


PROJECT STATUS REPORT	
Project Name	MediLocate
For Week Ending	22/11/2024
Project Status	
Status Description	Project planning has been affected and delayed by various issues in team dynamics and synergy. These challenges led to a work overload for some team members, who had to unexpectedly take on additional responsibilities. This further strained team dynamics, ultimately causing the partial disintegration of the team.
Activities—During the Past Week	
<ul style="list-style-type: none">• Conducted the official project kickoff meeting.• Designed wireframes for the user interface (UI) and platform.• Defined system requirements for the platform, including authentication functions.• Assigned roles and responsibilities to team members for the development and testing phases.• Held planning meetings with key stakeholders.• Prepared a status report.• Documented project issues in the issue log.	
Activities—Planned for Next Week	
<ul style="list-style-type: none">• Conduct system tests.• Perform user acceptance tests.• Finalize the main document (project_medilocate.pdf).• Create a PowerPoint presentation summarizing the main document.• Prepare for the final release.	
Project Issues	
As a result of previous challenges in the development team's dynamics, the team was disbanded on 11/21/2024. The development completed so far has been retained, but the project will now proceed under a different operational structure.	
Project Changes	
<ul style="list-style-type: none">• Reassigned various issues and milestones within the project documentation and	

development plan.

- While project slack will be impacted due to the workload, submissions will continue as planned, ensuring that the release date is not delayed.