James Poon

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**Education**:

Franklin D. Roosevelt High School – Brooklyn, NY – 2012 to 2016

Hunter College - New York, NY – 2016 to Present  
 Major: Computer Science

**Related Courses:**

Software Analysis and Design I | II Computer Architecture I Discrete Structures

**Skills**:

Programming Languages: C++, JavaScript

Languages: English, conversational Chinese (Cantonese)

**Work Experiences**:

**Elite Learning Group Inc** – Brooklyn, NY June 2012 – August 2012  
Teacher’s Assistant

* Tutored children ranging from 1st grade to 5th grade.
* Created multiple lessons in subjects such as English, Math, and Science.
* Collaborated with teachers and other assistants to create a safe and positive school environment.

**Seneca Insurance Co.** – New York, NY June 2015 – August 2015 • July 2016 – August 2016

Clerical Worker – Claim’s Department • Loss Runs

* Scanning and setting up of claim files
* Entering policy data into financial system
* Ran prior loss history
* Reports for brokers and agents

**Accomplishments:**

PSAL Badminton Champions – September 2013 to June 2015

Tespa Collegiate E-Sports Tournament Rank: 7/100 - September to November 2017