

# PRINCESS CATHERINE ADAME MENDOZA



## Contact Me

0916-973-7928

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<https://www.linkedin.com/in/cath-mendoza/>

## Education

- 2008 - 2014

### Elementary

Sta. Clara Elementary School  
Brgy. Sta. Clara, Batangas City

- 2014 - 2018

### Junior High School

Batangas National High School  
Rizal Avenue Street, Batangas City

- 2018 - 2020

### Senior High School (TVL - ICT)

Golden Gate Colleges  
P. Prieto Street, Batangas City

- 2021 - present

### BS Information

### Technology Major in

### Service Management

Batangas State University  
Golden Country Home,  
Alangilan Batangas City

## Objectives

An entry position as qualification where can utilize my knowledge and capabilities for the company's growth and progress.

## Personal Information

Address: Brgy. Wawa, Batangas City, Batangas

Date of Birth : October 03, 2001

Citizenship : Filipino

Civil Status : Single

## Work Experience

Position : **Dispatcher/Expediter**

Company : GD Canlas Transport Services Pampanga

Deployment : Chervon (San Pascual Batangas City)

Date Employed : March 2022 – July 2022

Position : **Dispatcher/Expediter**

Company : GD Canlas Transport Services Pampanga

Deployment : Chervon (San Pascual Batangas City)

Date Employed : January 2022 – February 2022

Position : **Production Operator**

Company : Gruppo EMS

Deployment : EPSON

Date Employed : June 2021 – November 2021

## Summer Job (Part-Time)

Position : **Clerk (SPES)**

Deployment : GSD Inventory Department

Date of Duty : May 7, 2018 – June 7, 2018

## *Expertise Skills*

- Strategic Time Management
- Attentive and Active Listener
- Trustworthy
- Effective Communication Skills
- Efficient Problem-solving
- Proficient Debugging Skills
- Collaboration Skills
- Good Work Attitude
- Responsible
- Ability to manage time

## *Technical Skills*

- Microsoft Word Proficient
- Microsoft Excel Proficient
- Microsoft Skills
- Photoshop Skills
- PHP programming
- JavaScript programming
- Java programming
- Python programming
- C++ programming
- MySQL Database Management

## **Seminars & Trainings**

Title : **Cyber Threat Management**  
Venue : CISCO Networking Academy  
Date : November 20, 2023

Title : **Introduction to Cybersecurity**  
Venue : CISCO Networking Academy  
Date : September 30, 2023

Title : **Teamwork Foundation**  
Venue : LinkedIn Learning Webinar  
Date : November 25, 2022

Title : **Collaborating with Microsoft 365**  
Venue : LinkedIn Learning Webinar  
Date : November 25, 2022

Title : **Writing a Resume**  
Venue : LinkedIn Learning Webinar  
Date : November 25, 2022

Title : **Tips for Writing Business Emails**  
Venue : LinkedIn Learning Webinar  
Date : October 06, 2022

Title : **Cybersecurity & Data Privacy Awareness Caravan**  
Venue : BatStateU - The NEU Webinar  
Date : October 22, 2022

Title : **The Digital Era: Maximizing the use of Technology & Mobile Devices**  
Venue : BatStateU - The NEU Webinar  
Date : October 22, 2022

Title : **Accenture Overview**  
Venue : BatStateU - The NEU Webinar  
Date : July 15, 2022

Title : **DevOps Fundamentals & CI/CD with Gitlab**  
Venue : BatStateU - The NEU Webinar  
Date : July 15, 2022

*Awards and Recognition*

Title : **Dean’s Lister - 2nd Sem**  
Venue : BatStateU - The NEU  
Date : July 19, 2023

Title : **Dean’s Lister - 1st Sem**  
Venue : BatStateU - The NEU  
Date : January 15, 2023

Title : **IINTESS Officer – 2nd Year Representative – 2nd Semester**  
Venue : Batangas State University  
Date : 2022

Title : **IINTESS Officer – 2nd Year Representative – 1st Semester**  
Venue : BatStateU - The NEU  
Date : 2021

Title : **Integrated Southern Tagalog Association of Information Technology Education (iSITE) Membership**  
Venue : BatStateU - The NEU  
Date : February 09, 2021

Title : **SSG Officer – TLV Representative**  
Title : **ICT Club President**  
Title : **TVL Club President**  
Venue : Golden Gate Colleges  
Date : July 30, 2020

Title : **Spiritual Connection for the Youth**  
Venue : BatStateU - The NEU Webinar  
Date : April 16, 2022

Title : **Dream to Innovate, Move to Accelerate**  
Venue : BatStateU - The NEU Webinar  
Date : March 5, 2022

Title : **Unleash your Creativity and Discover your Potential**  
Venue : BatStateU - The NEU Webinar  
Date : December 12, 2021

Title : **Fine Dine : Feeding Noble Red Spartants’ Mind**  
Venue : BatStateU - The NEU Webinar  
Date : November 13, 2021

Title : **Google Workspace for Education**  
Venue : BatStateU - The NEU Webinar  
Date : August 26, 2021

Title : **Efficient Time Management for Productivity**  
Venue : BatStateU - The NEU Webinar  
Date : August 26, 2021

Title : **Google Workspace for Education**  
Venue : BatStateU - The NEU Webinar  
Date : August 26, 2021

Title : **Bandwidth : Expanding the Range of Ideas**  
Venue : BatStateU - The NEU Webinar  
Date : May 06, 2021

Title : **Traversing new grounds through virtual mean**  
Venue : BatStateU - The NEU Webinar  
Date : April 9, 2021

Title : **HYPERLINK 2021: IINTESS Froshie Fest Connect. Communicate, Collaborate**  
Venue : BatStateU - The NEU Webinar  
Date : April 9, 2021

Title : **Best Capstone Project**  
Title : **Best Researcher**  
Title : **With Honors (Overall  
Grade 12 – 2nd Sem)**  
Venue : Golden Gate Colleges  
Date : May 08, 2020

Title : **With Honors  
(Grade 12 – 2nd Sem)**  
Venue : Golden Gate Colleges  
Date : November 25, 2019

Title : **With Honors (Overall  
Grade 12 – 1st Sem)**

Title : **With Honors  
(Grade 12 – 1st Sem)**  
Venue : Golden Gate Colleges  
Date : September 20, 2019

Title : **First Place (Food  
Preparation – Club House  
Sandwich)**  
Venue : Golden Gate Colleges  
Date : July 26, 2019

Title : **With Honors / Achiever  
(Overall Grade 11 – 2nd Sem)**  
Title : **With Honors  
(Grade 11 – 2nd Sem)**  
Venue : Golden Gate Colleges  
Date : July 12, 2019

## **Character References**

**Mr. Restituto Roce**

*Brgy. Captain  
Wawa, Batangas City*

**Mr. Kevin Daniel Villacruel**

*Safety Officer, GD Canlas Transport Services  
Pampanga*

**Mr. Jerome Fabregar**

*Batangas State University-The NEU Instructor  
Batangas City*

**Mrs. Sharmaine Malaluan**

*Batangas State University-The NEU Instructor  
Batangas City*

**Ms. Jolyn Evangelio**

*Batangas State University-The NEU Instructor  
Batangas City*

**Ms. Glydel Ann Reyes**

*Batangas State University-The NEU Instructor  
Batangas City*

***I hereby affirm that the information  
provided above is true and correct.***

  
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**Princess Catherine A. Mendoza**  
Applicant