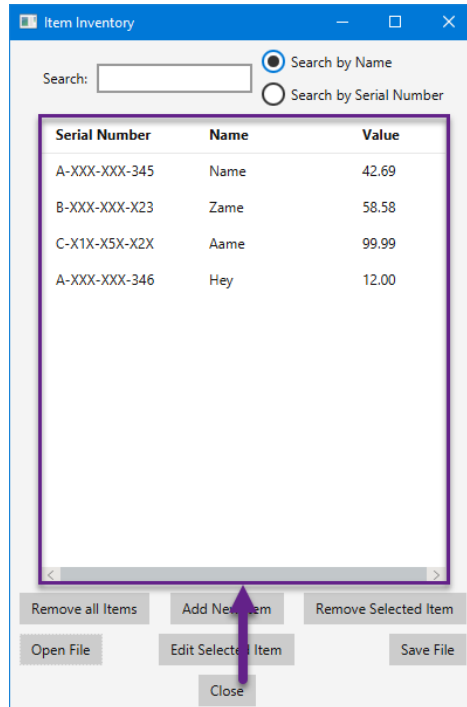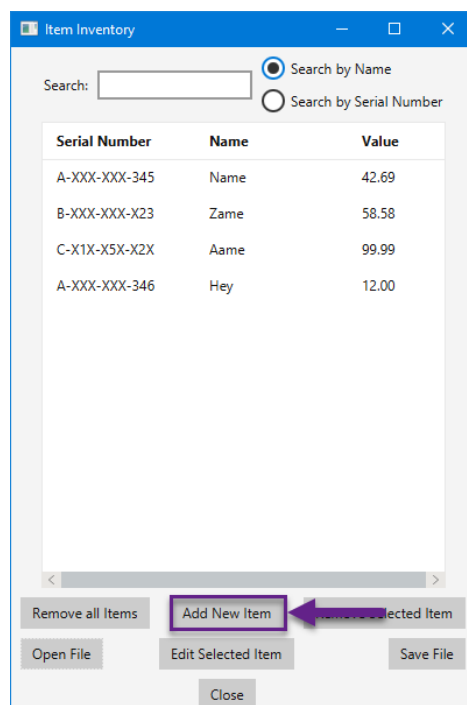# Item Inventory Application User Guide
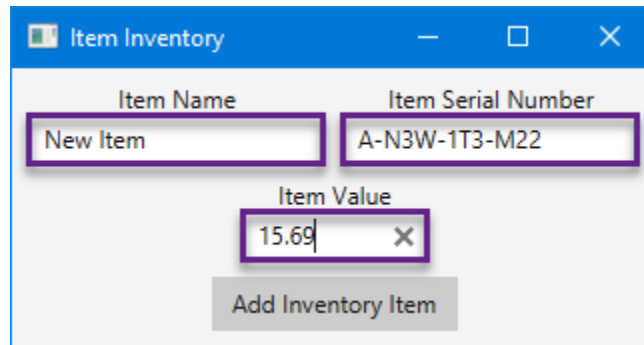
1. Where are the items shown?
   a. Items are shown in the Table View section of the application shown below.

2. How do you add an Item?
   a. First you click the add Item button.

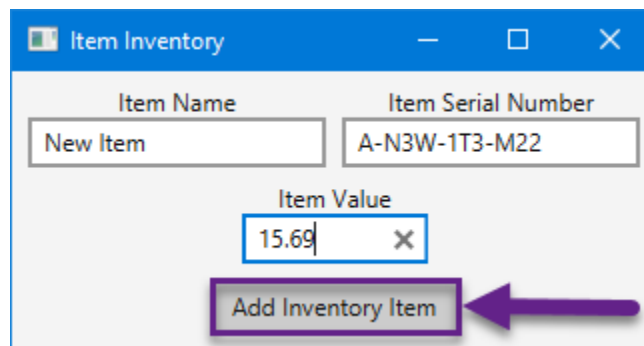b. Specify an item name, serial number, and an item value.

