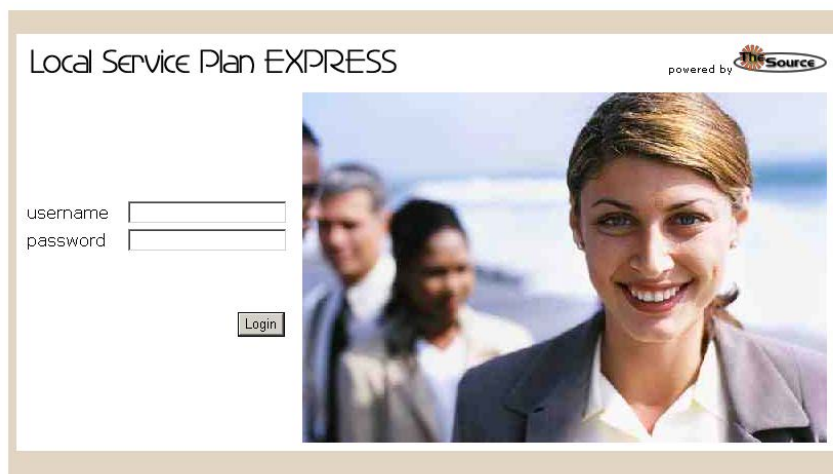


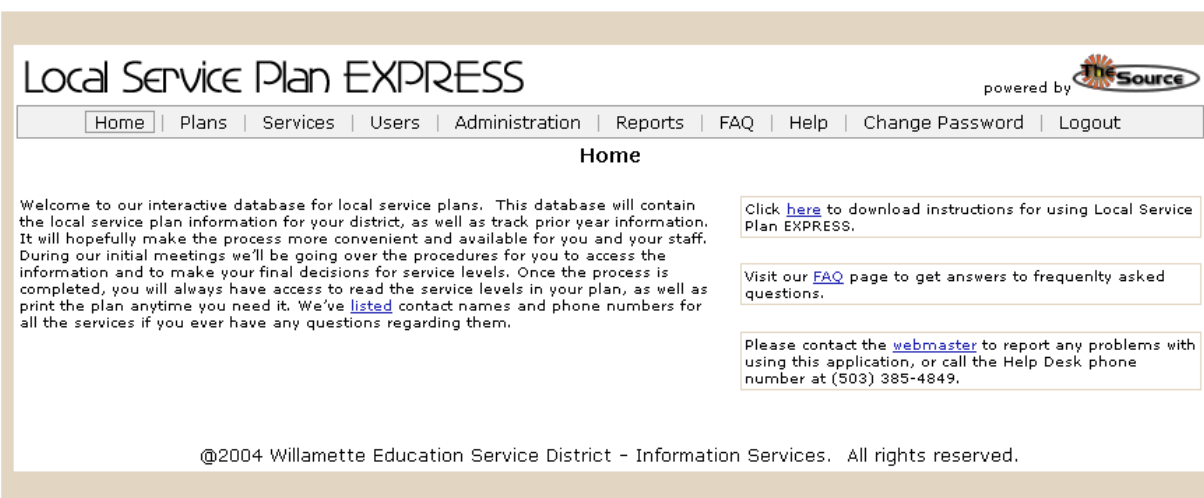
Local Service Plan EXPRESS Instruction Sheet

Copy and paste this address into your browser:

<http://legacy.wesd.org/rxpress/login.aspx>




Log into the application with your username and password. If you do not have a username and password, please call or email April Felguth at the WESD business office: 503.385.4694 april.felguth@wesd.org



Logging in will bring you to the home screen. From here you can access other screens by clicking on one of the menu options from the horizontal menu bar positioned along the top of the screen. For example, if this is your first time logging on and you wish to choose your own password, click on *Change Password*. To go to the Plans screen click on *Plans*.

Local Service Plan EXPRESS

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Plans

District: Year: [Get Plan](#)

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At the Plans screen, use the drop down boxes to choose the school district and year of the Local Service Plan you would like to access. Once you have chosen a school district and year, click the "Get Plan" link to bring up the plan.

This table displays summary information for the Local Service Plan currently being accessed.

