



How to create your first course

This is how we plan to connect educators and schools to the tools they deserve



Creating your course



Pjaguar™

Create your lesson plans
Create courses and lesson plans all in one place on Project Jaguar.

1. Course name

Name of course
My New Course

2. Course type

SELECT SUBJECT

Pjaguar™ Associated Tutors

1: Name your course

Give your course a fitting but short name.

2: Choose your course type

To help your course to be found on our marketplace easier, select a subject that best categorizes your course or the nature of what is being taught.



3: Describe your course

Make sure your potential students know everything they need to know about your course firsthand.

4: Promotional Picture

You can add an image appealing to students with a visual eye and portrays what your course is about.

5: Public or Private Course

You can set the purpose of your course for our platform to automatically choose recommended settings for you.

The screenshot shows the PJaguar course creation interface. At the top is a blue header with the PJaguar logo and a menu icon. Below the header, the interface is divided into sections. Section 3, '3. Course Description', contains a text area with the placeholder text: 'The basics of course building will be outlined and taught in this course. Students are expected to be between 14-16 and have experience or certification in Math. The course lasts between August 12th - August 30th.' Section 4, 'Promotional Picture (Optional)', features a file upload button labeled 'Choose File' and the text 'No file chosen'. Section 5, 'Public or Private Course?', has three radio button options: 'This is for me only', 'This is for teaching at a public/private school', and 'This is for my private classes' (which is selected). Section 6, 'How will students sign up?', has three radio button options: 'Let PJaguar Handle sign-ups', 'Online' (which is selected), and 'Offline (Call, Text, etc.)'. A fourth option, 'Not sure yet', is partially visible at the bottom.

3. 3. Course Description

The basics of course building will be outlined and taught in this course. Students are expected to be between 14-16 and have experience or certification in Math. The course lasts between August 12th - August 30th.

4. Promotional Picture (Optional)

Choose File No file chosen

5. Public or Private Course?

This is for me only ☐

This is for teaching at a public/private school ☐

This is for my private classes ☒

6. How will students sign up?

Let PJaguar Handle sign-ups ☐

Online ☒

Offline (Call, Text, etc.) ☐

Not sure yet



6: Choosing a sign up method

Some teachers may already have a custom signup method on Teachable or Google Forms. If that is the case, please choose “*Online*” and follow the prompt.

If you have a custom method that involves students visiting a physical location, or calling a contact number to arrange enrollment. In that case, choose “*Offline*” and follow the prompt.

If you’d like to do things the easy way, choose “*Let PJaguar handle sign-ups*”.





6: Awesome! Your course is created!

Great job! You're now a teacher on the Project Jaguar platform and you've made a course. You can now head over to the course page where you will see 2 buttons:

1: "Edit"

This is where you will edit the title, description, promotional picture, enrolled students, and sign-up methods.

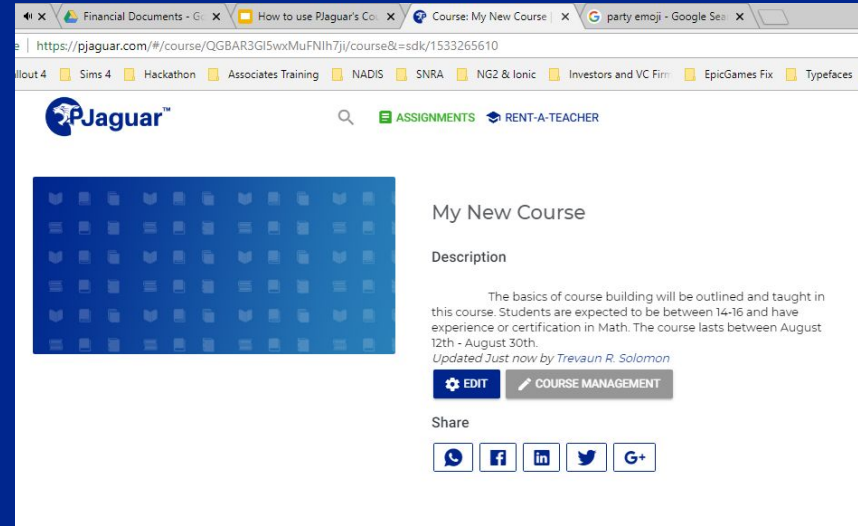
2: "Course Management" or "Lesson Plans"

This is where you can manage the teaching and organizing. This includes assignments, quizzes, grades, lesson plans, and much more.