c. Click the Add Inventory Item button to return to the Inventory List with the item created.
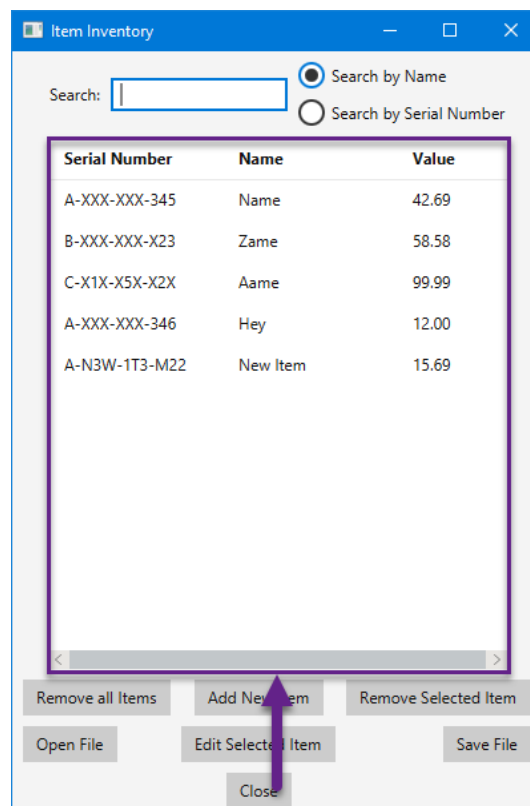
d. Now you should see your item in the list.
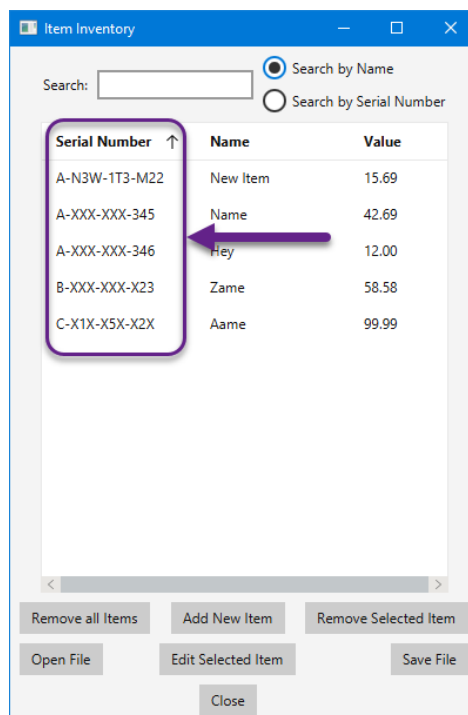
3. How do you sort the Inventory list by serial number?
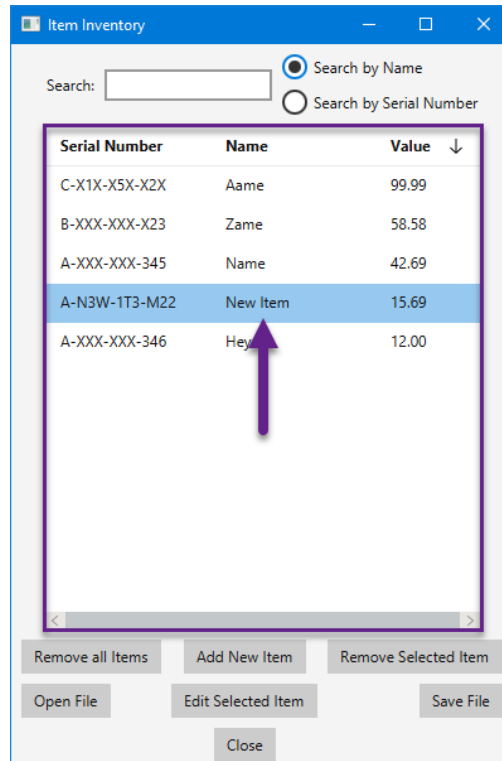   a. Click the table header named Serial Number to sort.

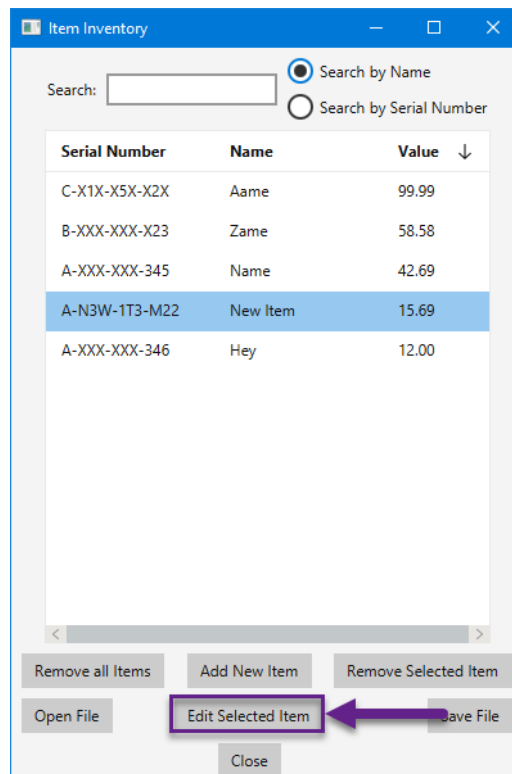   b. See the list sorted below. (Arrows mean either Ascending "Up" or Descending "Down" order).

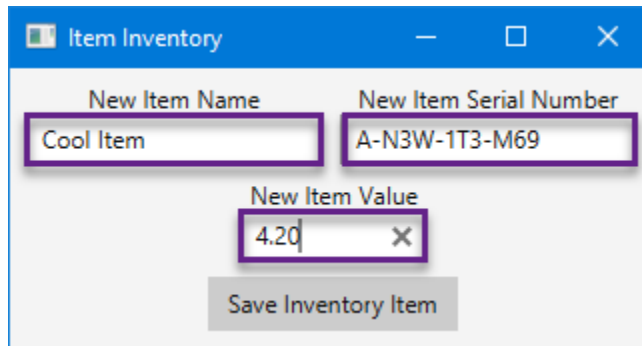   c. Repeat these steps to sort by Item name and value as well.

