

Dear City of Sugar Land,

I am writing to express my interest in the Summer Internship with the City of Sugar Land. As a Management Information Systems student with a strong interest in public service, technology, and community impact, I am excited by the opportunity to contribute meaningfully while gaining hands-on experience in municipal operations.

What draws me to the City of Sugar Land is its commitment to constant innovation, data-driven decision-making, and service to the community. I am especially motivated by environments where thoughtful use of technology and collaboration can directly improve the quality of life for residents. The City's culture and emphasis on teamwork, accountability, and growth align closely with my personal values and professional goals.

My academic and professional experiences have prepared me well to succeed in this role. I have hands-on experience working with data, technology, and systems through roles that require attention to detail, problem-solving, and adaptability. While working with Fort Bend County, I supported projects using ArcGIS to assist with evacuation route planning and implementation, which strengthened my understanding of how data and mapping tools support public safety and city planning. Additionally, my work with Rice University involved imaging and reconfiguring over 100 devices for constituent use, sharpening my technical troubleshooting skills, and reinforcing the importance of efficiency, documentation, and teamwork.

Beyond technical skills, I bring strong communication, leadership, and organizational abilities to Sam Houston State University. Here, I currently serve as Vice President of the NAACP on campus, where I help lead initiatives focused on advocacy, equity, and student engagement. I also serve within the Student Government Association, where I work to improve campus experience through collaboration and student representation. These roles have helped me develop the ability to work effectively with diverse groups, manage multiple responsibilities, and contribute positively to team-oriented environments.

I consider myself to be dependable, adaptable, and eager to learn. I take pride in approaching challenges with curiosity and a solutions-oriented mindset, and I am always willing to step outside my comfort zone to grow both personally and professionally. I am confident that my blend of technical experience, leadership involvement, and passion for public service would allow me to make a meaningful contribution as a Summer Intern with the City of Sugar Land.

Thank you for your time and consideration. I would love the opportunity to further discuss how my background and interests align with this internship and how I can contribute to the City's continued success.

Sincerely,

Henry Cash