## Post Bar Legal Research Assistant

# SACRAMENTO COUNTY DISTRICT ATTORNEY'S OFFICE



Sacramento County is one of the most diverse counties in the State of California. The District Attorney is committed to seeking prosecutors who are reflective of the many communities for which we **Seek Justice**, **Serve Justice**, **Do Justice**.

The Sacramento County District Attorney's Office is accepting applications for Volunteer Legal Research Assistants to begin work after taking the February or July 2010 California Bar Exam. The position is limited to those taking the California Bar exam for the first time after graduation.

Legal Research Assistants will work under supervision of deputy district attorneys doing legal research, assisting in court, and handling assignments in the misdemeanor arraignment court. Legal Research Assistants will also be assigned to the misdemeanor law and motion calendar where they will conduct evidentiary hearings and to the Felony Bureau where they will conduct preliminary hearings. Legal Research Assistants will also have the opportunity to conduct court trials at the Carol Miller Justice Center, Traffic Court. Upon admission to the Bar, Legal Research Assistants will be assigned to paid Misdemeanor Trial caseloads. They will be considered for positions as deputy district attorneys as vacancies occur.

The qualifications for this position include graduation from an accredited law school in 2010 (or December 2009), with plans to take either the February 2010 or July 2010 California State Bar exam. Candidates must be available for assignment within approximately one to two weeks after taking the California State Bar exam. After passage of the bar exam, legal research assistants would be assigned to any available paid legal research assistant positions.

Please submit resumes on or before October 30, 2009, by e-mail to <u>RichardsonD@sacda.org</u>; by fax to (916) 874-5340 or by standard mail to 901 G Street, Sacramento, CA 95814, Attention: Diane Richardson.

Interviews will be conducted in December 2009 and January 2010.

The Sacramento County District Attorney's Office affirms the right of all individuals to equal opportunity in employment, without regard to race, color, religion, sex, age, handicap, national origin, marital status, or sexual orientation. We are committed to a policy of non-discrimination and equal opportunity in all employment opportunities.

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Friday, September 25, 2009 | 9:38 am | Barbara Clifford |



Career Services Management System powered by symplicity

### Summer/Fall/Spring Law Clerk

#### **Position Information**

Employer: U.S. Attorney's Office for the Dist. of Nevada (Las Vegas,

Division: N/A

Title: Summer/Fall/Spring Law Clerk

Description: Number of Summer Positions Available: 10 Positions at the Las Vegas, Nevada office and 2 Positions at the Reno, Nevada office. No limits currently set for school fall and spring semesters. The office selects both first and second year law students for law clerk positions.

> The United States Attorney's Office for the District of Nevada, through its Summer/Fall/Spring Law Clerk Program, seeks to provide exceptional law students with an interest in a public service career with a unique summer work experience combining the opportunity to work with criminal and civil attorneys on numerous matters of public interest along with the privilege to participate in courtroom hearings and misdemeanor and felony trials. The Office makes a concerted effort to have second year students actively participate in court proceedings and trials. Depending on the office's hearing and trial schedule, second year students can expect to handle responsibility for presentation of misdemeanor trials, witnesses and jury arguments in small felony trials, motion hearings, detention hearings and initial appearances. Former law clerks have indicated the Office does an outstanding job of exposing law students to both office and courtroom practice of criminal and civil law.

> Clerkships in our program are available only on an unpaid, volunteer basis. Frequently, schools will provide class credit for participating in our program. Some schools also have grant money available for students participating in our program. You should contact your school's financial aid office to determine the possibility of grant money available to you.

In their positions, law clerks are typically expected to research and write pleadings, memoranda of law, trial briefs, appellate briefs, complaints, answers, motion papers, proposed orders, settlements, stipulations, interrogatories, complaints and indictments. Many of the cases in which law clerks are assigned are highly sensitive and confidential, involving matters of intense public interest. Law clerks in the past few years have assisted with preparation of death penalty memoranda, responses to motions in large scale narcotics prosecutions, extradition pleadings relating to money laundering and appellate briefs.

An advantage of our law clerk program is the opportunity

#### How To Apply

Requested Documents:

- Resume
- Cover Letter

Applications accepted via:

Email

#### Important Dates

Posted On: Sep 14, 2009

#### **Default Email For** Resumes

johanna.mallari@usdoj.gov

#### Contact Information

Employer: U.S. Attorney's Office for the

Dist. of Nevada (Las Vegas,

NV)

Name: Johanna Mallari Title: H.R. Specialist

E-mail: johanna.mallari@usdoj.gov Website: http://www.usdoj.gov/usao/nv/

Phone: (702) 388-6162 Fax: (702) 388-6735

Address: Lloyd D. George Courthouse

333 Las Vegas Blvd., South,

Ste 5000

Las Vegas, NV 89101 United States for students who have completed their second year to appear in court as interns. Each year second year students typically handle most of the petty offense hearings, initial appearances and bail and detention. Second year students also frequently appear in felony criminal prosecutions, assisting prosecutors, arguing motions and examining witnesses. If appropriate trials are scheduled, second year students often are permitted to Afirst chair@ trials, such as misdemeanor cases or small drug cases, including responsibility for jury selection, opening and closing statements and witness examinations. While first year students cannot make speaking appearances in courtroom proceedings, the Office has frequently assigned first year students to attorneys preparing for and participating in trials or civil depositions. First year students in such assignments obtain first hand experience with the preparation of witnesses and exhibits for trial, the jury selection process, and the development and implementation of trial strategy. Our Appellate Division provides excellent opportunities to participate in the briefing of important appeals.

Geographic Mountain (AZ, CO, ID, MT, NV, NM, UT, WY) Preference:

Practice Area Criminal

(s):

Class Level 1L, 2L

(s):

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