4. How do you edit an item?
   a. First Select an item in the Inventory list.

   b. Click the Edit Selected Item button to open the edit item screen

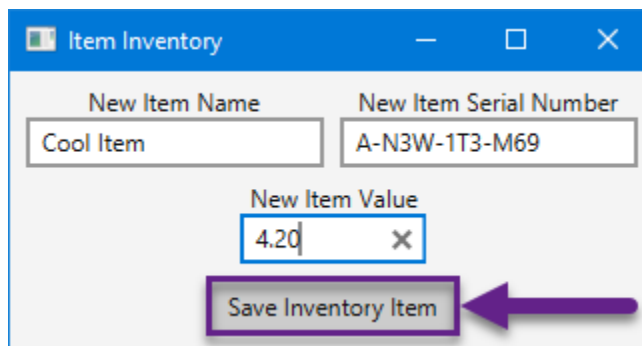c. Change the item name, description, and date to what you would like.

d. Click the Save Inventory Item Button to return to the list with your edited item.
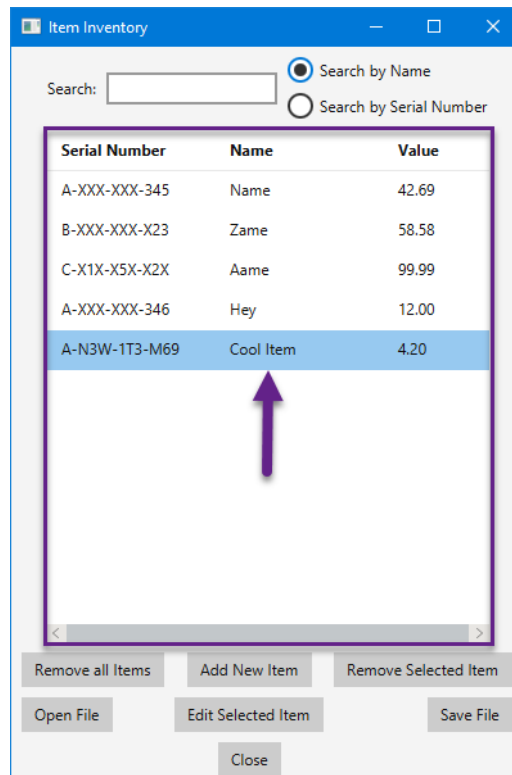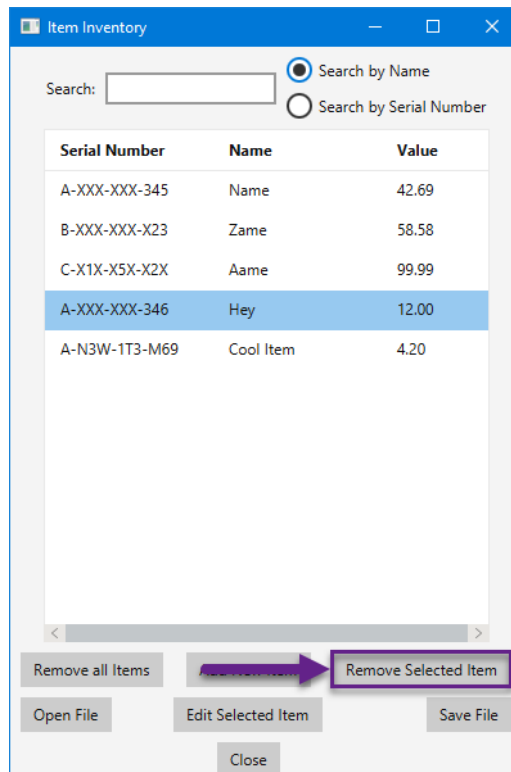
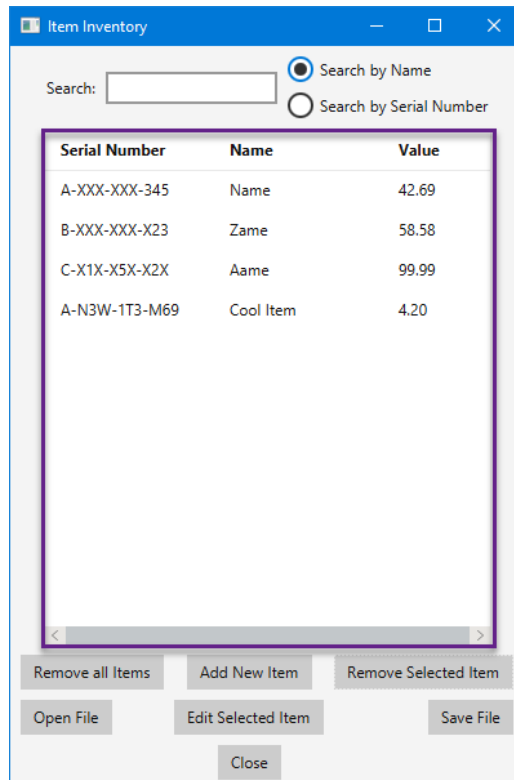

e. Now you should see your edited item in the list.