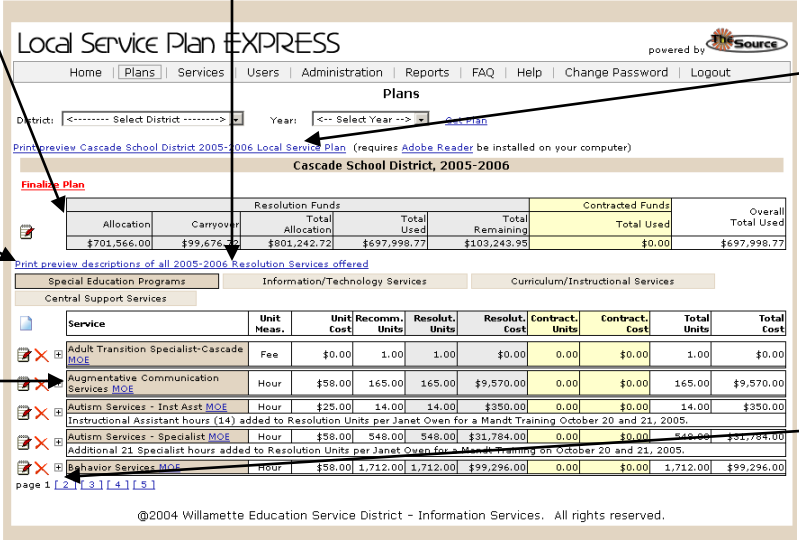
Click this link to view a report showing all Resolution Services offered during the year of the plan.

Click the Expand History button to view prior year data for this service.

Click on a department tab to view services provided by that department

Click this link to view a PDF report of the Local Service Plan. You will need to have Adobe Reader installed on your computer in order to open and view PDF files. Click on the Adobe Reader link to download this free software from Adobe's website.

Click on the page links to move from page to page.



The screenshot shows the 'Plans' screen for 'Cascade School District, 2005-2006'. It includes a table with summary information and department tabs for 'Special Education Programs', 'Information/Technology Services', and 'Curriculum/Instructional Services'. The table has columns for Allocation, Carryover, Total Allocation, Total Used, Total Remaining, Contracted Funds, and Overall Total Used. The table shows data for 'Adult Transition Specialist-Cascade MOE' and 'Augmentative Communication Services MOE'.

Allocation	Carryover	Total Allocation	Total Used	Total Remaining	Contracted Funds	Overall Total Used
\$701,566.00	\$99,676.00	\$801,242.72	\$697,998.77	\$103,243.95	\$0.00	\$697,998.77

Print preview Cascade School District 2005-2006 Local Service Plan (requires Adobe Reader be installed on your computer)

[Printable Plan](#)

Print preview descriptions of all 2005-2006 Resolution Services offered


Service	Unit Meas.	Unit Cost	Recomm. Units	Resolut. Units	Resolut. Cost	Contract Units	Contract Cost	Total Units	Total Cost
Adult Transition Specialist-Cascade MOE	Fee	\$0.00	1.00	1.00	\$0.00	0.00	\$0.00	1.00	\$0.00
Augmentative Communication Services MOE	Hour	\$58.00	165.00	165.00	\$9,570.00	0.00	\$0.00	165.00	\$9,570.00
Autism Services - Inst Asst MOE	Hour	\$25.00	14.00	14.00	\$350.00	0.00	\$0.00	14.00	\$350.00
Instructional Assistant hours (14) added to Resolution Units per Janet Owen for a Mandt Training October 20 and 21, 2005.									
Autism Services - Specialist MOE	Hour	\$58.00	548.00	548.00	\$31,784.00	0.00	\$0.00	548.00	\$31,784.00
Additional 21 Specialist hours added to Resolution Units per Janet Owen for a Mandt Training on October 20 and 21, 2005.									
Behavior Services MOE	Hour	\$58.00	1,712.00	1,712.00	\$99,296.00	0.00	\$0.00	1,712.00	\$99,296.00

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You will see a table displaying real-time summary information for the plan. This summary information includes:

- Allocation: Amount of Resolution funds allocated for the year of the plan.
- Carryover: Amount of Resolution funds available from previous years.
- Total Allocation: Allocation plus Carryover.
- Resolution - Total Used: Total Amount of Resolution funds used on the plan.
- Total Remaining: Total Allocation minus Total Used.
- Contracted - Total Used: Amount of Contracted funds used on the plan.
- Overall Total Used: Amount of Resolution funds and Contracted funds used .
- At this screen you can generate a PDF report of the Local Service Plan. You can also generate a report showing all services offered during the year of the plan.

