

# Charles Antwi

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missouri city, Texas

## Summary

Decisive decision-making and problem-solving skills

Collaborative and team-oriented approach

Lead by example and positive role modeling

I have the ability to inspire, motivate, and guide team member/ co-workers towards achieving the organization's goals, while also being supportive and empathetic towards team members.

## Experience

### Security Guard

Allied Universal • Houston, TX

05/2022 - 08/2022

Examined doors and windows, verifying proper function and security.

Observed areas for signs of crime or disorder and investigated disturbances.

Provided employees and visitors with proper company-issued identification, maximizing security. Investigated and reported maintenance and safety conditions to avoid endangerment or potentially hazardous situations.

Patrolled assigned posts by vehicle or foot to maintain visibility and observe unusual activity.

Monitored entry-exit activity, allowing only authorized personnel to enter facility.

### Team Member

Urban Air Adventure Park • Sugar Land, TX

03/2021 - 09/2021

Communicated effectively with customers, supervisors, and team members.

Performed opening and closing duties, including store cleaning and restocking.

Arrived on time for shifts and adhered to company dress code guidelines.

Trained new team members on company policies and procedures.

### Team Member

Whataburger • Missouri City, TX

09/2020 - 02/2021

Cooked food according to recipes set by establishment.

Stored and rotated food products properly, maintaining freshness.

Monitored food items, maintaining minimum guidelines for temperature, taste, and quality.

## Skills

Time management, Computer literacy, Communication skills, Microsoft word, Leadership, Microsoft excel

## Education

### Management Information Systems

Sam Houston State University • Huntsville, Texas

05/2024

Currently completing courses in computer science, robotics and statistics

3.3 GPA

Deans List - 2020-2022

Original NSBE member 2023 at Sam Houston

NAACP Member

## Cyber security

Houston Community college • missouri city, Texas

Deans list

All A's and B's

## Certifications and Licenses

- CPR Certification
- Pharmacy Technician Trainee

October 2023 to October 2025