



Career Services Management System  
powered by sympathy

Friday, December 11, 2009 | 1:19 pm | Katy O'Connor |

## 1L Summer Program

### Position Information

Employer: Munger, Tolles & Olson LLP (Los Angeles, CA)

Division: N/A

Title: 1L Summer Program

**Description:** Munger, Tolles & Olson believes that a diverse work force improves our ability to serve the needs of our clients and creates a more dynamic workplace for our attorneys. As part of our ongoing effort to recruit, retain and promote attorneys who contribute to the diversity of our firm and our profession, we are pleased to offer up to three 1L summer associate positions in our Los Angeles office and three in our San Francisco office.

These positions will be offered to exceptional first-year law students who show the promise of being outstanding attorneys and, in addition, contributing meaningfully to the diversity of Munger, Tolles & Olson and the legal community, including, but not limited to, law students who are members of racial or ethnic minority groups, are gay, lesbian, bisexual or transgender, are physically challenged, or are from disadvantaged socioeconomic backgrounds.

Each 1L summer associate may work between six and eight weeks in our Los Angeles or San Francisco office during the summer immediately following completion of the first year of law school.

#### Public Interest Opportunity

Upon completion of six weeks at the firm, each participant in the 1L Summer Program will have the option to spend four weeks performing legal work for a non-profit organization in the Los Angeles or San Francisco area and receive his or her weekly salary from the firm. Students interested in this option will need to submit a written description of the public interest opportunity prior to commencing employment at the firm.

We are looking for applicants who possess a record of academic, employment, community, and other achievements indicating the potential for success in law school and in the legal profession and who will contribute meaningfully to the diversity of our firm and the legal community. All applicants must be first-year law students in good standing pursuing a Juris Doctor degree at an ABA accredited law school.

We will accept applications until February 26, 2010. We encourage you to submit an application as soon as possible after you receive your first semester law school transcript. Applications must include:

- 1) Cover letter specifying the applicants office preference
- 2) Resume

### How To Apply

We will accept applications until February 26, 2010. We encourage you to submit an application as soon as possible after you receive your first semester law school transcript. Applications must include:

- 1) Cover letter specifying the applicants office preference
- 2) Resume
- 3) Official or unofficial transcript (photocopy and/or online version) of first semester law school grades
- 4) Official or unofficial transcript (photocopy and/or online version) of undergraduate grades
- 5) A personal statement of no more than 500 words describing your interest in the Munger, Tolles & Olson 1L Summer Program and how you would contribute to the diversity of the legal profession
- 6) Contact information for two references, at least one of whom can comment meaningfully on your law school work

All materials should be sent by email and/or regular mail to the attention of:

Ms. Kevinn C. Villard  
Director of Legal Recruiting  
Munger, Tolles & Olson LLP  
355 South Grand Avenue  
Los Angeles, California 90071-1560

Email: Kevinn.Villard@mto.com  
Phone: (213) 683-9242

#### Requested Documents:

- Resume
- Cover Letter

#### **Note:** Applications must include:

- 1) Cover letter specifying the applicant's office preference

3) Official or unofficial transcript (photocopy and/or online version) of first semester law school grades

4) Official or unofficial transcript (photocopy and/or online version) of undergraduate grades

5) A personal statement of no more than 500 words describing your interest in the Munger, Tolles & Olson 1L Summer Program and how you would contribute to the diversity of the legal profession

6) Contact information for two references, at least one of whom can comment meaningfully on your law school work

All materials should be sent by email and/or regular mail to the attention of:

Ms. Kevinn C. Villard  
Director of Legal Recruiting  
Munger, Tolles & Olson LLP  
355 South Grand Avenue  
Los Angeles, California 90071-1560

Email: Kevinn.Villard@mto.com  
Phone: (213) 683-9242

Geographic Mountain (AZ, CO, ID, MT, NV, NM, UT, WY)  
Preference:

Practice Area All Practice Areas  
(s):

Class Level(s): 1L

Compensation Weekly  
Type:

Location(s):

Location

City  
Los Angeles

State  
California

Country  
United States

Location

City  
San Francisco

State  
California

Country  
United States

2) Resume

3) Official or unofficial transcript (photocopy and/or online version) of first semester law school grades

4) Official or unofficial transcript (photocopy and/or online version) of undergraduate grades

5) A personal statement of no more than 500 words describing your interest in the Munger, Tolles & Olson 1L Summer Program and how you would contribute to the diversity of the legal profession

6) Contact information for two references, at least one of whom can comment meaningfully on your law school work

Applications accepted via:

- Email
- Other

## Important Dates

**Posted On:**  
Dec 08, 2009

## Default Email For Resumes

kevinn.villard@mto.com

## Contact Information

**Employer:** Munger, Tolles & Olson  
LLP (Los Angeles, CA)

**Name:** Ms. Kevinn C Villard

**Title:** Director of Legal  
Recruiting

**E-mail:** kevinn.villard@mto.com

**Phone:** (213) 683-9242

**Fax:** (213) 683-5142

**Address:** 35th Floor  
355 South Grand  
Avenue

Los Angeles, CA  
90071-1560 United  
States