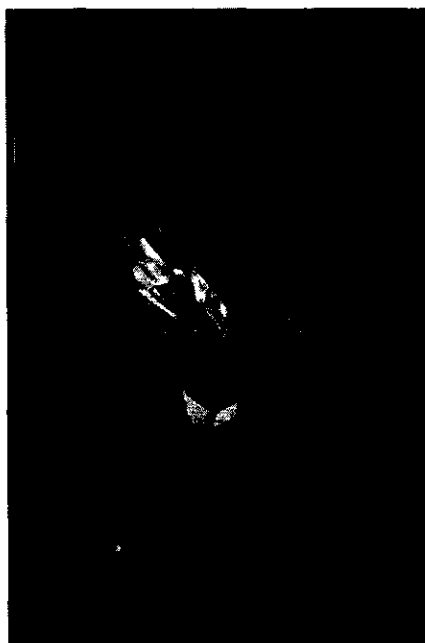


DIVERSITY

OPPORTUNITY

LEADERSHIP

Applications Being Accepted



The ABA Section of Litigation will begin accepting applications for its Summer 2010 **Judicial Intern Opportunity Program** on October 12, 2009 for second-year law students and December 1, 2009 for first-year students. The program places minority or financially disadvantaged students with state and federal judges for summer internships.



*Applications are due no later than December 31, 2009.
For more information or to apply, please visit www.abanet.org/litigation/jiop.*

Section of Litigation Judicial Intern Opportunity Program

The American Bar Association Section of Litigation will begin accepting applications for its Summer 2010 Judicial Intern Opportunity Program October 12th for second-year law students. Applications for first-year law students will be accepted December 1st, in accordance with NALP guidelines. The program is a full-time (32 hours per week), six-week *minimum*, summer internship program open to all first-or second-year minority and/or financially disadvantaged law students.

The mission of the Judicial Intern Opportunity Program is to provide opportunities to students who are members of racial and ethnic groups that are traditionally underrepresented in the profession. The program also provides opportunities to students with disabilities, students who are financially disadvantaged and students who identify themselves as gay, bisexual, lesbian and transgendered. To assist you in identifying how you qualify for this program please review the following link:

<http://www.abanet.org/litigation/jiop/race-ethnicity.html>

Participating judges are from:

Illinois
Texas
Miami, FL
Phoenix, AZ
Los Angeles, CA
San Francisco, CA
Washington, DC

Students may indicate geographic location preferences on their applications, but may not request particular judges or courts. Interns will receive an award of \$1,500.

Internships for students with an Intellectual Property Law focus will be offered in Chicago, Los Angeles, Texas and Washington, DC. Students can indicate their interest on their application. These specialized spots are limited and any student applying to the program with a request for specialization will also be considered for general litigation internships.

Students applying to the program must submit a completed application, resume, legal writing sample and a statement of interest. Detailed program information, frequently asked questions and a copy of the application are available at our website:
www.abanet.org/litigation/jiop.

Applications should be submitted by December 31, 2009. Screening interviews will be used to better determine student qualifications. Screening interviews will begin in November and will continue through the application process. Interviews will be scheduled as soon as possible following the processing of applications. We will make every attempt to interview students where they attend school and in person. Students will be contacted by their assigned screener to set up the interview.

Only qualified students will be sent on for judicial interviews. Students will be notified when they are sent on for a judicial interview. Judicial interviews will continue until all positions are filled. All applicants will be notified when the program or certain locations have closed for the year and all positions are filled.

The program is only open to students who have not previously participated as an intern in the program.

The goal of the program is to place students from traditionally underrepresented groups in the legal profession. Students should outline their qualifications for this program in their statement of interest.

Participating Judges

Participating judges will determine their process for interviews and selection. Students will be forwarded to judges based on qualifications and the result of their screening interviews. Not all students will be granted a judicial interview.

Judges selected for the program are selected for their mentoring skills. Students may not select particular judges or courts. Survey results from students in previous years indicate that it is the judge, not the type of court that provides quality experiences for students.

Placements are available in the following courts:

Illinois: United States District Court for the Northern and Central Districts of Illinois, U.S. Bankruptcy Court for the Northern District of Illinois, Second District Appellate Court, and all Illinois Circuit Courts.

Texas: United States District Court for the Eastern, Western and Southern Districts of Texas, and Texas Civil District Courts.

Florida: Eleventh Judicial Circuit Court for Miami-Dade County and the United States District Court for the Southern District of Florida in Miami.

Arizona: Arizona Court of Appeals, Arizona Supreme Court, Maricopa Superior Court, and the United States District Court for the District of Arizona in Phoenix.

