

COMBINATION LOCKERS

HOW TO RESET THE COMBINATION LOCK NUMBERS ON LOCKERS 27-42

1. Turn the dial to zero '0'. Hold dial firmly at zero while inserting the combination reset key.
2. While holding dial at zero—turn key to the right—pushing in as you turn—until you hear a slight click, this tells you, you are in the correct position.
3. While maintaining pressure on the key in reset position, pull the dial forward as far as possible and then turn the dial counterclockwise (left) three numbers.
4. Release the pressure on the key. Continue turning the dial slowly to the left until you hear a click. Now the combination has now been changed. Turn the key to the left to remove it from the lock.
5. Look at the locker rental program for your next combination.
6. Now, TRY THE NEW COMBINATION**

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- **TO WORK THE COMBINATION—FREE THE LOCK CLOCKWISE (RIGHT) STOPPING AT THE BASE NUMBER
 - THEN COUNTER CLOCKWISE (LEFT) PAST THE BASE NUMBER AND THE SECOND NUMBER—STOPPING THE SECOND TIME ON THE SECOND NUMBER
 - THEN CLOCKWISE (RIGHT) AND STOP ON THE THIRD NUMBER
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Caution: Do not use the control key as a master key, you may accidentally change the combination.

COMBINATION LOCKERS

HOW TO RESET THE COMBINATION LOCK NUMBERS ON LOCKERS 43-57

1. Insert control key and turn it right one-quarter turn.
2. Open the door
3. Turn the dial to the right at least one complete turn, stopping at zero '0'.
4. Depress the push button on the back of the lock case and hold in the depressed position.
5. With the other hand, turn the dial right to the number 48. Do not turn dial more than two numbers with the button depressed. Then release the push button.
6. Turn the dial to the right until you hear a click. Then STOP! The combination has now been changed.
7. Close the locker door. Remove the key by turning it one-quarter to the left, back to its original position.
8. Look at the master chart for your next combination.
9. Now, TRY THE NEW COMBINATION**

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- \*\*TO WORK THE COMBINATION—FREE THE LOCK CLOCKWISE (RIGHT) STOPPING AT THE BASE NUMBER
- THEN COUNTER CLOCKWISE (LEFT) PAST THE BASE NUMBER AND THE SECOND NUMBER—STOPPING THE SECOND TIME ON THE SECOND NUMBER
- THEN CLOCKWISE (RIGHT) AND STOP ON THE THIRD NUMBER

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Caution: Do not use the control key as a master key, you may accidentally change the combination.