5. How do you remove an item?
   a. Select the item that you want to remove.
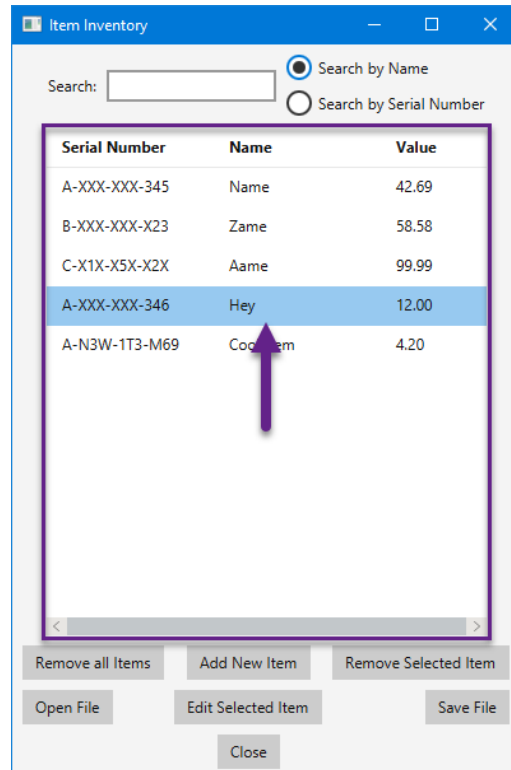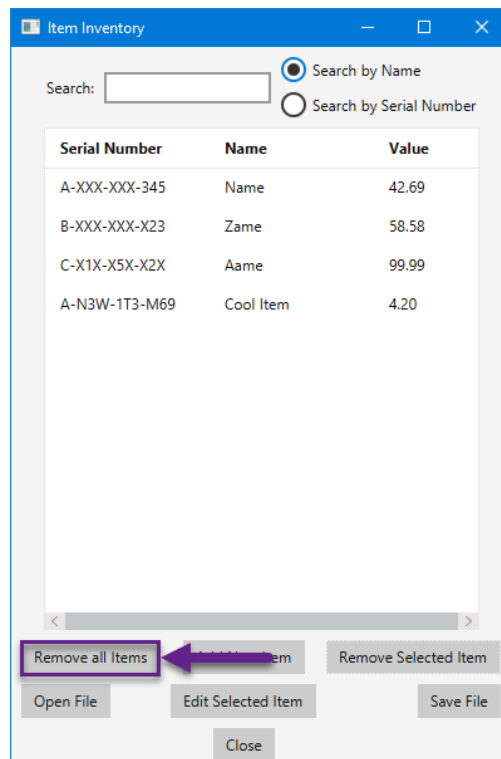

   b. Click the Remove Selected Item Button.

c. Now you should see how the item has been removed from the list.

6. How to clear all items from the list?
   a. Simply click the Remove All Items button.

b. Now you should see that the list is empty.
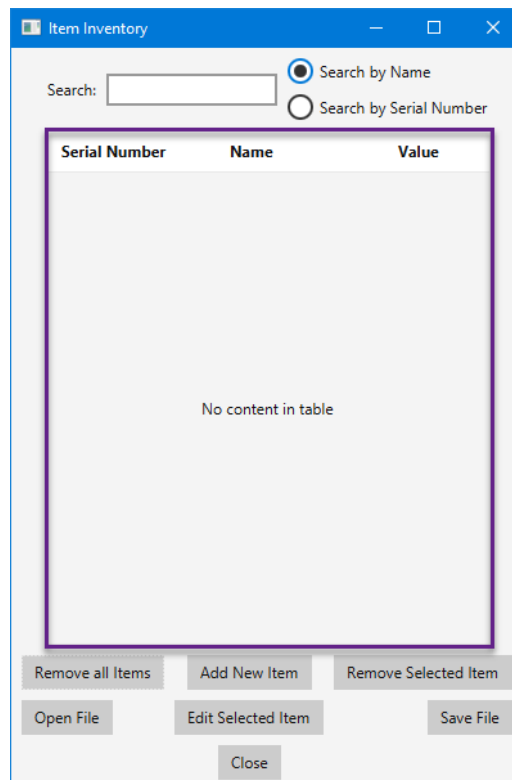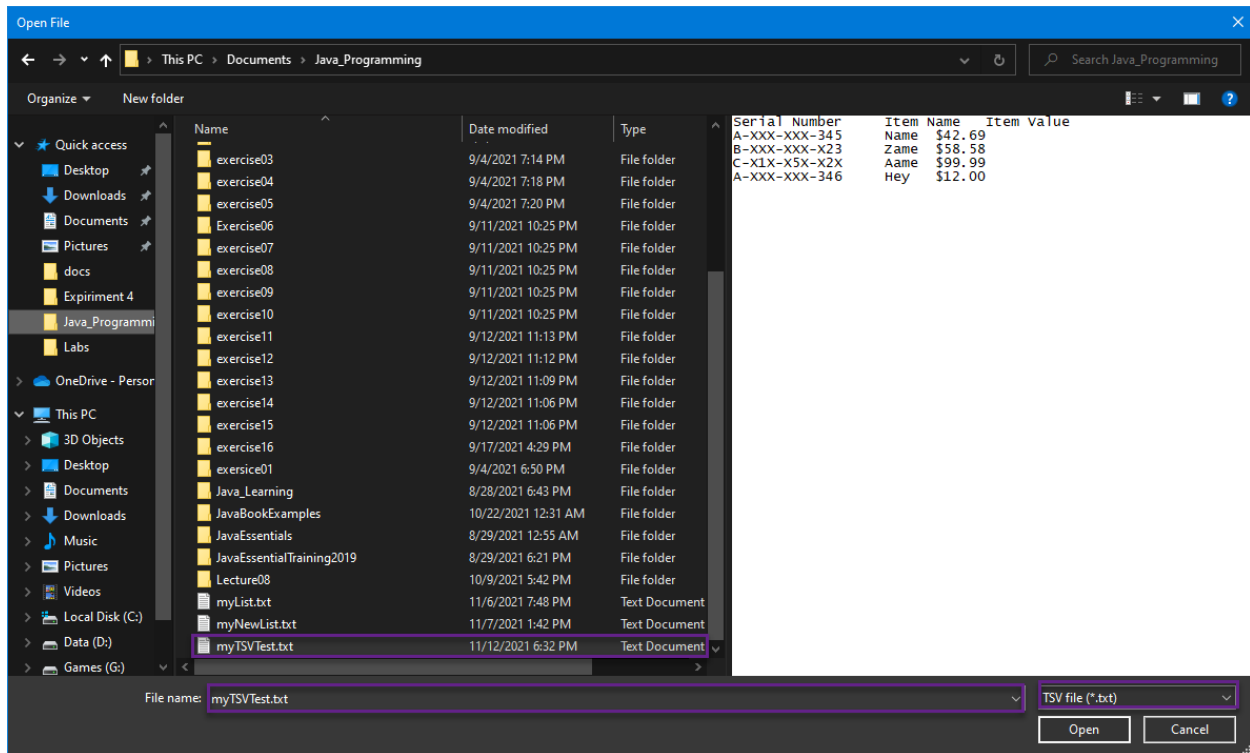

