

## MARIA AMPARO NDOHO EBANA NZANG

# UI/UX DESIGNER

## CONTACT

- +233 555 678 007
- Accra, Ghana
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#### **EDUCATION**

## 2022 - 2025 VALLEY VIEW UNIVERSITY

Bachelor of science | computer science

## **SKILLS**

- Project planning
- Research
- · Team management
- Customer Relations
- IT Troubleshooting
- Email Management
- Time Management
- Written and verbal
  Communication
- Self-Motivated
- Calm under pressure
- · Decision-making
- · Analytical and critical thinking
- Friendly, positive attitude

## **ABOUT ME**

I am a UI/UX Designer, Virtual Assistant, and Technical Support Specialist with a background in Computer Science. I have experience in responsive web design, technical support, and project management within multidisciplinary environments. I stand out for combining creativity, technical knowledge, and organizational skills to deliver accessible, user-centered digital solutions. My goal is to contribute innovation and value to projects that create a positive impact on both organizations and people.

#### **EXPERIENCE**

#### IT Assistant Intern, Valley View U.

2023 - 2025

- Provided technical support for staff and students, troubleshooting hardware and software issues.
- Maintained campus network systems and supported data security.

#### Secretary, Ladies in Tech, VVU

2024 - 2025

- Managed administrative tasks, schedules, and communications.
- Coordinated events/workshops to promote women in technology and Maintained accurate records.

#### Radio Host & Student Representative, VVU 2023 - 2025

- Hosted radio segments to promote campus culture and activities.
- Advocated for student interests in academics and extracurriculars.

#### **Graphic Designer, VVU**

2022

- Created promotional materials for events, boosting engagement.
- Collaborated with teams to align visuals with event goals.

### **HONORS**

- Best International Student of the year
- Most Outstanding
  Student of the year
- Best Senator of the year

## **LANGUAGES**

- Spanish: First Language
- English: Proficient
- French: Elementary

## **CERTIFICATIONS**

- Information Technology Infrastructure Library (ITIL)
- **Responsive Web Design**
- **Introduction to Cybersecurity Awareness**
- **Data Science and Analytics**
- Technical Support Fundamentals
  - The Bits and Bytes of Computer Networking
  - **Project Writing Seminar**
- Introduction to Packet Tracer
- **Effective Leadership**
- Hands-on-Experience with IT Infrastructure
- **Virtual Assistant**
- **Becoming a Power User with Operating System**

## **TOOLS**

- Canva, Figma, CoralDraw, Photoshop
- Google Workspace, Trello, Zoom
- Microsoft Office Suite
- HTML, CSS, JavaScript
- Framer, HTML, CSS, JavaScript
- PHP, MySQL, Android Studio
- GitHub, Dev++, Visual Studio Code
- PowerShell, CMD, Windows Cliente-Servidor, VirtualBox
- Cisco Packet Tracer
- AnyDesk