PRIZE ADEDEJI

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PROFESSIONAL SUMMARY

An IT support professional with experience in system maintenance, network troubleshooting, and backend development. Skilled in resolving technical issues, supporting operations, and contributing to efficient, technology-driven work environments.

TECHNICAL SKILLS

- **IT Support & Networking**
- **Critical Hardware Maintenance**
- **Back-end Development (Django, PHP)**
- **Communication & Customer Service**
- **Facility & Operations Management**
- **Research & Analytical Thinking**

EXPERIENCE

I.T SUPPORT │GPC ENERGY & LOGISTICS LTD, OGUN STATE, NIGERIA.
Mar 2025 - Till Date

- Maintained network and systems for smooth logistics operations.
- Provides technical support for logistics hardware and software issues.
- Ensures data backup and security of logistics information.

SALES ASSOCIATE │ATREOS RETAIL PLATFORM, LAGOS STATE, NIGERIA.
Oct 2024 - Jan 2025

- Inputted goods data, including quantities and delivery dates, into the system for tracking and reporting.
- Conducted inventory checks to maintain accurate stock levels and avoid shortages.
- Attended to customers, providing excellent service and resolving inquiries promptly.

ASSISTANT FACILITY MANAGER│TRINITY UNIVERSITY, LAGOS STATE, NIGERIA.
May 2022 – Aug 2024

- Supervised maintenance activities to ensure timely repairs and safety compliance.
- Managed service providers for cleaning, security, and equipment maintenance.
- Assisted in budgeting, expense tracking, and cost-saving initiatives.

I.T SUPPORT (SIWES INTERNSHIP) | NATCOM (NTEL), LAGOS STATE, NIGERIA.
Mar 2023 - Sept 2023

- **Monitored network performance to identify and troubleshoot connectivity issues.**
- **Assisted in configuring and maintaining network devices, including routers and switches.**
- **Logged and escalated incidents to senior engineers for resolution.**

PROJECTS

NATCOM (NTEL)
- **Collaborated with colleges to develop a Network Ticketing System**

TRINITY UNIVERSITY, YABA (FINAL YEAR PROJECT)
- **Developed a Departmental Book Display System for the Institution**

GPC ENERGY & LOGISTICS LTD
- **Developed a help-desk system for the I.T Department (UNIFIED-OPS)**

PERSONAL PROJECTS
- **Developed a Laundry App for ordering and delivering services (MAVYLAUNDRIES)**
- **Developed a Food Recommendation system for bodybuilders (NUTRIFLEX)**
- **Advanced my Final Year Project (LIBRA)**

EDUCATION

2021 - 2024

B.Sc Information Technology

Trinity University, Yaba.

Lagos, Nigeria.