

# John S. Sheridan III

Ashland, VA

(804) 387-8653

[Camo282@gmail.com](mailto:Camo282@gmail.com)

## EDUCATION

University of Richmond, Richmond, VA – *[insert certificate information]*

May 2022 – November 2022

Virginia Commonwealth University, Richmond, VA – *Masters; Administration and Supervision NK-12*

August 2009 – June 2011

Longwood University, Farmville, VA – *Bachelors of Science; Teacher Licensure, Certification NK-8*

August 1999 – December 2003

## EXPERIENCE

**Hamilton Holmes Middle School, King William, VA - Principal**

March 2020 – June 2022

- Managed all teachers, staff, and facilities for school of 425 students
- Communicated with all faculty and community regarding school expectations during the COVID-19 pandemic
- Evaluated over 40 staff members
- Oversaw staff development and division level expectations

**Hamilton Holmes Middle School, King William, VA – Assistant Principal**

July 2018 – March 2020

- Observation and evaluation of 40 staff members
- Oversaw Math, History, Custodians, and Paraprofessionals
- Oversaw Special Education Department, led IEP meetings and acted as 504 coordinator
- Responsible for student discipline and proactive conflict resolution; established a remediation program for students without disabilities
- Managed community use of school facilities
- Monitored and oversaw construction throughout school renovation
- As part of a committee, rewrote Code of Conduct
- Many other responsibilities including records retention, absence management, textbook management, transportation, and transition to Chromebook initiative

**Chickahominy Middle School, Mechanicsville, VA – Senior Teacher**

July 2018 – March 2020

- Held role as Hanover County Summer School Coordinator for 2017 and 2018
- Observed and assisted with teacher evaluations

- Handled student discipline and proactive conflict resolution
- Planned and organized transition activities for rising 6<sup>th</sup> and 9<sup>th</sup> grade students
- Acted as SOL Grant Coordinator
- Planned and implemented a number of field trips for various grades
- Responsible for communication with various members of the school community (teachers, students, parents, and businesses)
- Held other responsibilities including absence management, leadership for weekly meetings with core content teachers, managing achievement data, and supervising after school activities

**Oak Knoll Middle School, Mechanicsville, VA – *Civics & Economics/Math 7 and Pre-Algebra***

August 2004 – October 2014

- Developed lesson plans to engage students and encourage participation
- Integrated technology into daily lessons
- Tasked with role as Team Leader to plan and organize meetings and disseminate information

**PROFESSIONAL EXPERIENCES**

- CTE Advisory Committee
- Virginia School Safety Forum
- Hanover County Long Range Planning Committee
- NGLA
- Athletic Director
- Business Partner Coordinator
- Professional Development Presenter/Planner