



CARLOS J CATOTA VALLADARES

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Professional Summary

Dedicated and energetic Shift Manager, with a profound background in technical, artistic, and medical fields. Demonstrated expertise in customer service, meticulous store organization, and strategic problem-solving. Responsible for daily inventory management and employee training, ensuring operational efficiency and team readiness. In parallel, I serve as a professional dancer and party animator, roles that complement my profile with a unique blend of creativity and dynamism, contributing to a positive atmosphere for both clients and colleagues. Adept at rapidly acquiring new skills and adaptable to diverse environments. Actively seeking a challenging role that promotes my personal and professional development

Experience

Shift Manager, McDonald's

Current Job

- Oversee and coordinate daily store operations, ensuring efficient workflow and customer satisfaction.
- Train new employees in store protocols and customer service standards, improving overall team performance.
- Conduct daily inventory management, maintaining optimal stock levels and minimizing waste.

Professional Dancer, Corazon de 15

Current Job

- Perform in various dance routines, showcasing a high level of technical skill and artistic expression. _ Collaborate closely with choreographers to understand and interpret dance pieces effectively.

Mechanic Assistant, Peter Thomas Lab

07/21 – 12/21

- Assisted in diagnosing and repairing a variety of mechanical equipment, enhancing operational efficiency.
- Performed regular maintenance checks and services, ensuring machinery was in optimal working condition.

Education

High School Diploma

Passaic High School, July 2022

- Honor Roll 2021-2022, 3.4 GPA, Ranked in top 15% of class
- Member, Spanish Honor Society

Technician Title in Professional Figure of Installations, Equipment, and Electrical Machines

Don Bosco Salesian Technical High School, June 2020

- Active in Student Council, Arts Event Organizer
- First and Third Place in Athletics Race

Certifications

Fit4Basic, May 2022

- Certified Phlebotomy Technician
- Certified Medical Assistant
- Certified Electrographic Technician
- Certified BLS Provider CPR

Dual Enrollment Classes

Fairleigh Dickinson University, September 2021

- Calculus
- Forensic Science

Current Student

Passaic County Community College, Since January 2023

Skills

Technical Skills:

-Proficient in mechanical repairs and maintenance -Experienced in inventory management and stock control
-Knowledgeable in electrical and electronic systems

Artistic Skills:

-Advanced dance techniques and performance -Choreography creation and interpretation -Effective in engaging and entertaining diverse audiences

Customer Service and Management:

-Exceptional customer service and conflict resolution skills -Effective team management and leadership - Training and development of staff members

Associations

PHI THETA KAPPA Honor Society

- Active member
 - Volunteer 5K Race **2023**
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References

Melissa Trivigno 2082 Church Rd, Toms River, NJ, 08753, (732) 822-7709mtrivigno@gmail.com | fit4basic@gmail.com

Janice Ayala 180 Passaic St, Garfield, NJ, 07026, (201) 259 3190

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