

Dear NBLSA Members,

I hope you are enjoying your summer. I am pleased to announce that registration for NBLSA's 2010 Regional Job Fairs is now open. All of our participating employers remain committed to hiring diverse candidates. In order to attend a regional job fair, dues-paying NBLSA members must first register on Symplicity, NBLSA's online job bank and web-based recruiting system. You can register at <https://law-nblsa-csm.symplicity.com/students>. Each of the regional fairs, including the appropriate contact(s) and student bidding period, are listed below.

NBLSA 2010 Regional Job Fairs

Southern Region:	August 7, 2010 (Miami, FL)
Student Bidding:	June 26, 2010 - July 1, 2010
Job Fair Contacts:	Rashida Sims - srblsajobfair6@gmail.com Van Freeman - southern@nblsa.org
Midwest Region:	August 14, 2010 (Milwaukee, WI)
Student Bidding:	July 18, 2010 - July 22, 2010
Job Fair Contacts:	Robert Lampley - mwblsajobfair2010@gmail.com Sir Williams - midwest@nblsa.org
Western, Northern Sub-Region:	August 14, 2010 (San Francisco, CA)
Student Bidding:	July 10, 2010 - July 17, 2010
Job Fair Contacts:	Mariam Smairat - wrblsanorthern@gmail.com Randolph Wiggins - western@nblsa.org
Northeast Region:	August 20, 2010 (Weehawken, NJ)
Student Bidding:	July 11, 2010 - July 17, 2010
Job Fair Contacts:	Anthony Shannon - neblsajobfair@gmail.com Shetera Patterson - northeast@nblsa.org
Western, Southern Sub-Region:	August 21, 2010 (Los Angeles, CA)
Student Bidding:	July 21, 2010 - July 26, 2010
Job Fair Contacts:	Alisha Burgin - wrblsajobfairsouthernca@gmail.com Randolph Wiggins - western@nblsa.org
Mid-Atlantic Region:	August 28, 2010 (Washington, DC)

Student Bidding:	July 11, 2010 - July 16, 2010
Job Fair Contacts:	Heather Benton- mablsajob.fair.coordinator@gmail.com Starr Brookins - mid-atlantic@nblsa.org
Rocky Mountain Region:	September 3, 2010 (Houston, TX)
Student Bidding:	July 28, 2010 - August 1, 2010
Job Fair Contacts:	Shekinah Hammonds - rmblsajobfair@yahoo.com Andre Bennin - rockymountain@nblsa.org

Registration FAQ's

How do I register?

Register at <https://law-nblsa-csm.symplicity.com/students>.

Every student must be individually approved by a member of the Job Fair team. Please allow up to 48 hours for approval.

How do I upload documents?

Click on the documents tab at the top and click "Add New." Please review all documents after you add them to make sure all the formatting is correct since the program converts the document to a PDF file.

If I submit an application, then delete and replace a document (i.e., resume, cover letter, etc.), will the employer see the new document?

No. A copy of the original submitted document is linked to your interview submission throughout the lifetime of that submission. However, you can delete a document at any time and it will not affect a submitted resume, submission process, or a scheduled interview.

How do I apply for a job?

Click on the "Job Fair Program" tab at the top of the screen. Next, select the session (e.g., Southern Region BLSA Job Fair) for which you would like to apply. Keep in mind you will not be able to submit an application for a given session until the bidding period for that specific fair has commenced.

How do I know if I have been invited for an interview?

Once employer selections have been made, you will receive an email notifying you of your application status. Your status - invited, alternate, pending, or not invited - will

also be indicated in on Symplicity in the "Status" column.

If selected, how do I schedule an interview?

Once employer selections have been made, you may accept or decline an interview via Symplicity. You will not be able to select a specific time; your interview schedules will be generated prior to the fair. You must be available to interview at any point during the duration of the job fair.

Where can I view my scheduled interviews?

You can view your interviews under the "Scheduled Interviews" tab under "Job Fair Program" on the date specified by each region.

What if I have additional questions?

First, click on the question mark icon in the upper right hand corner of the Symplicity window. The information displayed in this help screen may answer your question(s).

If your question is not answered, then click on the "video tutorial" button that is located on some pages. Finally, if you have done the above and still can't find the answer to your question, e-mail your regional job fair coordinator, whose contact information is listed above.

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Bidding Tips

Do not bid for every employer. Bid strategically. Focus on the employer's practice areas and geographic location. Note: Some NBLSA Job Fairs will have bid and/or interview limits.

Review the employer's hiring criteria. This will give you a better understanding of how employers may select candidates. These are only guidelines, but worth reviewing. Some employers do use their criteria as benchmarks when selecting candidates.

If you are not interested, do not bid. Again, if you are not interested in an employer, do not bid. You may be preventing fellow NBLSA members from being selected by an employer in whom they are truly interested.

Do not get discouraged. The job search process is highly competitive and not everyone is selected to interview. You can always contact employers directly and include a cover letter explaining your desire to work there.

Add your cell phone as a contact number. Please be sure to update Symplicity with a number where you can be reached on the day of the fair. In the event an employer is

late, we want to be able to contact you.

I hope the above information is helpful in your preparation for the NBLSA 2010 Regional Job Fairs. If you have any questions, please e-mail your regional job fair contact or myself at jobfair@nblsa.org.

Respectfully yours,

Monèt Jones
Hofstra University School of Law
National Career Fair Specialist, 2010-2011