7. How do you import items from a file?
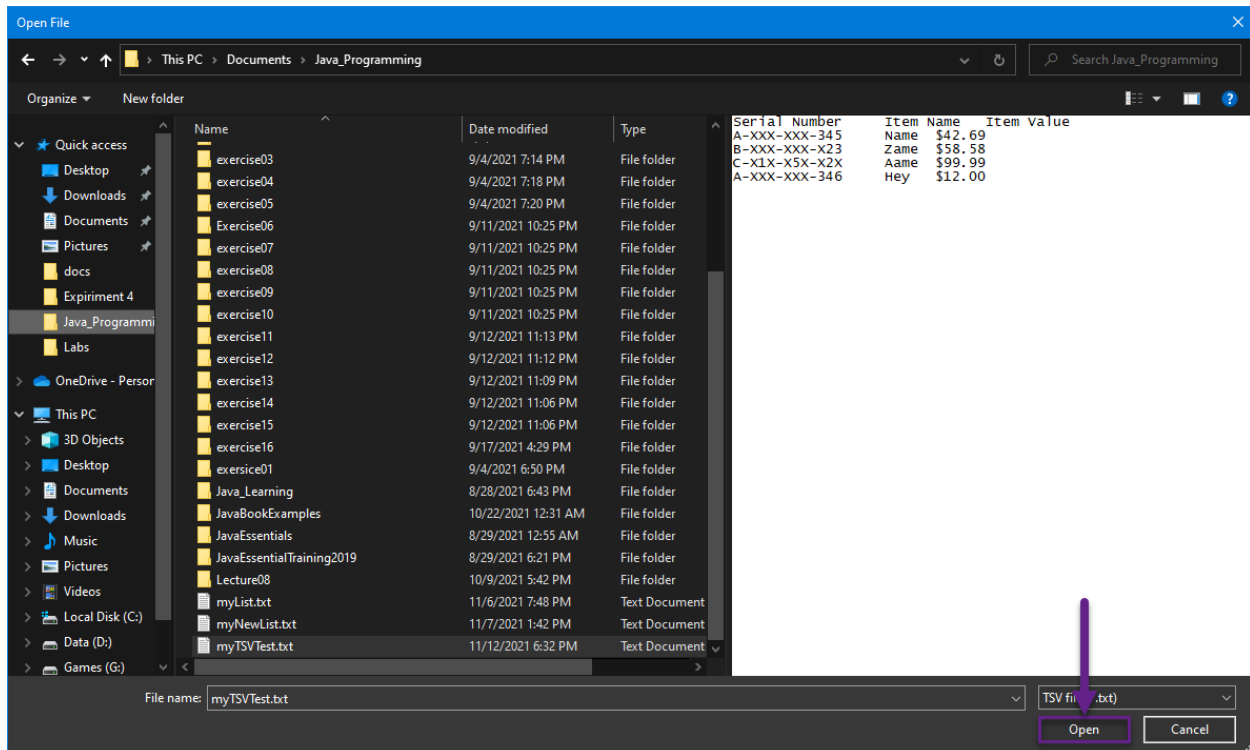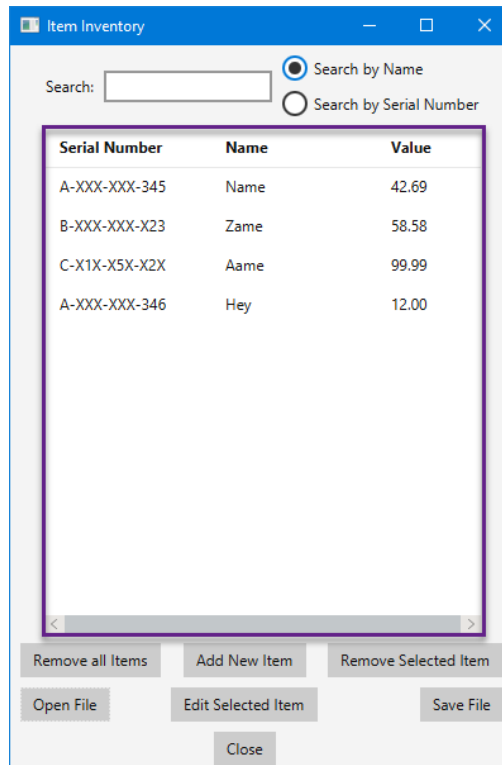   a. Start by clicking the Open File button to show the open file dialog box.
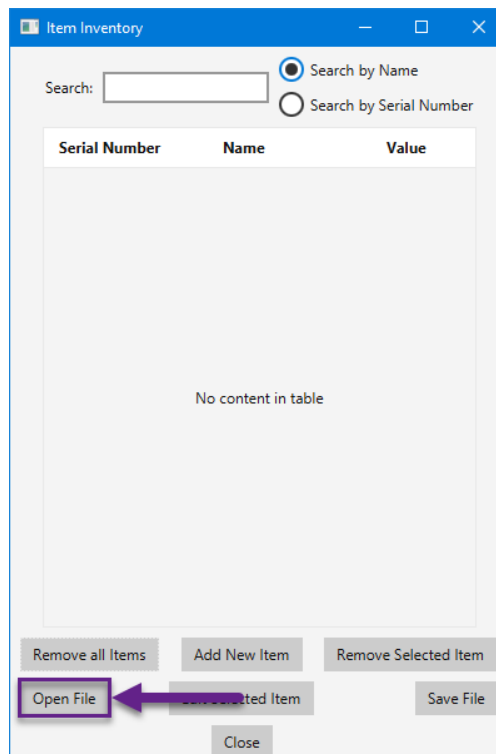
b. Now choose the file type and find the file you want to open. Below uses a TSV text file.

