

NEW Apply Direct Employer for Summer 2010 -- Citrix Systems, Inc.

New corporate/business opportunity with Citrix Systems, Inc. in Bedford, MA.
Salary is \$25-35/hour.

Citrix Systems, Inc. is a leading provider of virtualization, networking and cloud computing solutions for more than 230,000 organizations worldwide. Citrix customers include the world's largest Internet companies, 99% of Fortune Global 500 enterprises and hundreds of small businesses and consumers worldwide.

Anticipated Student Responsibilities:

The student will be working in the Bedford, MA office and will:

- * Assist with diligence and documentation related to corporate transactions, including mergers & acquisitions and strategic investments.
- * Conduct research and provide general support on projects as directed by corporate and litigation attorneys, and senior paralegal.
- Assist in organization, filing and maintenance of form documents and company corporate records.
- * Gain exposure to and provide assistance with securities regulation compliance.
- * Assist with organization and maintenance of litigation matters.
- * Assist in creating and implementing corporate compliance initiatives.

All applicants must follow the link below and apply online:

http://careers.peopleclick.com/careerscp/client_citrix/external/gateway.do?functionName=viewFromLink&jobPostId=24467&localeCode=en-us ^[1]

**City of Boston Legal Internship Opportunity
Boston City Council**

Posting Date: 03/29/10

Closing Date: 04/23/10

The Boston City Council seeks two enrolled law school student interns for the summer of 2010. Legal interns will work directly with the Central Staff's Legislative Director on a variety of municipal law issues. Legal interns will be responsible for a variety of duties, which may include the following:

- Researching and writing memoranda on case law, regulations, and legislation;
- Assisting in analyzing proposed federal, state, and local legislation;
- Assisting in legislative drafting for the City Council;
- Researching and writing memoranda on legal issues of interest to the Council; and
- Performing other duties as assigned by the Legislative Director.

Summer legal internships are full-time and usually last between ten to twelve weeks. All legal intern positions are unpaid, unless the individual is eligible for a grant or work-study. Interns may be eligible to receive school credit depending on school criteria.

Required Skills

Applicants must possess strong research and writing skills; and be proficient in Westlaw. An interest or a background in Municipal Law and legislative drafting is helpful.

Submit cover letter and resume to (email preferred):

**Nathan Pham, Esq.
Legislative Director
Boston City Council
Boston City Hall, 5th Floor
Boston, MA 02201
617.635.1185
nathan.pham@cityofboston.gov**

NATIONAL ACADEMY for STATE HEALTH POLICY

NASHP INTERNSHIP PROGRAM - SUMMER SESSION **DEADLINE TO APPLY IS APRIL 20, 2010**

The National Academy for State Health Policy (NASHP) Internship Program offers undergraduate and graduate students a unique opportunity to work on emerging health policy issues. NASHP has openings for Public Policy Interns and Communications Interns. The program is designed for: 1) students with an interest in public policy who want to expand their knowledge about the areas that impact the work of state health policymakers; and 2) students with an interest in public communications in a policy environment. Interns will have the opportunity to work in areas such as children's health coverage, long term care, oral health, Medicaid, public health and workforce. All internship opportunities are located in NASHP's Washington, DC office.

NASHP is an independent academy of state health policymakers working together to identify emerging issues, develop policy solutions, and improve state health policy and practice. With offices in Washington, DC and Portland, Maine, NASHP is a non-profit, non-partisan organization dedicated to helping states achieve excellence in health policy and practice.

All NASHP interns will receive the opportunity to:

- Gain or increase their understanding about health policy issues
- Perform research and examine health policy materials
- Work on interesting projects and tasks
- Collaborate and interact with program directors, policy analysts, and senior managers
- Attend a range of internal and relevant external meetings

PUBLIC POLICY INTERN

Duties for Public Policy Intern:

- Provide research assistance, analysis and writing on a variety of health topics including National Health Reform, Medicaid and the State Children's Health Insurance Program, foster care, juvenile justice, health disparities, and behavioral health.
- Perform basic research and summarize key reports and regulatory materials relevant to state health policy work, including implementation of the Children's Health Insurance Program Reauthorization Act (CHIPRA), research on state strategies to enroll and retain children into public programs, information on uninsured children, and other relevant subjects.
- Assist in the development of tracking logs, summaries, and written reports for internal use and posting to the website.
- Attend and assist in work related to Technical Assistance Learning Collaboratives and CHIPRA implementation workgroups and other working meetings related to state children's coverage strategies and implementation.
- Attend relevant briefings, meetings, and/or hearings (as needed and appropriate) and summarize the proceedings for the team.
- Provide background research and substantive support for meetings, workshops and audio-conferences.
- Assist in survey design and implementation.
- Assist in doing background research and writing for grant proposals.

General Qualifications

- Excellent writing, research and analytical skills
- Strong interest in public policy, public health or related programs
- Proficient with Excel and MS Word
- Some work experience in health policy or other related areas a plus

COMMUNICATIONS INTERN

Duties for Communications Intern

- Review and edit weekly electronic newsletter and publications.
- Write communications guidance documents to support policy staff work.
- Assist with writing project reports and NASHP fact sheets.
- Perform writing, proofing and editing tasks related to content for the NASHP website, annual conference, and other program areas.
- Assist with development and dissemination of annual conference materials.
- Assist with development of audience/member surveys and website user tracking and analysis.
- Assist with updates to the NASHP database, media lists and other tracking logs and calendars.
- Conduct research and costs and product comparison and analyses of communications vendors.

General Qualifications

- Excellent writing, editing and research skills
- Very good communications skills
- Strong interest in public communications, public relations or related programs
- Interact on occasion with reporters and track media coverage
- Proficient with Excel and MS Word, Internet research and data entry
- Some work experience in a communications office, department and an interest in health policy issues a plus

Who can apply?

- Undergraduate Seniors, Graduate and Law School students enrolled at an accredited U.S. college or university
- U.S. Citizenship or Permanent Residents only

Compensation

NASHP offers Course Credit or \$15 per hour for undergraduate students and \$17 for graduate or law student (contingent on funding)

Selection Process

Candidates will be selected based on academic performance and their interest in health policy issues. Only those applicants selected for an interview will be notified. **No Phone Calls.**

Application Process

All candidates must submit all requested materials electronically.

- Cover Letter (*specify or describe your interest in health policy, highlight academic achievements, relevant courses, work experience on public policy issues, and other relevant skills and interests. Also specify what internship track you are applying for*)
- Resume
- Two references (one professional and one academic)

SUBMISSION DEADLINE & INFORMATION:

Apply no later than April 20 and send all required materials to: interns@nashp.org.