

- Rendering safety devices inoperative.
- Taking chances.
- Failing to use safety equipment's.
- Arranging items in an unsafe manner.

#### **Examples unsafe conditions**

- Unsafe construction
- Lack of guards (Protective covers) for machinery.
- Uneven or slippery floors
- Poorly lit up areas.
- Unsafe storage of hazardous substances.

#### **Definition of Accident**

- Can be defined as an undesirable event, mainly caused by unsafe act or conditions which may cause damage to property or injure to the people or business interruption.

## **THE THREATS (RISK)**

#### **Typical threats against Security officer.**

##### **Internal threats.**

- Espionage
- Theft
- Sabotage
- Fraud
- Breaking & Entering
- Strikes

##### **External threats.**

- Espionage
- Sabotage
- Arson
- Assault
- Trespass
- Robbery
- Theft
- Malicious damage to property.

## **LEGAL ASPECTS**

#### **Elements of Crime**

- Legality
- An Act
- Unlawfulness
- Fault

#### **Ground of Justification**



Classification	Agent	Example	Extinguisher
A	Solid	Paper	H2O
B	Flammable liquid	Oil	DCP Co2
C	Electrical	Cables	DCP/Co2
D	Metals	Magnesium	Vaporous/foams
E	Gases	Butane	B.C.F

#### Carelessness that can cause unnecessary fire

- Thoughtless disposal of matches
- Unauthorised fire
- Carelessness smoking habit
- Leaving electrical switches on while they should be off.
- Use of lighting or heating equipment without proper caution.

### WRITTEN REPORTS.

#### Requirements for an Effective Report

- Accurate
- Descriptive
- Complete
- Concise
- Objective
- Honest

#### Observation Patterns

People	Vehicles	Objects
Build	Reg No.	Any damage
Race	Colour	Any unusual features
Age	Model	Description
Sex	Make	Colour , size
Hair	Manufactured	Foam , sharp

### OCCUPATIONAL SAFETY

#### The Basic Causes of Accident.

- Mental or physical defect.
- Lack of knowledge.
- Inadequate work standard.
- Improper attitude – leads to unsafe acts.
- Unsafe conditions.

#### Examples of unsafe acts

- Failure to secure machinery and materials.



- Assess the situation
- Keep inquisitive person away
- Determine the extent of the damage and possible dangers.
- Relay a situation report to the control room.

#### **Compilation of a situation Report**

- Place and type of disaster
- Extent of the results
- Threatening Dangers such as an electrical short circuits, gas leaks.
- Number of people killed
- Number of people injured
- If there is fire extinguisher

#### **Necessity of emergency plan**

- Co-operation with external organisations.
- Assistance that can possibly be rendered by neighbouring installations.
- Integration with the civil defence units of a specific area in order that obstacles that could arise during an emergency can be identified in advance.
- To utilize the available Resources, manpower, facility

#### **Purpose of an Emergency Plan**

- Discourage or prevent any attack
- Defend an attack until help arrives.
- To efficiently cope with the results of any emergency.
- To be self-sufficient during an emergency until professional services and help arrives.

### **BOMB TREATS.**

#### **Purpose of Application of a Bomb**

- To deliberately injure or kill people
- As part of psychological onslaught
- To deliberately set fire to premises equipment, ETC
- To drain attention to political grievances or dissatisfaction
- To drain away attention from planned incidents
- Disrupt essential services
- To occupy security personal.

#### **Immediate action drill when bomb is identified**

- Notify control room Immediately
- Don't panic
- Evacuate, inform SAPS

#### **Fire Prevention and Protection**



- Private/ self Defence.
- Necessity.
- Impossibility.
- Consent.
- Rights to Chastisement.
- Acting upon an order.
- Official Capacity.

**Power of Arrest by Private Citizen Section 42 of Criminal Act.**

- Whom sees committing crime in your present
- Whom sees fleeing
- Whom sees engaged on fight.
- Whom permitted to arrest by another law
- Given permission by the owner of the land.

**Define Violence**

- Consists in the unlawful & intentional performance of an act or act by a number of persons which act or acts assumes serious proportions and are intended to disturb public peace and order by violent means, or to infringe the rights of another.

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## **SECURITY OFFICER GRADE "C" MANUAL**

### **PROTECTION OF INFORMATION**

#### **AREAS WHERE INFORMATION CAN BE COMPROMISED**

- >Bus
- >Shebeens
- >Train Platforms
- >Public Meeting
- >Churches
- >Schools
- >Stadium

#### **DANGERS ARISING FROM A WEAK SECURITY PERSONNEL**

- Security Breaches
- Compromising of information
- Leakages of information
- Bribery
- Extortion

#### **DANGERS OF BAD KEY CONTROLS**

- Unauthorised person may gain access to the contents of documents
- Contents of document may be photographed
- Time bombs explosives may be planned
- Tempering with firefighting may occur
- Sabotage may be committed
- Arson
- Information may be compromised

### **ROLES IN EMERGENCY**

#### **Duties of security officer in case of natural disaster**