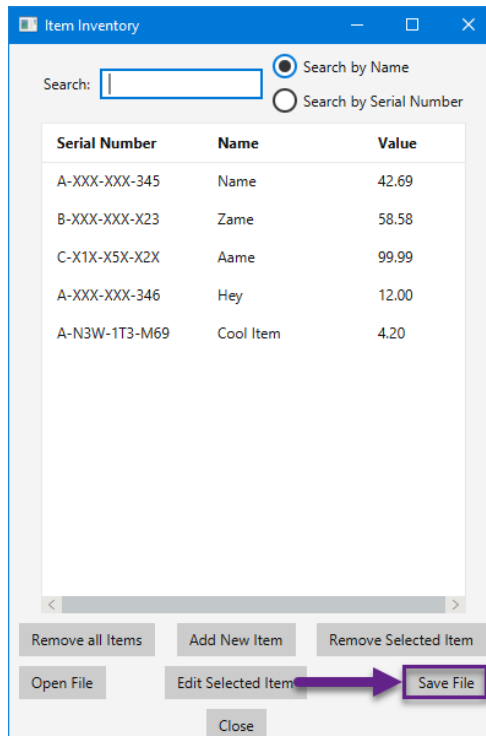c. Click the Open button to open the file.

d.   Now you can see the items from the file populated in the Inventory list.
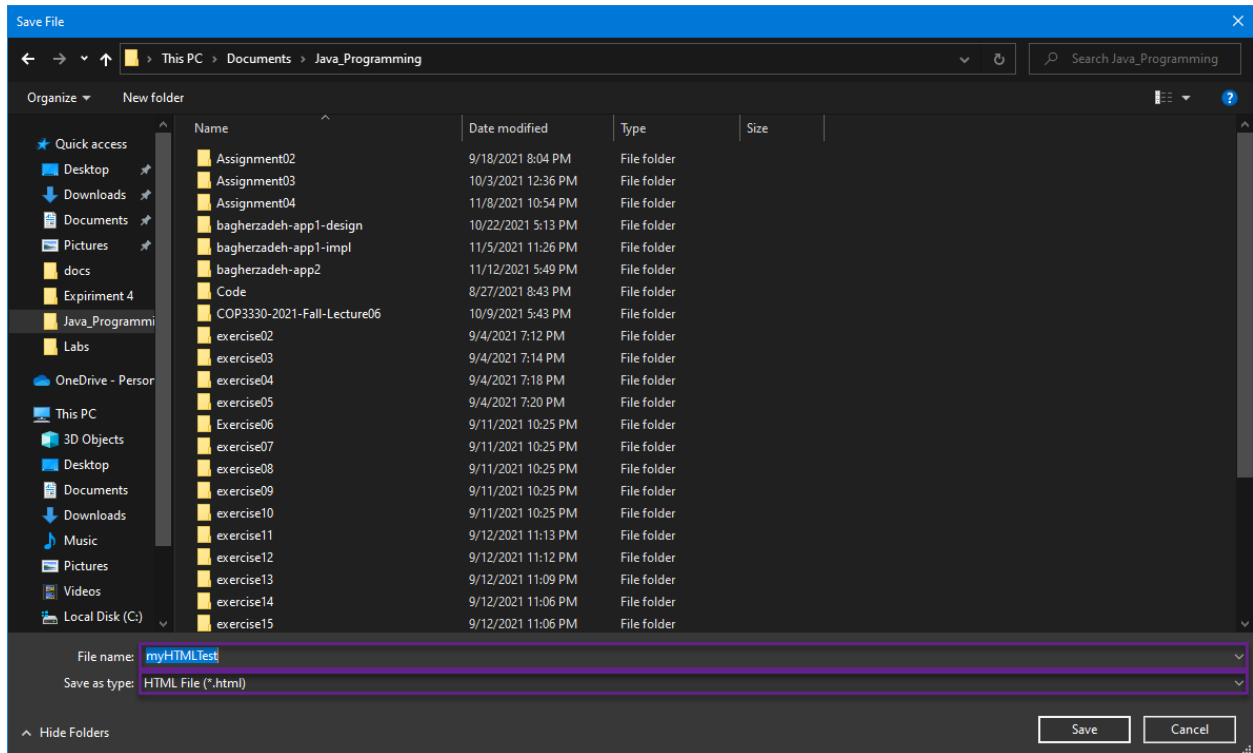

e.   You can repeat this process for other file types (HTML and JSON).