Editing your course

Click the “Edit” Button



Edit title and description

1: GENERAL Tab

3 tabs. Each control
a different aspect of
your course.

Change your
promotional
picture/banner

My New Course

The basics of course building will be outlined and taught in this course. Students are expected to be between 14-16 and have experience or certification in Math. The course lasts between August 12th - August 30th.

✓ SAVE

✗ CANCEL

DELETE COURSE

FINISH EDITING

Click the save button when finished



GENERAL

MODULES

All Modules Add Module

Third thing you learn Edit · Delete · New topic ↓

Very crucial if you want to apply this course in life. This module will instill what you

- Even more important Edit

Textbook Name, pages 7-11

- 3.1 Something important Edit

Textbook Name, pages 3 - 5

Second thing you learn Edit · Delete · New topic ↓

Even more important. We cover this in the 2nd week of the course

- General topic Edit

Fairly old textbook, pages 45 - 70

First thing you learn Edit · Delete · New topic ↓

It is very important to learn this. It's about learning.

- How to learn Edit

<https://textbookwebsite.com/textbook-name>

FINISH EDITING

Add modules to familiarize your students with what they will learn

Add topics under modules to give more details

Click the Finished Editing button when done

1: MODULES Tab

Adding modules is completely up to the teacher. It does give more transparency to the student; knowing that the teacher is offering a learning experience of some depth.



1: Public/Private

Public courses show on the marketplace.
Private courses are only visible to the course creator.

2: PJaguar Enrollment Controls

When “Let PJaguar Handle sign-ups” is selected at #3, We will show you a list of interested students with their contact information. Teachers are then responsible for confirming enrollments once they have communicated with the student and collected the payments or done necessary vetting procedures.

The screenshot shows the 'ENROLLMENTS' tab of a course setup page. At the top, there are three tabs: 'GENERAL', 'MODULES', and 'ENROLLMENTS'. A blue line with a dot and the number '1' points to the 'PUBLIC' status indicator, which is a green padlock icon followed by the word 'PUBLIC'. Below this, there are three radio button options for sign-up settings. A blue line with a dot and the number '3' points to the first option, 'Let PJaguar Handle sign-ups', which is currently selected. The other two options are 'Online sign-ups' and 'Offline sign-ups (Call, Text, etc.)'. Below these options is a section titled 'How to Sign Up' with explanatory text and a 'SAVE' button. At the bottom of the page, there is a green bar with the text 'FINISH EDITING' and a blue circular icon with a white arrow. A blue line with a dot and the number '2' points to this bottom bar.

GENERAL MODULES ENROLLMENTS

1 PUBLIC

3 Sign up Settings

Let PJaguar Handle sign-ups

Online sign-ups

Offline sign-ups (Call, Text, etc.)

How to Sign Up

Project Jaguar will handle enrolling new students for you. Students interested in enrolling will show up below. You can contact them to verify everything.

SAVE X CANCEL

Manage Students

REQUESTED ENROLLED

No Requested Enrollments

No students have requested to enroll for this course yet.

2 FINISH EDITING

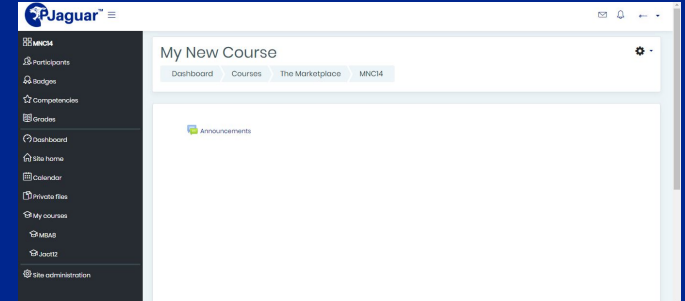


3: Sign up settings

Here, teachers can change how students sign-up as once chosen when creating the course.