California: Superior Court of California for Los Angeles and San Francisco and Alameda, United States Bankruptcy Court for the Central District of California, United States District Court for the Northern and Central Districts of California, California Court of Appeals for San Francisco and Los Angeles and Santa Ana, California Supreme Court, Sylmar Juvenile Court, and the United States Court of Appeals for the Ninth Circuit.

Washington, DC: Superior Court for the District of Columbia, United States Court of Appeals for the District of Columbia, United States Court of Appeals for the Armed Forces, United States Court of Appeals for the Federal Circuit, United States Court of Federal Claims, and the United States District Court for the Eastern District of Virginia.

Award

Interns will receive an award of \$1,500. Students may also elect to receive law school credit. The award is intended to be the reimbursement of reasonable out-of-pocket expenses associated with placement in the program and will be paid to students at the close of the summer. The awarding of law school credit is determined by the student's

law school. Only students with a valid social security number (US residents) may apply to the program. The program does not provide housing.

Time Commitment

The time commitment will vary by judge, subject to a full-time (32 hours), six-week minimum. Individual judges will determine a student's expected schedule. Many judges require students to remain longer than six weeks. Students will be expected to coordinate their schedules with their individual judge and to work the hours required by each judge. Students should discuss individual judicial requirements prior to setting up and accepting a judicial interview.

Application Requirements/Procedure

Students are strongly encouraged to apply early as the program has become more competitive and available positions fill quickly. Our goal is to place 200 students in positions this summer. Applications will continue to be accepted until the December 31, 2009 deadline.

We will be accepting applications electronically this year to expedite processing. To submit electronically, students should follow the instructions on the JIOP website at: www.abanet.org/litigation/jiop.

For additional information, contact the program director, Gail Howard at howardg@staff.abanet.org, or at 312-988-6348.

Application Process

First Round Interviews

- First round interviews will be conducted either in person where the student attends law school, or by telephone.
- The interviewer (or his or her assistant) will contact the student to set up an interview time and place.
- Students will be contacted once their application has been processed and a screener as been selected.
- The interview will last approximately 30 minutes and is intended to give the student the opportunity to discuss program qualifications, skills, experience and interest in being an intern.

Judges' Interviews

- Candidates will be sent to judges based on qualifications and the results of their screening interview. The most qualified applicants will be sent out for review first.
- Individual judges will determine which students they will interview and ultimately hire. If a student has been selected for a judicial interview they will be notified either by the chamber or the program staff.

- Student materials will be sent to multiple judges. Once a student is notified that they are being sent out for judicial review, we will continue to send out their materials to interested judges until all positions are filled in the locations they have selected.
- Most judicial interviews will be conducted in person in the judges' chambers in the city selected for the internship. They usually last approximately 30 minutes. If personal interviews are not possible, they may be conducted by telephone. Please remember that there is no reimbursement for any travel expenses.
- A small number of judges elect not to conduct interviews and will make offers based on the application and results of the screening interview.
- Judicial interviews will continue until all judges have filled their positions.
- Some judges may offer positions during the interview. If a student is offered a position, they must either accept or decline within 24 hours. If a student has individual constraints on their summer availability they should let the judge know prior to scheduling an interview. Judges will determine the length of the internship and many judges expect students to stay longer than the six week minimum.
- If a student declines a position, they will be removed from the program.

Final Selection of Interns

- Judges are expected to conclude their selection process by May.
- At that time all applicants will be notified as to whether or not they have been accepted into the program. If a student is accepted into the program, it is assumed that they are committed to participate and fulfill the requirements outlined by the program and hiring judge.

Program Orientations

Welcome receptions and program orientations will be held in Chicago, Houston, Dallas, Miami, Phoenix, Los Angeles, San Francisco, and Washington, DC in June. Students are expected to attend the program orientation. In addition, supplemental programming will be made available to students. Students are strongly encouraged to attend these programs.

Follow Up Procedures

Upon completion of the internship, students will be asked to complete a program evaluation form. Interested students may join a JIOP alumni group to work on future program development.

Contact Information

Questions about the program can be directed to the Program Director, Gail Howard, at howardg@staff.abanet.org or 312-988-6348.

Immigration Summer Co-op Opportunity- Salt Lake City-Apply on Your Own

If you are curious about doing an immigration law related co-op out West, please consider applying directly to the U.S. Department of Justice, Executive Office of Immigration Review (EOIR) in Salt Lake City for a 2010 Summer Co-op.

The individual reviewing the summer application is Camila Palmer , (Camila Sisman, NUSL '07).

See Below for more details. Do Not Get Confused that you are sending resume packets and cover letters to the Denver Office. That office oversees DOJ EOIR operations for both Salt Lake City and Denver.

Ms. Palmer has indicated that the Denver office is not yet ready to take on a f/t summer legal intern. If and when it is ready, she will contact our office and I will pass the info along.

