

CANDALIN HANNAH CONCORDIN

ENTRY LEVEL TECHNICAL
WRITER

CONTACT

+91 9566253765

candalinhannahconcordin@gmail.
com

Coimbatore, India

PROFILE SUMMARY

Technical Writer with a strong passion for creating clear and user-friendly documentation. Previously worked as an English Trainer now shifting career. Proven ability to collaborate with cross-functional teams to develop comprehensive technical documentation, resulting in improved accessibility and customer satisfaction. Skilled in researching and analyzing technical information to create accurate and impactful documentation, with a commitment to continuous improvement and delivering high-quality work.

EDUCATION

2018 - 2020

MADRAS CHRISTIAN COLLEGE

- Master of Arts in English Language and literature

2015 - 2018

NIRMALA COLLEGE FOR WOMEN

- Bachelor of Arts in English Literature

CERTIFICATION & EXPERIENCE

“Technical Writing: How to Write Software Documentation” from **JPDocu School of Technical Writing**

SKILLS

- Technical writing
- Research and analysis
- Collaboration and teamwork
- Ability to communicate complex information clearly
- Knowledge of Github
- Template creation and maintenance
- Ability to work with cross-functional teams
- Proficiency in Microsoft Office Suite

- Learnt how to write documentation in GitHub Wiki using Markdown
- Learnt how to prepare, structure, and develop information that helps users use software.
- Learnt how to make graphics for software documentation using Canva
- Learnt the basics of structured writing
- Tried out tools and infrastructure that help to immediately get started writing help content
- Portfolio: <https://github.com/Candalyn/Candalyn> (currently working on it)

LANGUAGES

- English: Fluent
- Tamil: Fluent
- Hindi: Intermediate