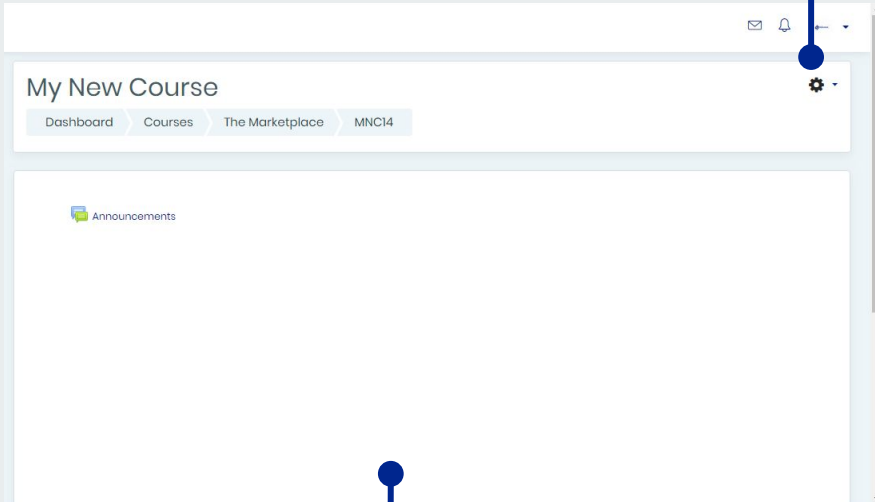


Course Management



Click the “Course Management” or “Lesson plans” Button

1.



2

1: Settings Icon

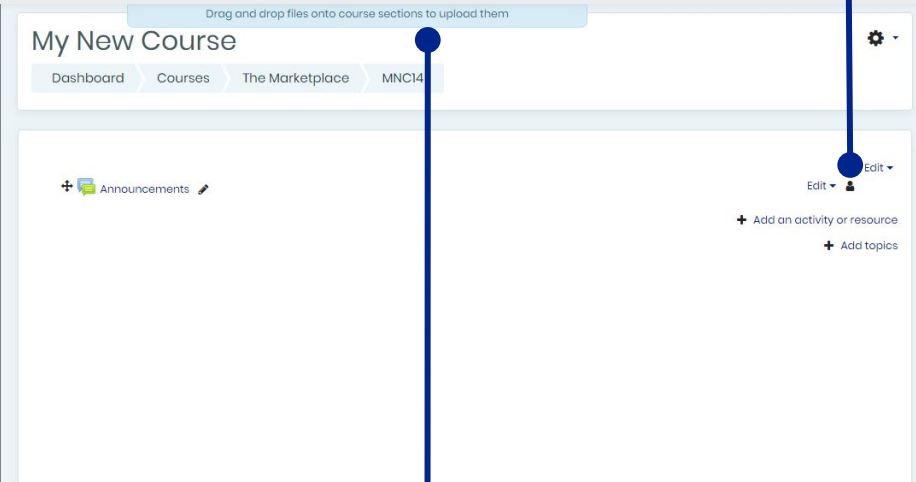
Here you can turn editing on and off, along with a few other options. Click *“Turn Editing on”* to start populating your course page.

2: Course Page

This white space will have all the details, and activities that you upload to this course. You, assistant teachers, and enrolled students will be able to see and access this section.



1.



2

1: Adding an Activity or Resource

Here you can add quizzes, activities, forums, wikis, and various other types of resources to properly lay out the coursework your students will be engaging in. More details on each type is outlined once clicking the button

2: Drag and Drop

You can drag and drop files into the white space to quickly add your material into your course and start teaching immediately.