U.S. Department of Justice

Executive Office for Immigration Review

Immigration Court

Summer LAW STUDENT VOLUNTEER POSITIONS: IMMIGRATION LAW

The United States Department of Justice has openings for law student volunteers with the Executive Office for Immigration Review's Salt Lake City Immigration Court for Summer 2010. All law students who are United States citizens are eligible to apply. Prior knowledge of immigration law is helpful, but not necessary. However, strong research and writing skills are required.

The projects assigned may vary depending upon the court's needs. Past students with the Executive Office for Immigration Review have worked on the following projects:

- Pre-hearing preparation involving work on motions and preparation of bench memoranda
- In-depth research and analysis of novel legal issues
- Drafting decisions on applications for relief from removal

Our goal is to provide student volunteers with an excellent opportunity to develop their research, writing, and analytical skills and increase their knowledge of immigration law. During the course of the Summer semester, the students will be able to observe removal hearings and work on cases involving several forms of relief from removal including:

asylum, adjustment of status, and cancellation of removal. The students will work with the Immigration Judge at the court under the conjoined supervision of a Court Administrator at the Salt Lake City court and a Judicial Law Clerk based at the Denver Immigration Court. All work is done solely in Salt Lake City, Utah.

This is an unpaid/volunteer position. Students who are interested in this position must submit an application packet as described below. Applications for Summer placement should be submitted immediately. Please be advised that an FBI background check and clearance is required to work with the court. Completion of the background check process ranges from six to eight weeks.

Interested students must submit a cover letter, resume, writing sample, and a list of three references via to:

Camila Palmer, Judicial Law Clerk
camila.s.palmer@usdoj.gov

Or via mail to:

Camila Palmer, Judicial Law Clerk
United States Department of Justice
Executive Office for Immigration Review

1961 Stout Street, Room 1403
Denver, CO 80294



U.S. Department of Justice

*United States Attorney
District of Hawaii*

PJJK Federal Building
300 Ala Moana Blvd., Room 6-100
Honolulu, Hawaii 96850

(808) 541-2850
FAX (808) 541-2958

VOLUNTEER / INTERNSHIP / EXTERNSHIP Summer 2010

Employer: United States Department of Justice
U.S. Attorney's Office, District of Hawaii
300 Ala Moana Blvd., Room 6-100
Honolulu, Hawaii 96850
Contact: Amity Lowe, Personnel
E-mail Address: Amity.Lowe@usdoj.gov
Website: www.usdoj.gov/oarm and/or www.usdoj.gov/usao/hi
Vacancy: 10-HI-LC-01
Contact method: mail cover letter, resume, transcript and writing sample.

HOURS: Full Time, 11 weeks minimum
STUDENT STATUS: 1L (see below), 2L & 3L
SALARY: Volunteer intern/extern positions only
POSITIONS: (6) six only

Description of Law Clerk Employment:

The Office of the United States Attorney for the District of Hawaii is responsible for the prosecution of all federal crimes in Hawaii. The office also represents the United States and its departments and agencies in civil proceedings filed in the U.S. District and Magistrate court.

In an effort to provide first-year (second semester), second-year, and third-year law students with an opportunity to gain exposure to the Federal prosecution system, the United States Attorney Office, District of Hawaii is accepting applications for volunteer and extern/intern positions in Hawaii for summer 2010. Because of unavailability of funds, we do not have paid or work-study positions available. We also do not provide for relocation expenses.

First-year, first-semester law students can apply for legal intern positions after December 1. The Department follows the National Association for Law Placement (NALP) guidelines which prohibit employer contact with first-year (first-semester) law students prior to that date.

Volunteer law clerks assist in the prosecution and defense of both criminal and civil cases in the District Court, Magistrate Court and the Court of Appeals. Interns/Externs can expect to research and write motions in pending cases; to research legal issues for indictments and investigations; to assemble exhibits for trial, or observe hearings and trials of cases on which they working or in which they are interested.

Interested students should submit their resume, school transcript and writing sample directly to the above address **no later than Thursday, December 31, 2010**. They may call our office at (808) 541-2850 or e-mail Amity.Lowe@usdoj.gov for more information. Applications post-marked after 06/24/05, sent electronically or through facsimile will **not** be accepted.

The long lead time is necessary because the acceptance of a student will be subject to their successful completion of a background investigation. Thus, to be considered for the volunteer law clerk position, **required forms for the background investigation will be** forwarded to the student after receipt of their application. Applicants must be a United States citizen.

Selection will be by applications and the completion of the required forms for the background investigation. There will be no interviews. Except where otherwise provided by law, applicants will receive consideration without regard to color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, membership in an employee organization, or on the basis of personal favoritism. We are an EEO employer.