8.   How do you save all items in the inventory list to a file?

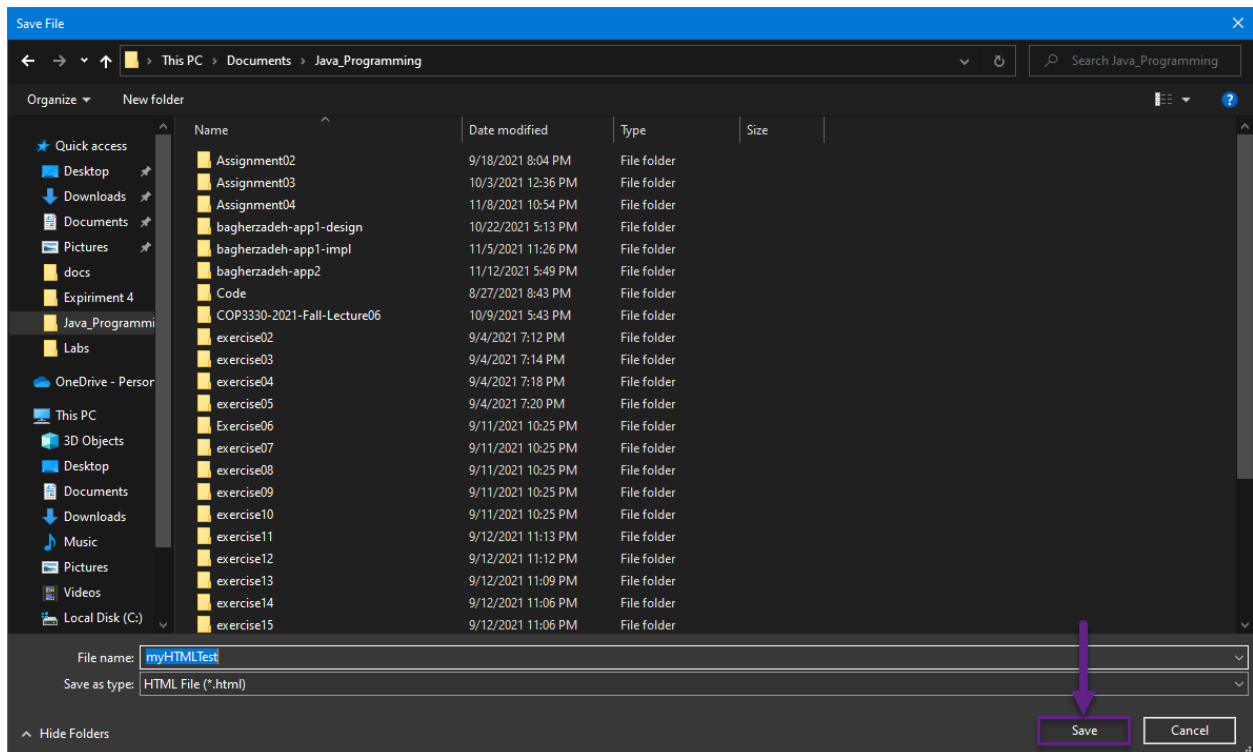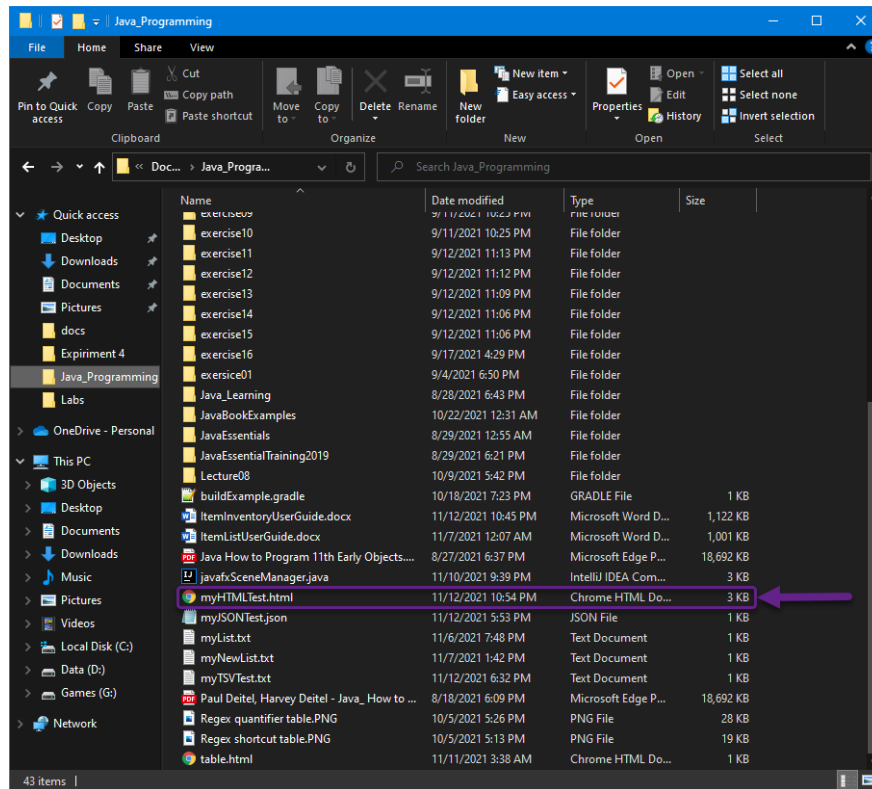a.   Start by clicking the Save File button to show the save file dialog box.