MNC14

Participants

Badges

Competencies

Grades

Dashboard

Site home

Calendar

Private files

My courses

MBA8

Jact12

Site adm

1

This is the
gradebook for
accessing the
grades of all
students in
your course

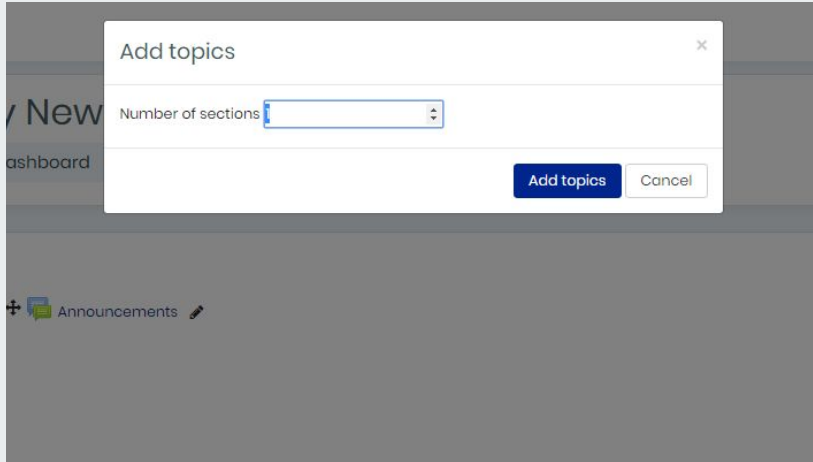
2

1: Course Participants

Here you can enroll or un-enroll students manually once they have a PJaguar account and have logged into the “PJ Academy” site once.

2: Your Courses

Here you can quickly switch between courses you have created for easy management



Adding Topics

When you click “*Add Topics*” you will be greeted with this prompt. Simply click “*Add Topics*” on the prompt to continue.

Extra Information



1: Payment Information

Our platform does not process payments for enrollments on the course management platform. This gives teachers the freedom of using any payment method that is accepted and feasible in their territory.

2: The Data

The data that teachers or instructors put on our platform is legally recognized as their data and they have a right to upload and delete it as they see fit.



3: Marketing your course

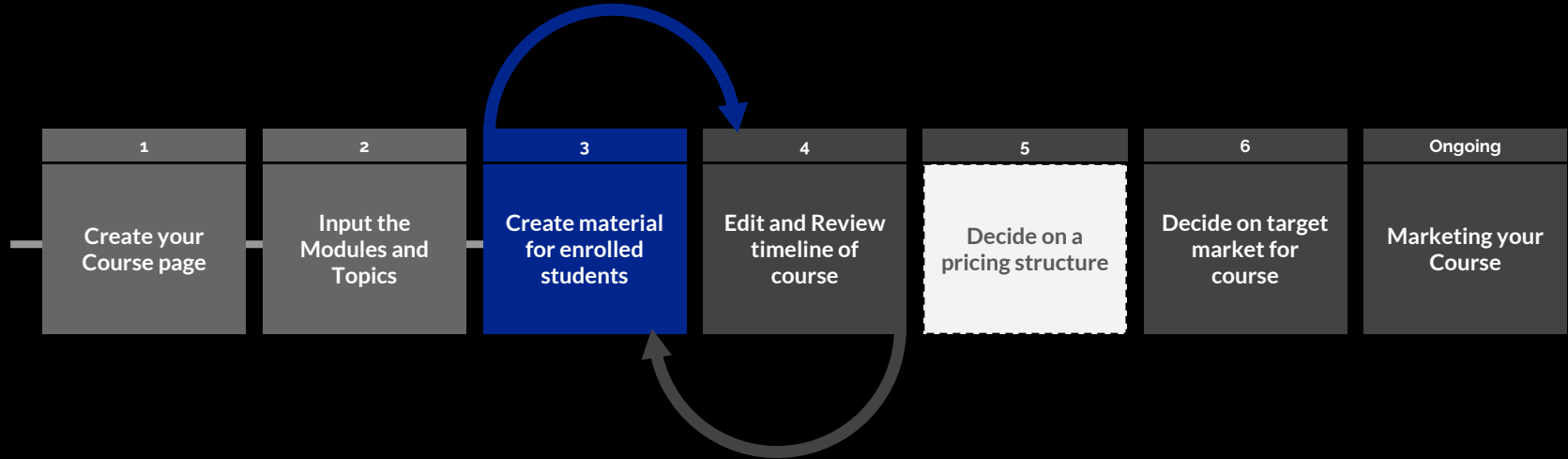
Teachers are free to market their courses using Facebook Ads, Twitter Ads, or any other online and in-person method. If PJaguar is handling sign-ups, the teachers are recommended to collect their payments **BEFORE** confirming an enrollment as information is intellectual property.

4: Pricing and Usage

The Course Management Platform will always have a free-to-use version.



Steps to Create your Course



**Thank you for choosing Project
Jaguar!**

