



Instructions to your Bank or Building Society to pay by Direct Debit

To cover settlement and fee shortfalls fill in this Direct Debit form, using a ballpoint pen. Once this form is complete, please detach and keep the Direct Debit Guarantee and return the remaining form to: **Barclays, Tay House, 300 Bath Street, Glasgow G2 4LH.**

Please complete all sections below

Originator's Identification Number

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1. Name(s) of bank or building society account holder(s):

For Barclays Stockbrokers information only
(this is not part of the instruction to your Bank or Building Society)

Your name(s) in full (as held with Barclays Stockbrokers)

2. Bank or Building Society Account No.

Banks and Building Societies may not accept Direct Debit Instructions for some types of accounts.

3. Branch Sort Code (from the top right hand corner of your cheque)

4. Name and full postal address of your Bank or Building Society

To the Manager

Address

 Postcode

5. Reference number (Barclays Stockbrokers Account No. if known)

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6. Instruction to your Bank or Building Society

Please pay Barclays Stockbrokers Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Barclays Stockbrokers and if so, details will be passed electronically to my Bank or Building Society.

Signature (s)

Date

Item Ref: 9903922. April 2013.



This Guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amount to be paid or the payment dates change, Barclays Stockbrokers will notify you within 14 Working Days in advance of your account being debited or as otherwise agreed.
- If an error is made by Barclays Stockbrokers, or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to : Barclays, Tay House, 300 Bath Street, Glasgow G2 4LH.

