

SUMMARY

Experienced professional with a strong background in technology-related roles.

Proficient in software and technical support. Skilled in problem solving and capable of managing projects and contributing to continuous learning. Committed of staying updated with industry trends and ensuring organizational success.

CONTACT

@ cndohoebanagmail.com

0555678007

Accra, Ghana

SKILLS

- MS Office
- Project planning
- Calm under pressure
- Decision-making
- Research
- Analytical and critical thinking
- Excellent communication
- Friendly, positive attitude
- Team management
- Interpersonal communication
- Public speaking
- Microsoft Word
- Self-Directed
- Customer relations
- IT Troubleshooting and Support

EBANA NZANG MARIA AMPARO NDOHO

UI/UX DESIGNER | CREATIVE WEB DESIGNER | IT SUPPORT SPECIALIST

EXPERIENCE

IT Assistant Intern | Valley View University | ACCRA, GHANA
June 2023 – 2025

- Assisted with the installation of operating systems on computers throughout the organization.
- Assisted users with basic computer operation skills such as Microsoft Office Suite usage.
- Resolved problems by helping desk requests from internal staff members.
- Installed new software applications and troubleshoot existing software issues.

Entrepreneur | **Self-Employed** | Malabo, Equatorial Guinea
January 2019 – 2024

Radio Host, Spanish Program | Valley View University Radio | ACCRA, GHANA
January 2024 – December 2025

Representative of Off-Campus Students | Valley View University | ACCRA, GHANA
August 2024 – August 2025

Secretary | Valley View University (Ladies in Tech) | ACCRA, GHANA
September 2024 – May 2025

Graphic Designer | Valley View University (International Students Association) | ACCRA, GHANA
January 2022 – December 2022

EDUCATION AND TRAINING

Bachelor of Science | Computer Science

Valley View University, Accra, Ghana

ACADEMIC ACHIEVEMENTS AND HONORS

- Best International Student of the Year
- Most Outstanding Student of the year
- Best Senator of the year

CERTIFICATIONS

- Information Technology Infrastructure Library (ITIL)
- Responsive Web Design
- Introduction to Cybersecurity Awareness
- Data Science and Analytics
- Technical Support Fundamentals
- The Bits and Bytes of Computer Networking
- Project Writing Seminar
- Introduction to Packet Tracer
- Effective Leadership
- Hands-on Experience with IT Infrastructure
- Virtual Assistant
- Becoming a Power User with Operating System

LANGUAGES

Spanish: First Language

English: Proficient

French: Elementary