and there have been additions and rebuildings at various times in the nineteenth and twentieth centuries.

Today, Friends still meet each Sunday and Wednesday for worship based in silence. We warmly welcome anyone who feels drawn to experiencing Quaker worship.

Room Hire

Cambridge Quakers have for many years made their rooms at the Friends Meeting House, Jesus Lane available to community, voluntary and educational organisations for meetings, classes and other functions. This leaflet tells you about the facilities which are offered and the current contribution rates.

Requests for Room hiring for a wide range of purposes can be considered. However, we do not allow use for ticketed events or for parties or receptions. No smoking or consumption of alcoholic drinks is permitted. Copy of our Room Hiring Policy is available on request.

Rates are kept to the minimum necessary to meet the day-to-day running costs of the Meeting House.

For further information or to request a booking, please contact the Warden <u>jlwardens@gmail.com</u> (preferred) or telephone 01223 357535

Friends Meeting House

Room Hire Information

12 Jesus Lane Cambridge CB5 8BA 01223 357535 jlwardens@gmail.com

www.jesus-lane.cambridgeshire-quakers.org.uk



Room Details

Meeting Room

Suitable for lectures and debates. It is carpeted and has a mixture of upholstered chairs and bench seats. No food or drinks can be taken into the meeting room. An annexe can be incorporated into the room.

Dimensions: 10m x 9m; with annexe 13m x 9m

Capacity: 100; with annexe 120

Annexe

Suitable for informal small groups. It has a polished wood floor and stacking upholstered chairs.

Dimensions: 9m x 3m

Capacity: 15

Aldren Wright Room

This is suitable for society and club meetings, for committees and other groups. It has a lino-covered floor, stacking upholstered chairs and curtains. There are facilities for making hot drinks.

Dimensions: 8m x 5m (average)

Capacity: 30

Ann Docwra Room

Suitable for lectures and classes, including those involving physical activity. It has a sealed wood floor, stacking individual chairs and curtains. It connects to the Meeting House kitchen.

Dimensions: 9m x 7m

Capacity: 50

Library

Suitable for small groups. It has a polished wood floor, and upholstered chairs.

Dimensions: 4m x 3m

Capacity: 8

Facilities

Access for people with disabilities

There are no steps to negotiate either to enter the premises or when inside and there is a lift to the upper floor. The entrance doors have powered openers operated by push-pads. A wheelchair-accessible WC, which meets all current guidelines, is available on the ground floor. A transit wheelchair is available.

There are hearing induction loops in the Meeting Room and the Ann Docwra Room (available on request)

Baby-changing

A table and mat are available to carers of either sex.

Kitchen

A good-sized and well-equipped kitchen is available for use on a self-catering basis. Hot drinks can be made for up to eighty people and meals for up to forty. The kitchen should be booked in advance.

Lecture aids, etc.

Teleconferencing system, piano, digital projector and sound system, projection screen; flipchart/whiteboard stand are available but must be booked in advance.

Wi-fi Internet access is available throughout the Meeting House.

The Friends Meeting House is cared for by a Warden and two Assistant Wardens. One of them is available when the Meeting House is open.

They hope you will find a quiet and friendly atmosphere here, and welcome your comments on the facilities provided.

Contribution Rates

| Evening & weekends 3 | hour minimum hire |
|----------------------|-------------------|
| | per hour |

| Meeting Room | £19.00 | £57.00 |
|-----------------------|--------|--------|
| Meeting Room & Annexe | £24.50 | £73.50 |
| Ann Docwra Room | £15.50 | £46.50 |
| Aldren Wright Room | £12.25 | £36.75 |
| Annexe | £10.50 | £31.50 |
| Library | £5.75 | £17.25 |
| | | |

3hr

Weekday daytime 2 hour minimum hire

| Meeting Room | £38.00 |
|-----------------------|--------|
| Meeting Room & Annexe | £49.00 |
| Ann Docwra Room | £31.00 |
| Aldren Wright Room | £24.50 |
| Annexe | £21.00 |
| Library | £11.50 |

Kitchen Use:

| Tea or coffee per serving | £5.75 |
|---|----------------|
| Serving a prepared meal incl. tea or coffee | £12.00 |
| Cooking and serving a meal incl. tea or co | ffee. £21.00 |
| Tea/coffee provided | £1 per serving |

Equipment:

| Tele-Conferencing Equipment | £10 |
|-------------------------------------|-----------|
| Use of digital projector | £5.75 |
| Use of sound system with microphone | £5.75 |
| Flip Chart/white board | no charge |
| please book in advance | |

Solo use of any room is charged at £20 per day. For a series of more than three hires booked there is a 10% reduction. For new hirers, one-off or irregular bookings (i.e. not weekly or monthly) a deposit of 25% paid in advance is required to secure the booking. Cancellations other than those related to COVID will be charged if less than 4 week's notice is given.

Effective from 1 September 2021 to 30 June 2022