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[www.capitalonebank.com](http://www.capitalonebank.com)



1-800-655-BANK (2265)



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► New address? Please contact customer service to update.

## ACCOUNT SUMMARY FOR PERIOD NOVEMBER 08, 2018 - DECEMBER 07, 2018

### Essential Checking 00003024807303

Previous Balance 11/07/18	\$803.29	Number of Days in Cycle	30
0 Deposits/Credits	\$0.00	Minimum Balance This Cycle	\$803.29
0 Checks/Debits	\$0.00	Average Collected Balance	\$803.29
Service Charges	\$0.00		
Ending Balance 12/07/18	\$803.29		

*Thank you for banking with us.*

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## FOLLOW THESE EASY STEPS TO BALANCE YOUR ACCOUNT

► Just answer the following questions to "balance your checkbook."

- |   |           |
|---|-----------|
| 1. What is the amount shown on this statement for ENDING BALANCE?<br><i>Enter that amount on the line to your right.</i>  | \$ _____  |
| 2. Have you made any deposits that have not been credited on this statement?<br><i>Total up these deposits and enter the amount on the line to your right.</i>  | +\$ _____ |
| 3. ADD TOGETHER Lines 1 and 2   | =\$ _____ |
| 4. Are there any outstanding checks, payments, transfers or other withdrawals that are not reflected on this statement?<br><i>Use the table below to add them up and enter the total on the line to your right.</i> | -\$ _____ |
| 5. SUBTRACT Line 4 from Line 3<br><i>This should reflect your checkbook balance.</i>  | =\$ _____ |

Outstanding Items	
Check #	Amount

Outstanding Items	
Check #	Amount
<b>Total</b> Enter in Line 4	

### Please examine your statement promptly and report any inaccuracy as soon as possible

In Case of Error or Questions About Your Electronic Transfers, telephone us at 1 (800) 655-2265 or write us at Capital One, N.A., 7933 Preston Rd. Plano, Texas 75024, Attn: Customer Service Center as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

(1) Tell us your name and account number (If any).

(2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.

(3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.