## **General shortcuts**

Bold
Italic
<u>Underline</u>
Strikethrough
Subscript
Superscript
Search
Fullscreen

# **Text shortcuts**

Ctrl+Alt+1	Heading 1
Ctrl+Alt+2	Heading 2
Ctrl+Shift+N	Normal text

## Note formatting shortcuts

	Note formatting shorteuts				
Ctrl+.	Bullet point				
Ctrl+/	1. Number list				
Ctrl+1	To do				
Ctrl+2	★ Important				
Ctrl+3	? Question				
Ctrl+4	Yellow highlight				
Ctrl+5	Green highlight				

#### **Math Equations**

Alt+=	Type equation here.		
\matrix(1&2@3&4)	1 2 3 4		
\beta	β		
\sigma	σ		
\alpha	α		
\sigma^2	σ^2		
\beta_0	$\beta_0$		
y∖hat	ŷ		

x\bar	$\bar{x}$
x\bar_i^2	$\bar{x}_i^2$
\sqrt(36)	$\sqrt{36}$
\sum_(i=1)^n	$\sum_{i=1}^{n}$

#### Larger example

s_(\beta\hat_j)^2 = 1/(1- R_j^2) * s^2/(\sum(x_j - x\bar)^2)	$s_{\widehat{\beta}_i}^2 = \frac{1}{1 - R_j^2}$
	$*\frac{s^2}{\sum (x_i - \bar{x})^2}$

# Adjust Math Equation Shortcuts or create your own:

File > Options > Proofing > AutoCorrect Options > Math AutoCorrect tab

AutoCorrect			?	×
AutoCorrect Math A	utoCorrect			
Replace text as	you type			
Replace:	With:			
!!	!!			^
:	::			
:=	=			
\above	Τ.			
\acute				
\aleph	א			
\alpha	α			
\Alpha	Α			
\amalg	П			
\angle	۷			~
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	Add	t	Delete	
		OK	Can	icel

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