

# Le Comptoir Suisse - Quick Reference Guide

## How to Edit Your Website

---

### Where to Make Changes

Your website content can be edited in **two places**:

1. WordPress Customizer - For most text, images, and contact info
  2. Comptoir Settings - For gallery images and menu PDFs
- 

## Editing Text & Basic Content

---

Go to: Appearance -> Customize

### Hero Section (Top of Page)

- **Hero Section -> Background Image** - Change hero background photo
- **Hero Section -> Taglines**
- Main: "LIEU VIVANT ET GOURMAND"
- Subtitle: "LOCAL \* SINCRÈRE \* DE SAISON \* SANS CHICHIS"
  
- **Hero Section -> Reserve Button** - Change button text and link

### Social Media Links

- **Social Media Links -> Instagram URL** - Your Instagram profile link
- Icon appears on the right side of navigation
- Visible on both desktop and mobile
- Leave empty to hide icon

### Philosophy Section (Middle)

- **Philosophy Section -> Content**
- Title: "PHILOSOPHIE CENTRALE"
- Subtitle: "Le Terroir Vivant"
- Description: Full philosophy text (HTML allowed)
  
- **Philosophy Section -> Image** - Featured image next to text

### Contact Information (Footer)

- **Contact Information -> Address & Phone**
- Restaurant address

- Phone number
- Google Maps link

#### **- Contact Information -> Opening Hours**

- Business hours text

## **Footer Sections**

- Footer Content**
- Booking information

## **Notification Popup**

- Notification Popup -> Enable Popup** - Show/hide popup to visitors
- Notification Popup -> Popup Title** - Main title (HTML allowed: <br>, <strong>, <em>)
- Notification Popup -> Popup Message** - Full message text (HTML allowed)
- Notification Popup -> Close Button Text** - Button text (leave empty to hide button)
- Notification Popup -> Optional Link URL** - External link (leave empty to hide link)
- Notification Popup -> Link Button Text** - Link button label

### **Popup Features:**

- Appears once per visitor (dismissal saved for 7 days)
  - Reappears if content changes
  - Scrollable on mobile devices
  - Can be closed via button, X icon, clicking outside, or pressing Escape
- 

## **Managing Gallery Images**

### **Go to: Comptoir Settings (in admin menu)**

#### **Step 1: Upload Images to Media Library**

1. Go to Media -> Add New
2. Upload your gallery photos
3. After upload, click each image
4. Find the image ID in the URL (e.g., post=123 means ID is 123)
5. Write down all image IDs

#### **Step 2: Add IDs to Gallery**

1. Go to Comptoir Settings
2. In "Gallery Image IDs" field, enter IDs separated by commas
  - Example: 123, 456, 789, 101, 112, 131
3. Images will display in the order you enter them
4. Click Save Settings

**Preview thumbnails** appear below to confirm correct images.

---

# Managing Menu PDFs

---

Go to: Comptoir Settings (in admin menu)

## Upload Each Menu

1. Click Upload PDF button for each menu type:
  - Theatre Menu
  - After Theatre Menu
  - Normal Menu (this is your main menu)
2. Select PDF from Media Library or upload new file
3. Click Save Settings

## Where Menus Appear

- **Navigation dropdown** (desktop)
- **Mobile menu** (hamburger menu)
- "**Découvrir la Carte**" button (uses Normal Menu)

## To Update a Menu

1. Click Upload PDF to replace
2. Or click Remove to delete
3. Save settings

---

# Quick Edits Checklist

---

## To Change...

What	Where	How
Hero background photo	Customizer -> Hero Section	Upload new image
Taglines	Customizer -> Hero Section ->	Edit text fields
Logo	Customizer -> Site Identity	Upload logo
Instagram link	Customizer -> Social Media Lin	Enter Instagram URL
Philosophy text	Customizer -> Philosophy Secti	Edit description
Philosophy image	Customizer -> Philosophy Secti	Upload new image
Address	Customizer -> Contact Informat	Edit address field
Phone number	Customizer -> Contact Informat	Edit phone field
Opening hours	Customizer -> Contact Informat	Edit hours text
Notification popup	Customizer -> Notification Pop	Enable and configure
Gallery photos	Comptoir Settings	Enter image IDs

Menu PDFs	Comptoir Settings	Upload PDF files
-----------	-------------------	------------------

## Pro Tips

### Live Preview in Customizer

- All changes in Customizer show **live preview**
- Click "**Publish**" to save changes
- Click **X** to cancel without saving

### HTML in Text Fields

Some fields allow HTML tags:

- <br> - Line break
- <strong> - Bold text
- <em> - Italic text
- <p> - Paragraph

#### Fields with HTML support:

- Philosophy description
- Popup title (supports <br>, <strong>, <em>)
- Popup message (supports <p>, <strong>, <em>, <br>, <a>)

Example:

```
Welcome to<br>Le Comptoir Suisse
```

### Finding Image IDs

1. Media -> Library
2. Click any image
3. Look at URL: ...post.php?post=123&action=edit
4. The number after post= is your image ID (123)

### Gallery Order

- Gallery images scroll left to right
- First ID = leftmost image
- Last ID = rightmost image
- Change order by rearranging IDs

### Menu PDF Tips

- **Normal Menu** is most important (appears in main button)
- Other menus only appear in dropdown
- If you only have one menu, just upload "Normal Menu"
- PDFs open in new browser tab

## Navigation Menu

- Mobile hamburger menu only shows if you have menu items
  - Go to **Appearance -> Menus** to manage navigation
    - If menu is empty, hamburger icon is hidden on mobile
    - Instagram icon always visible if URL is set
- 

## Important Reminders

---

### Always Save Changes

- **Customizer:** Click "Publish" button
- **Comptoir Settings:** Click "Save Settings" button

### Clear Browser Cache

If changes don't appear:

1. Hard refresh: Ctrl+F5 (Windows) or Cmd+Shift+R (Mac)
2. Clear browser cache
3. Try different browser

### Mobile View

- Test changes on phone/tablet
  - Use Customizer's device preview buttons
  - Ensure text is readable on small screens
- 

## Common Questions

---

### Q: Gallery images not showing?

- Verify you entered correct image IDs
- Check IDs are separated by commas
- Ensure images exist in Media Library

### Q: PDF menu not opening?

- Check PDF was uploaded in Comptoir Settings
- Click "Save Settings" after uploading
- Try re-uploading the PDF

### Q: Changes not visible on website?

- Click "Publish" in Customizer
- Click "Save Settings" in Comptoir Settings
- Clear browser cache
- Wait a few seconds for cache to update

**Q: How do I change colors?**

- This requires editing CSS files
- Contact your developer for color changes

**Q: How do I add Instagram icon?**

- Go to Customizer -> Social Media Links
- Enter your full Instagram URL (e.g., <https://instagram.com/yourprofile>)
- Icon appears automatically on right side of navigation
- Leave field empty to hide the icon

**Q: Can I add more pages?**

- Yes, but this theme is designed as single-page
- Additional pages need custom templates
- Contact your developer for multi-page setup

**Q: How does the popup notification work?**

- Enable it in Customizer -> Notification Popup
  - Popup appears once to each visitor
  - Dismissed popups are remembered for 7 days
  - If you change the content, it will show again to all visitors
  - Visitors can close it via button, X, clicking outside, or pressing Escape
  - Scrollable on mobile if content is long
  - Both close button and link button are optional (leave text empty to hide)
- 

## Need Help?

---

If you can't find something or need assistance:

1. Contact your theme developer
- 

**Last Updated:** January 2026

**Theme Version:** 1.0.0