

## CSC106

### Group Norms and Team Contract

Group Member Names: Riley Taylor and Carlos Leon

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

50/50 consensus

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Mutually agreed upon meeting times. Legit reasons for absences would be complications with scheduling

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Work will be split as evenly as possible.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

Communication of each other strength and weaknesses, and work the game based on our strengths and weaknesses

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Meeting times will be decided and could be subject to change depending on circumstances.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We both will make revisions to the SCRUM document when needed.

Promptness (What do you expect and how will you handle lateness?)

We will only pick times that work for the both of us so lateness should rarely be an issue

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc )

Will be depending on how severe it is

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

Communication is important for giving and receiving feedback.

You may add additional norms here.