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Plans

District: Year: [Get Plan](#)

[Print preview Cascade School District 2005-2006 Local Service Plan](#) (requires Adobe Reader be installed on your computer)

Cascade School District, 2005-2006

Finalize Plan

Resolution Funds					Contracted Funds		Overall
Allocation	Carryover	Total Allocation	Total Used	Total Remaining	Total Used	Total Used	
\$701,566.00	\$99,676.72	\$801,242.72	\$697,998.77	\$103,243.95	\$0.00	\$697,998.77	

[Print preview descriptions of all 2005-2006 Resolution Services offered](#)


Special Education Programs | Information/Technology Services | Curriculum/Instructional Services

Central Support Services


Service	Unit Meas.	Unit Cost	Recomm. Units	Resolut. Units	Resolut. Cost	Contract. Units	Contract. Cost	Total Units	Total Cost
Adult Transition Specialist-Cascade MOE	Fee	\$0.00	1.00	1.00	\$0.00	0.00	\$0.00	1.00	\$0.00
Augmentative Communication Services MOE	Hour	\$58.00	165.00	165.00	\$9,570.00	0.00	\$0.00	165.00	\$9,570.00
Autism Services - Inst Asst MOE	Hour	\$25.00	14.00	14.00	\$350.00	0.00	\$0.00	14.00	\$350.00
Instructional Assistant hours (14) added to Resolution Units per Janet Owen for a Mandt Training October 20 and 21, 2005.									
Autism Services - Specialist MOE	Hour	\$58.00	548.00	548.00	\$31,784.00	0.00	\$0.00	548.00	\$31,784.00
Additional 21 Specialist hours added to Resolution Units per Janet Owen for a Mandt Training on October 20 and 21, 2005.									
Behavior Services MOE	Hour	\$58.00	1,712.00	1,712.00	\$99,296.00	0.00	\$0.00	1,712.00	\$99,296.00

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Click on the New Service button () to add a new service to the plan.


Click on the Edit button () to make changes to the service.


Click on the Delete button () to remove a service from the plan.


During the planning phase for the upcoming year, District Primary users can make changes to your district's plan:

- Click the Edit button () to make changes to the service.
- Click the Delete button () to remove a service from the plan.
- Click the New Service button () to add a new service to the plan.

Note: If you remove a service from the plan you can add it back by clicking the New Service button (). The information previously saved will be restored when the service is added back to the plan.

Click on the Cancel button () to cancel changes to the service.

Click on the Save button () to save your changes to the plan.

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Plans

District: Year: [Get Plan](#)

[Print preview Cascade School District 2005-2006 Local Service Plan](#) (requires Adobe Reader be installed on your computer)

Cascade School District, 2005-2006

Finalize Plan

Resolution Funds					Contracted Funds		Overall
Allocation	Carryover	Total Allocation	Total Used	Total Remaining	Total Used	Total Used	
\$701,566.00	\$99,676.72	\$801,242.72	\$697,998.77	\$103,243.95	\$0.00	\$697,998.77	

[Print preview descriptions of all 2005-2006 Resolution Services offered](#)

Special Education Programs | Information/Technology Services | Curriculum/Instructional Services

Central Support Services



Service	Unit Meas.	Unit Cost	Recomm. Units	Resolut. Units	Resolut. Cost	Contract. Units	Contract. Cost	Total Units	Total Cost
Business Software-Pentamont	ADM	\$9.00	2,172.50	2,172.50	\$19,552.50	0.00	\$0.00	2,172.50	\$19,552.50
Discovery Education (Formerly OPB) MOE	ADP	\$0.23	2,172.50	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
This is included with your full library media subscription.									
E-Learning	Slot	\$195.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Email Hosting	Item	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Information Technology-Desktop Support	Hour	\$29.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00

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Enter number of Resolution Units purchased of this service.

Enter number of Contracted Units purchased of this service.

Enter the number of Resolution and Contracted units purchased of this service then click the Save button () to save your changes. Click the Cancel button () to cancel the changes.