b. Now choose the file type you want to save it as and type the name you want for the file. Below selects an HTML file.

c. Click the Save button to save the file.

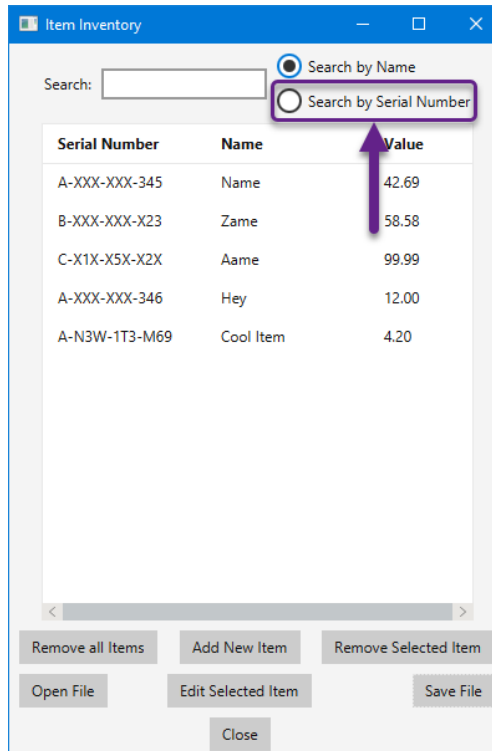d. Now you should see the file saved in the chosen directory.

e. The HTML file that was saved is shown below.

Serial Number	Item Name	Item Value
A-XXX-XXX-345	Name	42.69
B-XXX-XXX-X23	Zame	58.58
C-X1X-X5X-X2X	Aame	99.99
A-XXX-XXX-346	Hey	12.00
A-N3W-1T3-M69	Cool Item	4.20

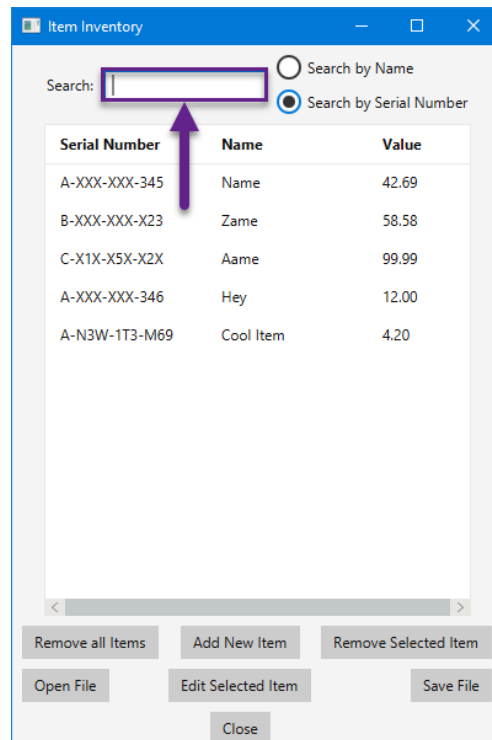f. This process can be repeated to save as other file formats. (JSON, TSV)

9. How do you search through the item list by Serial Number?
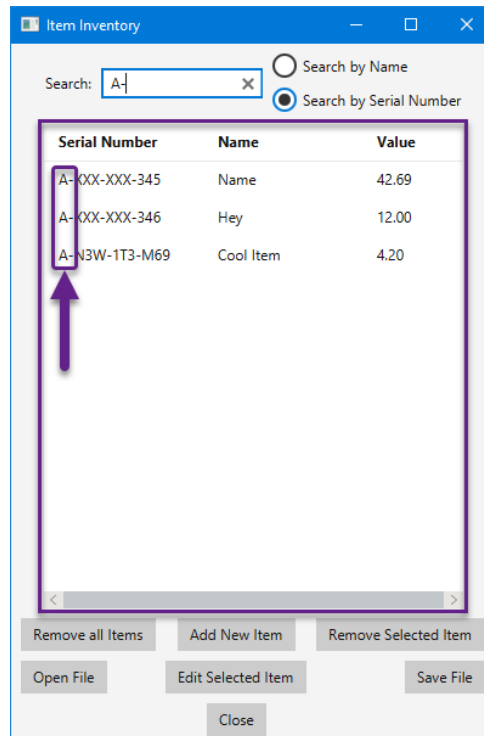   a. First, Select the Search by Serial Number radio button.

   b. Then start typing the serial number of the item you are looking for in the Text box next to the word "Search".

c. You should see the list adjust the items shown as you enter in the serial number.

d. You can repeat this process to search for items by their name.
10. How do you close the application?
    a. Simply click the Close button or the X on the top right to close the application.