


NEW POSITION FORM

MANPOWER REQUISITION

Form Id	58012
Submitted Date	2020/10/30 11:49:38

EMPLOYEE					
Cost Center	4038(100%)			Site	GLEN
First Name	Carl			Previously on RI payroll	No
Last Name	Kristof Tessier				
Location/Room Number	E03.2371				
Job Category	Technical				
Job Title	Lab Assistant				
Start Date	2020/10/26				
End Date	2021/03/20				
Status	Availability-TPO				
Salary Rate	Hourly: \$15.0000 Per Annum: \$0.00 Weekly:	Number of hours per	Day: 0	Week: 0	
		Time Schedule			
Primary Time Reporter			Secondary Time Reporter		
Name	Linda Karpowicz-Elliott		Name	Melanie Lemay	
Phone Extension	514 934-1934 76308		Phone Extension	514 934-1934 32335	
Email	linda.karpowicz@mail.mcgill.ca		Email	melanie.lemay@muhc.mcgill.ca	
EMPLOYER					
Name	Gregory Joseph Fonseca		Phone Extension	514 934-1934 76120	Location
Site	Glen (Glen)		Email	gregory.fonseca@mcgill.ca	
Program	Translational Research in Respiratory Diseases				
NOTE: If a salary is paid from a sponsored account, the PI is responsible to follow the allocated budget and agency guidelines.					
SIGNATURES					
Principal Investigator/Director		Date(yyyy/mm/dd)	Employee		Date(yyyy/mm/dd)
Gregory Joseph Fonseca			Carl Kristof Tessier		
Approved by Gregory Joseph Fonseca on 2020/10/30 12:03:37					2020/11/04
Principal Investigator/Director		Date(yyyy/mm/dd)	Immediate Supervisor		Date(yyyy/mm/dd)
Principal Investigator/Director		Date(yyyy/mm/dd)			
Comments					
Reserved Administration Purposes					
Received by HR	Grants	Processed by HR	Comments		